

## **OUR TEACHING GETS YOU TALKING!**

## STUDY LANGUAGES IN THE HEART OF EDINBURGH



WWW.INLINGUA-EDINBURGH.CO.UK





## WELCOME TO BEAUTIFUL EDINBURGH

"Since 2005 we have been offering a relaxed and friendly environment in which language learning is enjoyable. My team and I will ensure that you have a successful and memorable time while learning a new language or improving your existing skills."

Roland Becker School Director

Roland

## FIND EVERYTHING YOU NEED HERE

Welcome to Edinburgh Welcome to your new se 8 Reasons to come to E 12 Reasons to choose u

### English Courses

Morning Courses Morning Courses + Opt Afternoon Courses Private Tuition Business English Cours Evening Courses

### **English Plus Experience**

English Plus Work Expe English Plus Whisky English Plus Castles & English Plus Golf CV Clinic

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## WELCOME TO EDINBURGH

Not only a capital city, Edinburgh is also the leading festival city in the world, home to the phenomenal summer festivals, and a UNESCO World Heritage Site. That's right! Wherever you look, the city buzzes with a sense of excitement all year round. It also plays a prominent role in international business across a variety of industries and is home to some of the best universities in the world.

Here, you can enjoy the perfect combination of nature and urban life, with an abundance of parks, hills and open green spaces in and around the city as well as two beaches which lie along a stunning coastline. Edinburgh ensures you will never be short of something to do, with an eclectic mix of museums, theatres, pubs, clubs and shops as well as a variety of events taking place all year round.



Scan me to watch a video to learn more about Edinburgh



## WELCOME TO YOUR NEW SCHOOL

We are based in the heart of the beautiful and historic capital of Scotland. We offer a personalised approach to language learning with **small class sizes** of no more than **10 students** in group lessons. We provide courses to suit **every language level** from beginner to advanced, with a range of options available, including General English, Professional Business English, Exam Preparation and Foreign Language Training. **Please note that the minimum age for English courses is <u>18 years</u>.** 

We are accredited by the **British Council** and a member of **English UK**, meaning that our teaching team and courses are recognised as being of the highest standard. We have a strong international reputation for providing high quality language courses in a warm and professional atmosphere.



ENGLISHUK for the teaching of English in the UK



Within the school you have access to **8 bright and comfortable classrooms**, as well as **student lounge** equipped with self-access study material, **television** to watch the news, tables and **computers** (with Microsoft office) and complimentary **tea and coffee**. We have **free Wi-Fi** in every room.





a virtual tour of the school

## WHY CHOOSE THE SCOTTISH CAPITAL? **8 REASONS TO COME TO EDINBURGH**

Edinburgh is an experience you will never forget. Great food, stunning views and a relaxed lifestyle. A student city with festivals and an incredible nightlife. What more could you want?



The city is teeming with history. Edinburgh Castle sits on a gigantic rock in the middle of the city and dates back to the llth century!

You will come across the most stunning views in the most unexpected of places. The best is only a 10-min walk from the main street!

You can embrace nature at any time by climbing to the top of the city's very own extinct volcano

Scottish breakfasts are one of a kind and where better to try one than in Scotland's capital city?



## WHY CHOOSE INLINGUA EDINBURGH? **12 REASONS TO PICK US**



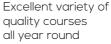
Small class sizes of 10 students maximum by name



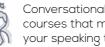
Experienced and enthusiastic teachers who care about your











Conversational courses that maximise your speaking time



Edinburgh is home to the largest arts festival in the world, not to mention 11 other major international festivals!

The city boasts some of the best clubs and music venues around... it's the perfect opportunity to meet the friendly Scots!

It's the perfect base to travel to Scotland's other iconic attractions – most are only a day trip away!

And finally... according to readers of The Telegraph and many other publications, Edinburgh is the best place to live in the UK!

Every student is known



A relaxed and friendly

A central location in the heart of Edinburgh



British Council accredited and an English UK member



Social activities, whisky tasting, games nights, pub nights, Scottish dancing and more



Flexible and multilingual staff



Free Wi-Fi, coffee and tea



## MORNING ENGLISH COURSES GENERAL ENGLISH DEVELOPMENT

Our morning courses enable you to brush up your English knowledge whilst having the afternoon free for other activities, to explore Edinburgh's history, architecture, culture or shops.

After a short speaking assessment, you will be placed in a small group suitable for your level. Our experienced teachers will ensure that much of your time will be spent speaking and listening while at the same time developing your grammar, vocabulary, reading, and writing skills.

The daily coffee/tea breaks provide the perfect opportunity for your to practise your spoken English and meet other students from around the world.

