

IRELAND · UK · CANADA



Centre of
English Studies

www.ces-schools.com



ADULT COURSE FEES 2023

CES Dublin is an official IELTS, Cambridge and OET Exam Centre

CES Leeds is official IELTS and Cambridge Exam Centres

CES Dublin, CES Edinburgh and CES Leeds are official CELTA Training Centres


CES Toronto is an Official IELTS, Cambridge, CELPIP and OET Exam centre

CES Dublin, Leeds and Toronto are now Official CD IELTS Exam Centres

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

DUBLIN

3rd January - 22nd December 2023

ENGLISH COURSES (AGES 16+)			COURSE FEES				
COURSE NUMBER	COURSE DESCRIPTION	2-4 WEEKS	5-11 WEEKS	12-23 WEEKS	24-35 WEEKS	36+ WEEKS	
1. All Year	Standard General English 20 lessons per week 09:00 - 13:00 Mon to Fri	€319 p/w	€286 p/w	€259 p/w	€237 p/w	€226 p/w	
2. All Year	Intensive General English 26 lessons per week 09:00 - 13:00 Mon to Fri 14:00 - 16:00 Tues to Thurs	€385 p/w	€363 p/w	€347 p/w	€308 p/w	€297 p/w	
3. All Year	Combination Course 20 group lessons per week 5 hours One-to-One lessons per week 09:00 - 13:00 Mon to Fri - Group Lessons 14:00 - 16:30 two afternoons One-to-One	€669 p/w	€636 p/w	Extra week €609 p/w			
EXAM PREPARATION:							
4. All Year	Standard IELTS Preparation Course 20 lessons per week 09:00 - 13:00 Mon to Fri	€319 p/w	€286 p/w	€259 p/w	€237 p/w	€226 p/w	
5. All Year	Intensive IELTS Preparation Course 26 lessons per week 09:00 - 13:00 Mon to Fri - IELTS 14:00 - 16:00 Tues to Thurs - IELTS	€385 p/w	€363 p/w	€347 p/w	€308 p/w	€226 p/w	
6.FCE 16 Jan - 16 Mar 11 Apr - 09 June 19 June - 25 Aug 25 Sept - 24 Nov	CAE 09 Jan - 10 Mar 03 Apr - 02 June 19 June - 25 Aug 18 Sept - 24 Nov	Cambridge Preparation Courses 26 lessons per week 9:00 - 13:00 Mon to Fri General English 14:00 - 16:00 Tues to Thurs Cambridge	9 weeks €3267	10 weeks €3630	 		
7. All Year Please add approx. €200 for return flight between UK and Ireland	Long Term / Multi Destination Course Ireland and UK 20 Lessons p/w 26 Lessons p/w	25 weeks + 10 weeks Holidays (can only be applied for Ireland)					
	Study and Work Visa eligible in Ireland	€5925					
		€7700					
8. 03 Jan - 16 June 03 Apr - 15 Sept 02 Oct - 22 Dec	University Pathway Program 26 lessons per week 09:00 - 13:00 Mon to Fri 14:00 - 16:00 Tues to Thurs	3 months €4164	6 months €7392	Extra week €308 p/w			
TEACHER TRAINING COURSES:							
9. Spring Session Every Monday 03 Apr - 19 May Summer Session Every Monday 26 Jun - 29 Sept	Overseas Teacher Training Course 20 lessons per week 09:00 - 13:00 Mon to Fri CLIL / Methodology / Language Development / Blended Learning / Education Management Additional Specialized training courses available. Afternoon programme of lectures and visits	1 week €396		2 weeks €792			
		CES Dublin is an Official CELTA Training Centre					
10. All Year	CELTA Training Course Full time: 09:00 - 17:00 Mon to Fri Online Part time: Independent work aprox. 20 hrs per week. (Must attend Teaching practice every week)	Full Time €2035		Part Time €1573			
PROFESSIONAL AND MANAGEMENT COURSES:							
11. July to August	General English with Business 26 lessons per week 09:00 - 13:00 Mon to Fri - General English 14:00 - 16:00 Tues to Thurs - Business English	€385 p/w	€363 p/w				
12. All Year	English Language (minimum 4 week course) + Work Experience (unpaid)	Work placement fee: €760 p/w					
13. All Year	One - to - One Lessons (minimum 2 hours/ session)	€75 per hour					

REGISTRATION FEE OF €85 FOR ALL STUDENTS

All teaching/tuition hours are 55 minutes. Maximum class size is 14.

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

DUBLIN

ACCOMMODATION FEES (Accommodation placement fee €85)		
ACCOMMODATION TYPE	PRICE	NOTES
Host-Family Accommodation	€255 p/w	Single rooms are not available to students aged 16 - 18 years (inclusive)
Single Room Summer Supplement	€35 p/w	Applied during period: 28 May – 17 September, *Students must be over 18 years
Special Diet Supplement	€35 p/w	Coeliac, gluten free, lactose free, vegan, vegetarian
Christmas Holidays homestay accommodation fee	€330 p/w	23-30 December 2023
RESIDENTIAL	PRICE	NOTES
Auburn and Crestfield (Year round)	Single room: €275 p/w Shared room: €245 p/w	Self-catering/ 18+ years, minimum 2 week/ Compulsory airport transfer on arrival Crestfield and Auburn House are both private residences for CES students only. They are located approximately 4 - 5 kms from the school and city centre. Single and shared rooms are available, all with a private bathroom. Availability is limited.
LIV/Heyday (Year round)	Single room: €350 p/w	Self-catering/ 18+ years, minimum 2 week LIV Dublin/ Heyday is city centre residence, located 14 minutes' walking distance from the school. All rooms are single en-suite. Availability is limited.
Rathmines Residence (January to June and August to December)	Single room: €350 p/w	Half board/ 18+ years, minimum 2 weeks Rathmines residence is half board with single rooms and shared bathrooms, located in South Dublin approximately 3.5 kms from the school and city centre. Availability is limited.
Shanowen Residence (July and August)	Single room: €275 p/w	Self-catering/ 18+ years, minimum 2 week Shanowen Square is a self-catering, summer residence located approximately 4 - 5 kms from the school and city centre. Availability is limited.
Airport transfer on arrival to homestay or residence (one way)	€85	Rathmines Residence airport transfer fee is €100



TERMS & CONDITIONS

ACCOMMODATION:

Accommodation is arranged in a carefully selected homestay on request. Accommodation is half board (breakfast and dinner) from Monday to Friday and full board (breakfast, lunch and dinner) on Saturday and Sunday. Homestays are located in the suburbs of Dublin. No allowance will be made for absence from the homestay during the time arranged, or for late arrival. Students who wish to vacate their room for five days or longer, will be charged a retainer fee of €50 per week.

INSURANCE:

Medi-PEL is mandatory for ILEP students. It can be arranged by CES at a cost of €120 per annum, including PEL (Protection for Enrolled Learners). Citizens of European Union countries should bring a EHIC card with them. Medical insurance will become effective upon completion of a) a Medical Insurance request form and b) provision by CES of a policy number to the student.

TUITION HOURS:

All teaching/tuition hours are 55 minutes. Standard Course is 18.33 contact hours per week, excluding breaks. Intensive Course is 23.83 contact hours per week, excluding breaks. All students booking IELTS, Cambridge and Business English classes must meet the required level of English. If the student does not have required level on the first day, he/she will be placed on our Standard General English course until the required level is achieved.

EXAMINATIONS:

IELTS exam costs €205. CES Dublin is an official IELTS Test Centre. This means that students can take the IELTS exam here in our Dublin centre. See www.ieltsdublin.com for further details on how to register for a test online.

TEXT BOOK:

Text books can be purchased for €45 approximately.

SOCIAL ACTIVITIES:

CES offers a variety of social activities for students to join. Students pay only for the excursions and activities in which they wish to participate. Approximate costs for excursions Full day = 50 approximately only. Half day = €10 - €20. CES also organizes a range of free afternoon and evening activities in all schools.

POLICY OF CARE:


CES has a strict policy of care and welfare for all 16 and 17 year old students studying in our adult schools. Please contact us directly or visit www.ces-schools.com for more information.

SCHOOL HOLIDAYS

02 January, 06 February, 17 March, 07 April, 10 April, 01 May, 05 June, 07 August, 30 October, 22 December 2023 – 02 January 2024

TORONTO

3rd January - 31st December 2023

ENGLISH COURSES (AGES 16+)		COURSE FEES				
COURSE NUMBER	COURSE DESCRIPTION	2-4 WEEKS	5-11 WEEKS	12-23 WEEKS	24-35 WEEKS	36+ WEEKS
1. All Year	Standard General English 20 lessons per week 09:00 – 12:15 Mon to Fri	\$398 p/w	\$377 p/w	\$355 p/w	\$334 p/w	\$313 p/w
2. All Year	Intensive General English 25 lessons per week 09:00 – 14:00 Mon to Thurs 09:00 – 12:15 Fridays	\$424 p/w	\$403 p/w	\$383 p/w	\$361 p/w	\$340 p/w
3. All Year	Super Intensive General English 30 lessons per week 09:00 – 15:15 Mon to Thurs 09:00 – 12:15 Fridays	\$451 p/w	\$430 p/w	\$403 p/w	\$382 p/w	\$361 p/w
4. All Year	Combination Course 20 group lessons per week + 4 hours One-to-One lessons per week 09:00 – 12:15 Mon to Fri – Group Lessons 13:00 – 14:00 Mon to Thurs – One to One	\$718 p/w	\$697 p/w	\$675 p/w	\$654 p/w	\$633 p/w
5. All Year	University Pathway Program (B2 Entry required) 30 lessons per week 09:00 – 15:15 Mon to Thurs 09:00 – 12:15 Fridays	12 Weeks \$403 p/w				
6. All Year	English for Business 20 lessons per week, General English 09:00 – 12:15 Mon to Fri 5 lessons per week, English for Business 13:00 – 14:00 Mon to Thurs	\$424 p/w	\$403 p/w	12 Weeks \$383 p/w		
7. All Year	General English for 30+ 20 lessons per week 09:00 – 12:15 Mon to Fri	\$398 p/w	\$377 p/w	\$355 p/w	\$334 p/w	\$313 p/w
EXAM PREPARATION:						
8. All Year	Intensive IELTS Preparation Course 25 lessons per week (20 / 30 lessons per week also available at SGE Prices) 09:00 – 14:00 Mon to Thurs 09:00 – 12:15 Fridays	\$424 p/w	\$403 p/w	12 Weeks \$383 p/w		
9. FCE/CAE 11 Apr - 02 June 04 July - 25 Aug 02 Oct - 24 Nov	Cambridge Examination Preparation Courses 30 lessons per week 09:00 – 15:15 Mon to Thurs 09:00 – 12:15 Fridays	8 Weeks \$3440				
11. FCE/CAE Start Dates 04 July - 28 July 31 July - 25 Aug	Cambridge Examination Preparation Courses 30 lessons per week 09:00 – 15:15 Mon to Thurs 09:00 – 12:15 Fridays	4 Weeks \$1804				
ADD-ONS:						
CAE / CPE / IELTS Support (12 lessons)		\$1080				
Private Lessons (One lesson = 60 Minutes)		General (Per Lesson) \$80		Exam Preparation (Per Lesson) \$90		
Cambridge materials, exam, administration		\$504				
IELTS Paper Based Exam		\$349				
IELTS Computer-Based Exam (CD IELTS)		\$349				
Material Fee		\$15 p/w				

REGISTRATION FEE OF \$160 FOR ALL STUDENTS

All teaching / tuition hours are 45 minutes. Maximum class size is 16.