#### Aspects covered include:

- Introduction and needs analysis
- Maximum speaking time for fluency development and social interaction.
- Grammar and vocabulary development
- Discussions on UK culture
- Pronunciation, rhythm, intonation and stress
- Idioms, phrasal verbs & colloquial language
- Register: use of formal and informal language
- Expressing ideas
- Writing and listening skills
- Error correction
- Long-term students will benefit from a weekly progress meeting with a teacher
- Extra materials from a self-access library

## PROGRAMME DETAILS AND PRICES

Hours per week	15 hours	15 hours			
Class Size	Maximum 10	Maximum 10 students			
Start date	Every Mondo	ау			
Timetable		Monday to Friday: morning sessions from 9:30 to 12:45 (15 minutes break at 11:00)			
Course length	Flexible / mir	Flexible / minimum 1 week			
Levels (CEFR)		Al (Elementary), A2 (Pre-Intermediate), Bl (Intermediate), B2 (Upper Intermediate), Cl (Advanced)			
			1		
Number of weeks	l to 6	7 to ll	12 to 19	20 to 35	36 and more
Fees per week	£255	£235	£225	£210	£200
Optional charges	From £30 for a material	course			
Additional charges	£50 Booking Fe	ee			



to join us now!

I highly recommend this school. Classes are interesting, inspirational and practical. Great teachers and nice atmosphere.

**Aneta from Poland** 





## MORNING ENGLISH COURSES **PLUS SPOKEN PERFORMANCE**

If you want to see fast progress and gain In addition to your morning lessons your afternoon option will take place Monday to Friday from 13.45 – 15.15 and will cover: option is for you. You will take steps towards obtaining fluency in English. The course will also include discussions on UK culture and current affairs.

The schedule runs as follows:

- 09.30 11.00 First teaching block
- 11.00 11.15 Tea/Coffee break
- 11.15 12.45 Second teaching block
  12.45 13.45 Lunch break
- 13.45 15.15 Spoken performance block

- Common error correction
- Pronunciation, rhythm, intonation and stress
   Idiomatic and colloquial language

There is a maximum group size of 10 students for all group courses.

## PROGRAMME **DETAILS AND PRICES**

Hours per week	22.5 hours	22.5 hours			
Class Size	Maximum 10	Maximum 10 students			
Start date	Every Mondo	Every Monday			
Timetable		Monday to Friday : morning sessions from 9:30 to 12:45, 15 minutes break at 11:00, afternoon sessions from 13:45 to 15:15			
Course length	Flexible / mir	Flexible / minimum 1 week			
Levels (CEFR)		Al (Elementary), A2 (Pre-Intermediate), Bl (Intermediate), B2 (Upper Intermediate), Cl (Advanced)			
Number of weeks	1 to 6	1 to 6         7 to 11         12 to 19         20 to 35         36 and more			
Fees per week	£315	£295	£280	£255	£245
Г I	E 000 (				
Optional charges	From £30 for a material	course			
Additional charges	£50 Booking Fe	ee			



Scan me

to join us now!

I met a friendly team and people from France, Germany,Mongolia, Qatar and Thailand that I'll never forget.

Valentina from Italy

# ....





## MORNING ENGLISH COURSES **PLUS EXAM PREPARATION**

We have a strong reputation for preparing students to sit academic English exams. You will benefit from the expertise of our experienced teachers who have an excellent track record of preparing students to succeed in a range of exams including:

Each course will consist of General English group training in the morning from 09:30 to 12:45, followed by a specific Exam Preparation option in the afternoon from 13:45 to 15:15.

The afternoon option will cover:

- Grammar and vocabulary development
- Academic vocabulary and style

- Critical thinking and reflective learning
- Continuous practice with use of past papers and other materials.
- The format and procedures of the examination - Examination error correction

IELTS.TOEIC, PET, FCE, CAE, CPE and BULATS Exam preparation courses ensure that students are adequately prepared by focusing on each part of the examination including:

- Listening, speaking, reading and writing
- Multiple choice and gapped text
- Use of English
- Word formation and sentence completion.

## PROGRAMME **DETAILS AND PRICES**

Hours per week	22.5 hours	22.5 hours			
Class Size	Maximum 10	Maximum 10 students			
Start date	Every Mondo	Every Monday			
Timetable	Monday to F break at 11:0	Monday to Friday : morning sessions from 9:30 to 12:45, 15 minutes break at 11:00, afternoon sessions from 13:45 to 15:15			
Course length	Flexible / mir	Flexible / minimum 1 week			
Levels (CEFR)	A2 (Pre-Inte (Advanced)	A2 (Pre-Intermediate), B1 (Intermediate), B2 (Upper Intermediate), C1 (Advanced)			
			1	1	1
Number of weeks	l to 6	7 to ll	12 to 19	20 to 35	36 and more
Fees per week	£315	£295	£280	£255	£245
Optional charges	From £30 for a material	course			
Additional charges	£50 Booking Fe	e			



Scan me

to join us now!