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

TORONTO

HOMESTAY (Accommodation placement fee \$250)		
HOST FAMILY	SINGLE	SHARED*
Full-Board Accommodation	\$270 p/w (\$25 p/w June 3 - Sept 3)	\$245 p/w (\$25 p/w June 3 - Sept 3)
Half-Board Accommodation	\$245 p/w (\$25 p/w June 3 - Sept 3)	\$220 p/w (\$25 p/w June 3 - Sept 3)
Executive Half-Board with Private Bathroom (Subject to availability)	\$310 p/w	
HOST FAMILY ADD-ONS	PRICE	NOTES
Special Diet Supplement	\$45 p/w (Full-Board) / \$40 p/w (Half-Board)	Coeliac, gluten free, lactose free, vegan, halal, kosher, vegetarian
Extra night	\$50	\$50
Underage Fee (Applies to 16 - 17 yrs)	\$15 p/w	\$15 p/w

RESIDENTIAL (Accommodation placement fee \$250)		
Clarence Park (18+) Economy Downtown	WEEKLY	MONTHLY
Shared Room	\$360/wk	\$990/month
1 Bedroom	\$490/wk	\$1300/month
28 Langley Ave.	\$530/wk	\$1800/month
Tartu Student Residence May - August	WEEKLY	MONTHLY
Economy Suite	\$350/wk	\$1200 / month
Air Conditioned Suite	\$550/wk	\$1500 / month
Airport transfer on arrival to homestay or residence (one way)		
		\$140
Airport return transfer		\$235
Custodian Fee Non-Notarized (if required by Canadian Immigration, Under 18 years)		\$50
Custodian Fee Notarized (if required by Canadian Immigration, Under 18 years)		\$125
Medical Insurance		\$3 per day
Homestay Move Fee		\$150

TERMS & CONDITIONS

ACCOMMODATION:
Accommodation is arranged in a carefully selected homestay on request. No allowance will be made for absence from the homestay during the time arranged, or for late arrival/early departure. *Shared accommodation only available for 2 people travelling together, cannot be guaranteed otherwise.
MEDICAL INSURANCE:
You are strongly advised to take out travel and medical insurance before leaving home. Insurance should cover the loss of personal possessions and loss of tuition fees if you have to cancel your course, or return home early.
TUITION HOURS:
All teaching/tuition hours are 45 minutes. Standard Course is 15 hours per week, excluding breaks. Intensive Course is 18.75 hours, excluding breaks. Super Intensive Course is 22.50 hours per week, excluding breaks.
SOCIAL ACTIVITIES:
CES organizes a range of afternoon, evening, and overnight stay activities for students to join. Most popular day trip – Niagara Falls (\$75), Algonquin Park \$150 Day Trip, 1 day of Ski/Snow-boarding (\$179), 3 day Trips: French Canada (\$340), New York (\$469), Boston (\$495). Yoga (\$120/month), Hockey (\$450), Golf (\$575/week). Please contact the school for more information.
POLICY OF CARE:
CES has a strict policy of care and welfare for all 16 and 17 year old students studying in our adult schools. Please contact us directly or visit www.ces-schools.com for more information.
SCHOOL HOLIDAYS
02 January, 20 February, 7 April, 10 April, 22 May, 03 July, 07 August, 04 September, 09 October, 10 November, 25 December, 26 December 2023

VANCOUVER

3rd January - 31st December 2023

ENGLISH COURSES (AGES 16+)		COURSE FEES		
COURSE NUMBER	COURSE DESCRIPTION	2-4 WEEKS	5-11 WEEKS	12-24 WEEKS
1. All Year	Standard General English 20 lessons per week 09:00 – 12:15 Mon to Fri	\$398 p/w	\$377 p/w	\$355 p/w
2. All Year	Intensive General English 25 lessons per week 09:00 – 14:00 Mon to Thurs 09:00 – 12:15 Fridays	\$424 p/w	\$403 p/w	\$383 p/w
3. All Year	Super Intensive General English 30 lessons per week 09:00 – 15:15 Mon to Thurs 09:00 – 12:15 Fridays	\$451 p/w	\$430 p/w	\$403 p/w
EXAM PREPARATION:				
4. All Year	Intensive IELTS Preparation Course 25 lessons per week (20 / 30 lessons per week also available at SGE Prices) 09:00 – 14:00 Mon to Thur 09:00 – 12:15 Fridays	\$424 p/w	\$403 p/w	12 Weeks \$383 p/w
5. FCE/CAE 11 Apr - 02 June 04 July - 25 Aug 02 Oct - 24 Nov	Cambridge Examination Preparation Courses 30 lessons per week 09:00 – 15:15 Mon to Thurs 09:00 – 12:15 Fridays	8 Weeks \$3440		
6. FCE/CAE Start Dates 04 July - 28 July 31 July - 25 Aug	Cambridge Examination Preparation Courses 30 lessons per week 09:00 – 15:15 Mon to Thurs 09:00 – 12:15 Fridays	4 Weeks \$1804		
ADD-ONS:				
	CAE / CPE / IELTS Support (12 lessons)	\$1080		
	Private Lessons (One lesson = 60 Minutes)	General (Per Lesson) \$80	Exam Preparation (Per Lesson) \$90	
	Cambridge materials, exam, administration	\$504		
	Material Fee	\$15 p/w		

REGISTRATION FEE OF \$160 FOR ALL STUDENTS

All teaching / tuition hours are 45 minutes. Maximum class size is 16.

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

VANCOUVER

HOMESTAY (Accommodation placement fee \$250)		
HOST FAMILY	SINGLE	SHARED*
Full-Board Accommodation	\$330 p/w (\$25 p/w June 3 - Sept 3)	\$310 p/w (\$25 p/w June 3 - Sept 3)
Half-Board Accommodation	\$310 p/w (\$25 p/w June 3 - Sept 3)	\$290 p/w (\$25 p/w June 3 - Sept 3)
Executive Half-Board with Private Bathroom (Subject to availability)	\$450 p/w	
HOST FAMILY ADD-ONS	PRICE	NOTES
Special Diet Supplement	\$45 p/w (Full-Board) / \$40 p/w (Half-Board)	Coeliac, gluten free, lactose free, vegan, halal, kosher, vegetarian
Extra night	\$55	\$55
Underage Fee (Applies to 16 - 18 yrs)	\$20 p/w	\$20 p/w

RESIDENTIAL (Accommodation placement fee \$250)		
GEC Viva* (18+) Economy Downtown	WEEKLY	MONTHLY
Shared Room		\$1450/month
YWCA Student Residence	TBA	TBA
Airport transfer on arrival to homestay or residence (one way)		\$140
Airport return transfer		\$235
Custodian Fee Non-Notarized (if required by Canadian Immigration, Under 18 years)		\$50
Custodian Fee Notarized (if required by Canadian Immigration, Under 18 years)		\$125
Medical Insurance		\$3 per day
Homestay Move Fee		\$150

TERMS & CONDITIONS

ACCOMMODATION:

Accommodation is arranged in a carefully selected homestay on request. No allowance will be made for absence from the homestay during the time arranged, or for late arrival/early departure. *Shared accommodation only available for 2 people travelling together, cannot be guaranteed otherwise.

MEDICAL INSURANCE:

You are strongly advised to take out travel and medical insurance before leaving home. Insurance should cover the loss of personal possessions and loss of tuition fees if you have to cancel your course, or return home early.

TUITION HOURS:

All teaching/tuition hours are 45 minutes. Standard Course is 15 hours per week, excluding breaks. Intensive Course is 18.75 hours, excluding breaks. Super Intensive Course is 22.50 hours per week, excluding breaks.

SOCIAL ACTIVITIES:

CES organizes a range of afternoon, evening, and overnight stay activities for students to join. Most popular trips include: Whistler, Victoria, Rocky Mountains and Seattle. Please contact the school for more information.

POLICY OF CARE:

CES has a strict policy of care and welfare for all 16 and 17 year old students studying in our adult schools. Please contact us directly or visit www.ces-schools.com for more information.

SCHOOL HOLIDAYS

02 January, 20 February, 7 April, 10 April, 22 May, 03 July, 07 August, 04 September, 09 October, 10 November, 25 December, 26 December 2023

* Please note that GEC requires students to pay for a separate Tennant Insurance policy in addition to the rental charge.

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

LONDON & EDINBURGH

3rd January - 22nd December 2023

ENGLISH COURSES (AGES 16+)		COURSE FEES				
COURSE NUMBER	COURSE DESCRIPTION	2-4 WEEKS	5-11 WEEKS	12-23 WEEKS	24-35 WEEKS	36+ WEEKS
1. All Year	Standard General English 20 lessons per week 09:30 - 13:00 Mon to Fri	£242 p/w	£231 p/w	£220 p/w	£215 p/w	£209 p/w
2. All Year	Intensive General English 30 lessons per week 09:30 - 13:00 Mon to Fri 14:00 - 16:30 Tues to Thurs	£341 p/w	£325 p/w	£319 p/w	£308 p/w	£303 p/w
3. All Year	Combination Course 20 group lessons per week+ 5 hours One-to-One lessons per week 09:30 - 13:00 Mon to Fri - Group Lessons 14:00 - 16:30 two afternoons One to One	£492 p/w	£481 p/w	Extra week £470		
EXAM PREPARATION:						
4. All Year	IELTS Preparation Course 30 lessons per week 9:30 - 13:00 Mon to Fri - General English 14:00 - 16:30 Tues to Thurs - IELTS	£341 p/w	£325 p/w	£319 p/w	£308 p/w	£303 p/w
5. All Year	Cambridge Exam Preparation Course (FCE) 20 group lessons per week+ 5 hours One-to-One lessons per week 09:30 - 13:00 Mon to Fri General English 14:00 - 16:30 two afternoons One to One FCE preparation	£492 p/w	£481 p/w	Extra week £470 p/w		
SPECIALIZED COURSES:						
6. All Year Please add approx. £150 for return flight between UK and Ireland	Long Term / Multi Destination Course Ireland and UK	24 weeks		36 weeks		
	20 Lessons p/w	£5160		£7524		
	30 Lessons p/w	£7392		£10908		
7. 03 Jan – 08 Sept 03 Apr – 15 Sept 02 Oct – 22 Dec	University Pathway programme 30 lessons per week 09:30 – 13:00 Mon to Fri 14:00 – 16:30 Tues to Thurs	3 months £3828		6 months £7392		Extra Week £308
8. 29 May - 09 June 27 Nov - 08 Dec	English and Culture, 50+ programme Edinburgh Only 20 lessons per week 09:30 – 13:00 Mon to Fri Afternoon cultural visits and 1 full day tour included	2 weeks £908 with included social programme				
TEACHER TRAINING COURSES:						
9. One week courses Every Monday from 03 July - 28 July Two week courses 03 July - 14 July 17 July - 28 July	Teacher Training Courses 20 lessons per week 09:30 – 13:00 Mon to Fri Afternoon programme of lectures and visits 03 July - Language Development and Methodology 10 July - CLIL 17 July - Language Development and Methodology 24 July - CLIL	1 week £339		2 weeks £678		
		CES Edinburgh is an Official CELTA Training Centre			Cambridge English CELTA Certificate in Teaching English to Speakers of Other Languages	
10. All Year	CELTA Training Course (Edinburgh only) Full time: 9:30 – 17:00 Mon to Fri Online Part time: Independent work aprox 20 hrs p/w (Must attend teaching practice every week)	Full time £1430		Part time £1430		
PROFESSIONAL AND MANAGEMENT COURSES:						
11. All Year	One-to-One Lessons	£65 per hour				
12. July and August	General English with Business 30 lessons per week 09:30 - 13:00 Mon to Fri - General English 14:00 - 16:30 Tues to Thurs - Business English	£341 p/w	£325 p/w	£319 p/w	£308 p/w	£303p/w

REGISTRATION FEE OF £70 FOR ALL STUDENTS

All teaching / tuition hours are 45 minutes. Maximum class size is 14.

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

LONDON & EDINBURGH

HOMESTAY (Accommodation placement fee £70)				
HOST FAMILY (Half-Board)	SINGLE		SHARED*	
London	£210 Summer Supplement: £30p/w (July and August)	Premium: £265 Summer Supplement: £30 p/w (July and August)	£190 Summer Supplement: £30 p/w (July and August)	Premium: £230 Summer Supplement: £30 p/w (July and August)
Edinburgh	£210 Summer Supplement: £30 p/w (July and August)		£190 Summer Supplement: £30 p/w (July and August)	
HOST FAMILY ADD-ONS	PRICE		NOTES	
Special Diet Supplement	£30 p/w		Coeliac, gluten free, lactose free, vegan, halal (Not available in Edinburgh), kosher, vegetarian	
Christmas Holidays homestay accommodation fee	£265 p/w		23-30 December 2023	

RESIDENTIAL (Accommodation placement fee £70)		
London	Year Round 18+ years, minimum 4 weeks	Furzedown Student Village and Cedar Hall Tooting: (Min 2 weeks) Single en suite room: £290 p/w (2-4w) / £265 p/w (4+w) Single standard room (shared bathroom): £265 p/w (2-4 w) / £255 p/w (4+ w) Britannia Southbank: Southwark: (Min 4 weeks) Single en suite room: £390 p/w Single standard room (shared bathroom): £360 p/w <i>*Other residences may be available on request</i>
Edinburgh	Year Round 18+ years, minimum 2 weeks	Single en suite room: £385 p/w Summer Supplement (June - August): £30 p/w (Subject to availability)

AIRPORT TRANSFER ON ARRIVAL/DEPARTURE (One-Way)			
TRIP	ONE PASSENGER	TWO PASSENGERS	THREE PASSENGERS
CES London: From/to Heathrow or Gatwick Airport	£135	£140	£145
From/to Stansted Airport	£155	£160	£165
CES Edinburgh: From/to Edinburgh Airport	£75	£80	£85
From/to Glasgow Airport	£130	£135	£140

TERMS & CONDITIONS

ACCOMMODATION:

Accommodation is arranged in a carefully selected homestay on request. Half board (bed, breakfast, and dinner). No allowance will be made for absence from the homestay during the time arranged or for late arrival/early departure. As per British Council regulations, we can place up to four students in a homestay. Please note that single rooms are not available to students aged 16 - 18 years (inclusive), during July and August.

NB In London there is a possibility of a placement in a private home. This means that more than 4 students could be staying in one home. However, students are notified of this in their confirmation letters and could ask for it to be changed to regular homestay if necessary

Shared accommodation only available for 2 people travelling together. Cannot be guaranteed otherwise.

MEDICAL INSURANCE:

You are strongly advised to take out travel and medical insurance before leaving home. Insurance should cover the loss of personal possessions and loss of tuition fees if you have to cancel your course or return home early. CES can assist you with your insurance.

TUITION HOURS:

All teaching/tuition hours are 45 minutes. Standard Course is 15 contact hours per week, excluding breaks. Intensive Course is 22 contact hours per week, excluding breaks.

TEXT BOOK:

Text books must be purchased for £45 approximately.

SOCIAL ACTIVITIES:

CES offers a variety of social activities for students to join. Students pay only for the excursions and activities in which they wish to participate. Approximate costs for excursions – Full day = £40 - £60. Half day = £10 - £30. CES also organizes a range of free afternoon and evening activities in all schools. Please contact the school for more information.

POLICY OF CARE:

CES has a strict policy of care and welfare for all 16 and 17 year old students studying in our adult schools. Please contact us directly or visit www.ces-schools.com for more information.

SCHOOL HOLIDAYS

London: 02 January, 7 April, 10 April, 01 May, 29 May, 28 August, 25 December 2023 – 01 January 2024

Edinburgh: 02 January, 03 January, 7 April, 01 May, 29 May, 07 August, 30 November, 25 December 2023 – 01 January 2024

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

OXFORD

3rd January - 22nd December 2023

ENGLISH COURSES (AGES 16+)		COURSE FEES				
COURSE NUMBER	COURSE DESCRIPTION	2-4 WEEKS	5-11 WEEKS	12-23 WEEKS	24-35 WEEKS	36+ WEEKS
1. All Year	Standard General English 20 lessons per week 09:30 - 13:00 Mon to Fri	£242 p/w	£231 p/w	£220 p/w	£215 p/w	£209 p/w
2. All Year	Intensive General English 30 lessons per week 09:30 - 13:00 Mon to Fri 14:00 - 16:30 Tues to Thurs	£341 p/w	£325 p/w	£319 p/w	£308 p/w	£303 p/w
3. All Year	Combination Course 20 group lessons per week + 5 hours One-to-One lessons per week 09:30 - 13:00 Mon to Fri - Group Lessons 14:00 - 16:30 two afternoons One to One	£492 p/w	£481 p/w	Extra week £470		
EXAM PREPARATION COURSES:						
4. All Year	IELTS Preparation Course 30 lessons per week 09:30 - 13:00 Mon to Fri - General English 14:00 - 16:30 Tues to Thurs - IELTS	£341 p/w	£325 p/w	£319 p/w	£308 p/w	£303 p/w
5. All Year	Cambridge Exam Preparation Course 20 group lessons per week+ 5 hours One-to-One lessons per week 09:30 - 13:00 Mon to Fri General English 14:00 - 16:30 two afternoons One to One FCE preparation	£492 p/w	£481 p/w	Extra week £470		
SPECIALIZED COURSES:						
6. All Year Please add approx. £150 for return flight between UK and Ireland	Long Term / Multi Destination Course Ireland and UK	24 weeks		36 weeks		
	20 Lessons p/w	£5160		£7524		
	30 Lessons p/w	£7392		£10908		
7. 03 Jan – 08 Sept 03 Apr – 15 Sept 02 Oct – 22 Dec	University Pathway Programme 30 lessons per week 09:30 - 13:00 Mon to Fri 14:00 - 16:30 Tues to Thurs	3 months £3828	6 months £7392	Extra per week £308		
8. 15 May - 26 May 30 May - 09 June 13 Nov - 24 Nov 27 Nov - 08 Dec	English and Culture, 50+ programme 20 lessons per week 09:30 – 13:00 Mon to Fri Afternoon cultural visits and 1 full day tour included	2 weeks £908 with included social programme				
PROFESSIONAL AND MANAGEMENT COURSES						
9. July and August	General English with Business 30 lessons per week 09:30 - 13:00 Mon to Fri - General English 14:00 - 16:30 Tues to Thurs - Business English	£341	£325	£319	£308	£303
10. All Year	One - to - One Lessons	£65 per hour				

*During July and August class size will be maximum of 12.

MAX CLASS SIZE 9*

REGISTRATION FEE OF £70 FOR ALL STUDENTS

All teaching / tuition hours are 45 minutes. Maximum class size is 9*.

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

OXFORD

HOMESTAY (Accommodation placement fee £70)				
HOST FAMILY (Half-Board)	SINGLE		SHARED*	
Oxford	£210 Summer Supplement: £30 p/w (July and August)	Premium: £265 Summer Supplement: £30 p/w (July and August)	£190 Summer Supplement: £30 p/w (July and August)	Premium: £230 Summer Supplement: £30 p/w (July and August)
HOST FAMILY ADD-ONS	PRICE		NOTES	
Special Diet Supplement	£30 p/w		Coeliac, gluten free, lactose free, vegan, halal, kosher, vegetarian	
Christmas Holidays homestay accommodation fee	£265 p/w		23-30 December 2023	

AIRPORT TRANSFER ON ARRIVAL/DEPARTURE (One-Way)			
TRIP	ONE PASSENGER	TWO PASSENGERS	THREE PASSENGERS
CES Oxford: From/to Heathrow Airport	£155	£160	£165
From/to Gatwick Airport	£195	£200	£205
From/to Stansted Airport	£205	£210	£215



TERMS & CONDITIONS

ACCOMMODATION: Accommodation is arranged in a carefully selected homestay on request. Half board Monday-Friday and Full board Saturday-Sunday. No allowance will be made for absence from the homestay during the time arranged, or for late arrival/early departure. As per British Council regulations, we can place up to four students in a homestay. Please note that single rooms are not available to students aged 16 - 18 years (inclusive), during July and August. *Shared accommodation only available for 2 people traveling together. Cannot be guaranteed otherwise.
MEDICAL INSURANCE: You are strongly advised to take out travel and medical insurance before leaving home. Insurance should cover the loss of personal possessions and loss of tuition fees if you have to cancel your course or return home early. CES can assist you with your insurance.
TUITION HOURS: All teaching/tuition hours are 45 minutes. Standard Course is 15 contact hours per week, excluding breaks. Intensive Course is 22 contact hours per week, excluding breaks.
TEXT BOOK: Text books must be purchased for £45 approximately.
SOCIAL ACTIVITIES: CES offers a variety of social activities for students to join. Students pay only for the excursions and activities in which they wish to participate. Approximate costs for excursions – Full day = £40 - £60. Half day = £10 - £30. CES also organizes a range of free afternoon and evening activities in all schools. Please contact the school for more information.
POLICY OF CARE: CES has a strict policy of care and welfare for all 16 and 17 year old students studying in our adult schools. Please contact us directly or visit www.ces-schools.com for more information.
SCHOOL HOLIDAYS 02 January, 7 April, 10 April, 01 May, 29 May, 28 August, 25 December 2023 – 01 January 2024

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

LEEDS

3rd January - 22nd December 2023

ENGLISH COURSES (AGES 16+)		COURSE FEES				
COURSE NUMBER	COURSE DESCRIPTION	2-4 WEEKS	5-11 WEEKS	12-23 WEEKS	24-35 WEEKS	36+ WEEKS
1. All Year	Standard General English 20 lessons per week 09:30 - 13:00 Mon to Fri	£224 p/w	£219 p/w	£207 p/w	£201 p/w	£196 p/w
2. All Year	Intensive General English 30 lessons per week 09:30 - 13:00 Mon to Fri 14:00 - 16:30 Tues to Thurs	£328 p/w	£316 p/w	£305 p/w	£293 p/w	£288 p/w
3. All Year	Combination Course 20 group lessons per week + 5 hours One-to-One lessons per week 09:30 - 13:00 Mon to Fri - Group Lessons 14:00 - 16:30, two afternoons One to One	£474 p/w	£469 p/w	Extra week £457 p/w		
EXAM PREPARATION:						
4. All Year	IELTS Preparation Course 30 lessons per week 09:30 - 13:00 Mon to Fri - General English 14:00 - 16:30 Tues to Thurs - IELTS	£328 p/w	£316 p/w	£305 p/w	£293 p/w	£288 p/w
5. All Year	Cambridge Exam Preparation Course (FCE) 20 group lessons per week+ 5 hours One-to-One lessons per week 09:30 - 13:00 Mon to Fri General English 14:00 - 16:30 two afternoons One to One FCE preparation	£474 p/w	£469 p/w	 		
6. All Year Please add approx. £150 for return flight between UK and Ireland	Long Term / Multi Destination Course Ireland and UK	24 weeks		36 weeks		
	20 Lessons p/w	£4824		£7056		
	30 Lessons p/w	£7032		£10368		
7. 03 Jan – 08 Sept 03 Apr – 15 Sept 02 Oct – 22 Dec	University Pathway Programme 30 lessons per week 09:30 - 13:00 Mon to Fri 14:00 - 16:30 Tues to Thurs	3 months £3660	3 months £7032		Extra week £293	
TEACHER TRAINING COURSES:						
8. One week courses Every Monday from 03 July - 28 July Two week courses 03 July - 14 July 17 July - 28 July	Teacher Training courses 20 lessons per week 09:30 – 13:00 Mon to Fri Afternoon programme of lectures and visits 03 July- CLIL 10 July-Language Development and Methodology 17 July- CLIL 24 July- Language Development and Methodology	1 week £339		2 weeks £678		
		CES Leeds is and Official CELTA Training Centre			Cambridge English CELTA <small>Certificate in Teaching English to Speakers of Other Languages</small>	
9. All Year	CELTA Training Course Full time: 09:30 – 17:00 Mon to Fri Online Part time: Independent work approx 20 hrs p/w (Must attend teaching practice every week)	Full time £1535			Part time £1535	
PROFESSIONAL AND MANAGEMENT COURSES						
10. July and August	General English with Business 30 lessons per week 09:30 - 13:00 Mon to Fri - General English 14:00 - 16:30 Tues to Thurs - Business English	£328 p/w	£316 p/w	£305 p/w	£293 p/w	£288 p/w
11. All Year	One - to - One Lessons	£65 per hour				

REGISTRATION FEE OF £70 FOR ALL STUDENTS

All teaching / tuition hours are 45 minutes. Maximum class size is 14.

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

LEEDS

HOMESTAY (Accommodation placement fee £70)		
HOST FAMILY (Half-Board)	SINGLE	SHARED*
Leeds	£185 p/w	£170 p/w
HOST FAMILY ADD-ONS	PRICE	NOTES
Special Diet Supplement	£30 p/w	Coeliac, gluten free, lactose free, halal, vegan, vegetarian
Summer Supplement	£30 p/w	July and August
Christmas Holidays homestay accommodation fee	£265 p/w	23-30 December 2023

RESIDENTIAL (Accommodation placement fee £70)		
Leeds: Campus Living	Year Round 18+ years, minimum 4 weeks	Single en suite room: £185 p/w

AIRPORT TRANSFER ON ARRIVAL/DEPARTURE (One-Way)			
TRIP	ONE PASSENGER	TWO PASSENGERS	THREE PASSENGERS
CES Leeds: From/to Leeds Bradford Airport	£95	£100	£105
From/to Manchester Airport	£145	£150	£155
From/to Liverpool Airport	£170	£175	£180
From/to Heathrow Airport	£305	£310	£315

TERMS & CONDITIONS

ACCOMMODATION: Accommodation is arranged in a carefully selected homestay on request). Full board (bed, breakfast, packed lunch and dinner). No allowance will be made for absence from the homestay during the time arranged, or for late arrival/early departure. As per British Council regulations, we can place up to four students in a homestay. Please note that single rooms are not available to students aged 16 - 18 years (inclusive), during July and August. *Shared accommodation only available for 2 people travelling together. Cannot be guaranteed otherwise.
MEDICAL INSURANCE: You are strongly advised to take out travel and medical insurance before leaving home. Insurance should cover the loss of personal possessions and loss of tuition fees if you have to cancel your course or return home early. CES can assist you with your insurance.
TUITION HOURS: All teaching/tuition hours are 45 minutes. Standard Course is 15 contact hours per week, excluding breaks. Intensive Course is 22 contact hours per week, excluding breaks.
TEXT BOOK: Text books must be purchased for £45 approximately.
SOCIAL ACTIVITIES: CES offers a variety of social activities for students to join. Students pay only for the excursions and activities in which they wish to participate. Approximate costs for excursions – Full day = £40 - £60. Half day = £10 - £30. CES also organizes a range of free afternoon and evening activities in all schools. Please contact the school for more information.
POLICY OF CARE: CES has a strict policy of care and welfare for all 16 and 17 year old students studying in our adult schools. Please contact us directly or visit www.ces-schools.com for more information.
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CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

WORTHING

3rd January - 22nd December 2023

ENGLISH COURSES (AGES 16+)		COURSE FEES				
COURSE NUMBER	COURSE DESCRIPTION	2-4 WEEKS	5-11 WEEKS	12-23 WEEKS	24-35 WEEKS	36+ WEEKS
1. All Year	Standard General English 20 lessons per week 09:30 - 13:00 Mon to Fri	£211 p/w	£205 p/w	£194 p/w	£189 p/w	£184 p/w
2. All Year	Intensive General English 30 lessons per week 09:30 - 13:00 Mon to Fri 14:00 - 16:30 Tues to Thurs	£308 p/w	£297 p/w	£286 p/w	£275 p/w	£270 p/w
3. All Year	Combination Course 20 group lessons per week + 5 hours One-to-One lessons per week 09:30 - 13:00 Mon to Fri - Group Lessons 14:00 - 16:30 two afternoons One to One	£461 p/w	£455 p/w	Extra week £444		
EXAM PREPARATION:						
4. All Year	IELTS Preparation Course 30 lessons per week 09:30 - 13:00 Mon to Fri - General English 14:00 - 16:30 Tues to Thurs - IELTS	£308 p/w	£297 p/w	£286 p/w	£275 p/w	£270 p/w
5. All Year	Cambridge Exam Preparation Course (FCE) 20 group lessons per week+ 5 hours One-to-One lessons per week 09:30 - 13:00 Mon to Fri General English 14:00 - 16:30 two afternoons One to One FCE preparation	£461 p/w	£455 p/w	Extra week £444		
6. All Year Please add approx. £150 for return flight between UK and Ireland	Long Term / Multi Destination Course Ireland and UK	24 weeks		36 weeks		
	20 Lessons p/w	£4536		£6624		
	30 Lessons p/w	£6600		£9720		
7. 03 Jan – 08 Sept 03 Apr – 15 Sept 02 Oct – 22 Dec	University Pathway Programme 30 lessons per week 09:30 - 13:00 Mon to Fri 14:00 - 16:30 Tues to Thurs	3 months £3432	3 months £6600		Extra week £275	
TEACHER TRAINING COURSES:						
8. One week courses Every Monday from 03 July - 28 July Two week courses 03 July - 14 July 17 July - 28 July	Teacher Training courses 20 lessons per week 09:30 - 13:00 Mon to Fri Afternoon programme of lectures and visits 03 July- CLIL 10 July-Language Development and Methodology 17 July- CLIL 24 July- Language Development and Methodology	1 week £339		2 weeks £678		
PROFESSIONAL AND MANAGEMENT COURSES						
9. July and August	General English with Business 30 lessons per week 09:30 - 13:00 Mon to Fri - General English 14:00 - 16:30 Tues to Thurs - Business English	£308 p/w	£297 p/w	£286 p/w	£275 p/w	£270 p/w
10. All Year	One - to - One Lessons	£65 per hour				

REGISTRATION FEE OF £70 FOR ALL STUDENTS

All teaching / tuition hours are 45 minutes. Maximum class size is 14.

CENTRE OF ENGLISH STUDIES PRICE LIST | 2023

WORTHING

HOMESTAY (Accommodation placement fee £70)		
HOST FAMILY (Half-Board)	SINGLE	SHARED*
Worthing	£185 p/w	£170 p/w
HOST FAMILY ADD-ONS	PRICE	NOTES
Special Diet Supplement	£30 p/w	Coeliac, gluten free, lactose free, vegan, vegetarian
Summer Supplement	£30 p/w	July and August
Christmas Holidays homestay accommodation fee	£265 p/w	23 - 30 December 2023

RESIDENTIAL (Accommodation placement fee £70)		
Worthing: Lyna	Year Round 18+ years, minimum 4 weeks, self-catering	Single room with shared bathroom: £230 p/w (year round) Single en suite room: £270 p/w (Oct-March) Single en suite room: £360 p/w (April-September)

AIRPORT TRANSFER ON ARRIVAL/DEPARTURE (One-Way)			
TRIP	ONE PASSENGER	TWO PASSENGERS	THREE PASSENGERS
CES Worthing: From/to Heathrow Airport	£160	£165	£170
From/to Gatwick Airport	£135	£140	£145
From/to Stansted Airport	£195	£200	£205

TERMS & CONDITIONS

ACCOMMODATION: Accommodation is arranged in a carefully selected homestay on request. Full board (bed, breakfast, packed lunch, and dinner). No allowance will be made for absence from the homestay during the time arranged, or for late arrival/early departure. As per British Council regulations, we can place up to four students in a homestay. Please note that single rooms are not available to students aged 16 - 18 years (inclusive), during July and August. *Shared accommodation only available for 2 people travelling together. Cannot be guaranteed otherwise.
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TUITION HOURS: All teaching/tuition hours are 45 minutes. Standard Course is 15 contact hours per week, excluding breaks. Intensive Course is 22 contact hours per week, excluding breaks.
TEXT BOOK: Text books must be purchased for £45 approximately.
SOCIAL ACTIVITIES: CES offers a variety of social activities for students to join. Students pay only for the excursions and activities in which they wish to participate. Approximate costs for excursions – Full day = £40 - £60. Half day = £10 - £30. CES also organizes a range of free afternoon and evening activities in all schools. Please contact the school for more information.
POLICY OF CARE: CES has a strict policy of care and welfare for all 16 and 17 year old students studying in our adult schools. Please contact us directly or visit www.ces-schools.com for more information.
SCHOOL HOLIDAYS 02 January, 7 April, 10 April, 01 May, 29 May, 28 August, 25 December 2023 – 01 January 2024



CENTRE OF ENGLISH STUDIES PRICE LIST - 2023

— TERMS & CONDITIONS

ENROLLING IN A COURSE:

On receipt of your registration form, you will receive an email:

1. Confirming your enrolment and chosen course.
2. FlyWire link which will enable you to make payment in full or pay a deposit of €250 (Ireland)/ £200 (UK) and \$350 (Canada). Deposits paid are non-refundable.

PAYMENT PROCEDURE:

FULL PAYMENT OF FEES IS DUE 2 WEEKS PRIOR TO THE STARTING DATE.

Please ensure when making a payment to include the STUDENT NAME and CES STUDENT ID number, otherwise it could cause a delay in processing payment.

IRELAND:

1. By bank transfer or credit card through Fly-wire, our preferred payment provider. To register and make a payment, go to <https://ces-dublin.flywire.com> to begin the payment process [Flywire handling fees will be advised at time of payment].

2. By bank transfer in EURO directly into CES bank account:

Bank name: AIB

Address: 7-12 Dame Street, Dublin 2, Ireland

Account Name: Centre of English Language Studies Ltd.

IBAN: IE97AIBK9320868887063

BIC: AIBKIE2D

Account Number: 88887063

Sort Code: 93 20 86

[please add €30 to cover bank charges]

UNITED KINGDOM:

1. By bank transfer or credit card through Fly-wire, our preferred payment provider. To register and make a payment, go to <https://ces-uk.flywire.com> to begin the payment process [Flywire handling fees will be advised at time of payment].

2. By bank transfer in GBP directly into CES bank account:

Bank name: National Westminster Bank

Address: 27 South Street, Worthing West Sussex, BN11 3AR

Account Name: Centre of English Studies Ltd.

IBAN: GB33NWBK 602431 74638459

BIC: NWBKGB2LXXX

Account Number: 74638459

Sort Code: 60 24 31

[please add £25 to cover bank charges]

CANADA:

1. By bank transfer directly into CES bank account:

Account Name: The Language Workshop Inc.

Bank name: The Bank of Nova Scotia

Address: 19 Bloor Street West, Toronto, Ontario Canada M4W 1A3

Note:

- If your bank requires a 12-digit account number, it would be 911320041319 (CAD), 911320243418 (USD)
- Please put student name or the invoice number (TI-xxxx) as payment note for our tracking purpose. Please also email receipt to toronto@ces-schools.com to inform the transfer.
- Please add \$25 to cover bank charges.
- Bank transfer or credit card through flywire: cestoronto.flywire.com to begin the payment process (handling fees will be advised at time of payment).

Bank #: 002

Transit #: 91132

CDN Dollar Account: 00413 19

US Dollar Account: 02434 18

Swift Code: NOSCCATT

CANCELLATION, AMENDMENT AND REFUNDS

ALL CANCELLATIONS MUST BE NOTIFIED IN WRITING.

Accommodation Fees:

Homestay

Notice provided of 2 weeks - full refund given.

Self-catering

Notice period of 28 days - full refund given.

Notice period of fewer than 28 days – no refund given.

Tuition and other fees:

Notice provided of up to 14 days prior of the arrival date - cancellation fee of €250 (Ireland) / GBP£200 (UK) / CAD \$350 (Canada) Notice provided of fewer than 14 days prior to arrival - no refund given. There is no refund if a student fails to complete the programme. There will be no refund for students who change from Intensive to Standard Course.

Where a visa has been refused, CES will refund the fees less the €250 (Ireland) / GBP£200 (UK) / CAD \$160 (Canada) and bank charges on receipt of evidence of the visa refusal plus the refusal number.

If the intended commencement date of an English Language Programme is delayed because of visa problems, CES will adjust your tuition or accommodation dates subject to availability. No refund will be made.

Amendment

We advise that adequate time is given in the study visa process to avoid date amendment changes (€50 (Ireland)/£50 (UK)/\$50(Canada) per change, 1st one free). Details of processing time is available from the Embassy in your country.

GENERAL CONDITIONS

- Fees include tuition, assessment test at the beginning of the course, individual report, use of listening centre/multimedia centre for private study, self-access, listening and interactive technology centre, email facilities and guided e-learning.
- We do not accept responsibility for costs incurred due to flight delays, e.g. accommodation
- If a student does not acquire a visa on time, the above cancellation policy applies.
- It is the responsibility of the agent or student to ensure that the correct visa has been applied for.
- We do not take responsibility for loss or theft of belongings.
- Students are expected to have appropriate medical and baggage insurance.
- Non EU students must take out private medical insurance.
- There is no refund of fees for days missed during the course/late arrival/early departure/public holidays.
- During peak times classes can be held at additional premises.
- If a student wishes to transfer between any centres in Ireland and the UK, there is a fee of £150/€200.
- Force Majeure - CES will not be responsible for any failure to comply with any of its obligations (and therefore shall not be required to provide any compensations) if the failure is occasioned by any cause beyond CES's reasonable control. Please see www.ces-schools.com/terms for more details.

Note: If a student wishes to return to their home country or take holidays elsewhere during the term of their English Language Programme, they are free to do so, but no credit will be given for missed study time. Parental consent is required for students aged 16 and 17 years for any classes or activities missed. CES requires advance notice in writing. In accordance with GDPR and our desire to ensure all data is always secure, visit our website (www.ces-schools.com) for our Data Protection Policy and Privacy Statements.