. . I received very useful information about the CAE exam, how to be ready for it and great resources to develop my English skills. **Gabriela from Czech Republic** 

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## **MORNING ENGLISH COURSES PLUS ONE-TO-ONE LESSONS**

Combining group sessions with private lessons want to see fast progress in their English in a short gives you the best of both worlds. You can period of time. You are free to choose the content benefit from both peer learning in a group and of your one-to-one lessons and a programme can individual learning on a one-to-one tuition basis. be discussed before arrival.

You will follow the morning group lessons from Lessons can cover a range of subjects including: in the afternoon. You can pick between either 7.5 Exam Preparation and Academic English or 15 hours of one-to-one lessons per week.

will benefit from individual attention and lessons your timetable and expectations. tailored to their unique needs and requirements. One-to-one tuition is ideal for students who

09.30 to 12.45 followed by one-to-one lessons General English, Business English, Legal English,

Please feel free to contact us if you wish to book a One-to-one tuition is available all year round different number of private lessons or if you wish to with one of our experienced teachers. Students discuss a potential tailor-made programme to suit

## PROGRAMME **DETAILS AND PRICES**

Hours per week	22.5 hours or 30 hou	22.5 hours or 30 hours			
Class Size	Maximum 10 students	Maximum 10 students			
Start date	Every Monday				
Timetable		Monday to Friday : morning sessions from 9:30 to 12:45, 15 minutes break at 11:00, afternoon sessions from 13:45 to 15:15 or 13:15 to 17:00			
Course length	Flexible / minimum 1 v	Flexible / minimum 1 week			
Levels (CEFR)		Al (Elementary), A2 (Pre-Intermediate), Bl (Intermediate), B2 (Upper Intermediate), Cl (Advanced)			
Number of hours per week	15 hours group + 7.5 hours private	22.5 hours group + 7.5 hours private	15 hours group + 15 hours private		
Fees per week	£760 £650 extra week(s)				
Optional charges	From £30 for course material				
Additional charges	£50 Booking Fee				



Scan me

to join us now!

The social programme helped me to meet new people and to discover Edinburgh. I improved my English very quickly.

# ....

Pedro from Spain





## **AFTERNOON COURSES EXAM STUDY OR ENGLISH FLUENCY**

Our afternoon courses are a blend of learning including: listening, speaking, reading, writing, multiple the language, enjoying your free time and choice questions, gapped texts, word formation and convenience for students or professionals. sentence completion.

option to prepare for a FCE, CAE, CPE or IELTS speaking skills and increasing your confidence. This exam. This option will cover:

- The format & procedures of the examination
- Grammar and vocabulary development
- Examination error correction
- Academic vocabulary and style
- Critical thinking and reflective learning
- Practice with use of past papers

The Exam Preparation option is the most flexible The Spoken Performance option focuses on

- option will cover:
- Speaking and listening skills
- Fluency development for social interaction
- Grammar and vocabulary development
- Common error correction
- Pronunciation, rhythm, intonation and stress
- Idiomatic and colloquial language

We will ensure that you are adequately prepared There is a maximum group size of 10 students for by focusing on each part of the examination all group courses.

## PROGRAMME **DETAILS AND PRICES**

Hours per week	7.5 hours per					
Class Size	Maximum 10 students	Maximum 10 students				
Start date	Every Monday					
Timetable	Monday to Friday fro	Monday to Friday from 13:45 to 15:15				
Course length	Flexible / minimum 1 v	Flexible / minimum 1 week				
Levels (CEFR)		Al (Elementary), A2 (Pre-Intermediate), Bl (Intermediate), B2 (Upper Intermediate), Cl (Advanced)				
Number of weeks	l or 2	3 or 4	5 and more			
Fees per week	£130	£130 £120 £110				
Optional charges	From £30 for course material					
Additional charges	£50 Booking Fee					



Scan me

to join us now!

Edinburgh is very international full of life and culture. I have enjoyed my stay and I 100% recommend inlingua.

Nicolas from Germany

# ....





## **EVENING COURSES A RANGE OF OPTIONS**

terms per year: January, April and September. past papers and other materials. Each term lasts from 8 to 12 weeks (depending The Business English packages are the best option on the number of students in the group) You'll have lessons twice a week from 18:30 to 20:00.

The Exam Preparation option will cover the format and procedures of the examination (FCE, CAE, CPE or IELTS), grammar and vocabulary

If you are looking for evening courses we offer development, examination error correction, courses in General English, Business English and academic vocabulary and style, critical thinking and Exam Preparation. Our evening courses run 3 reflective learning, continuous practice with use of

for professionals who are looking for an after work programme. It is designed to give you the skills to The General English option focuses on communicate effectively in English and to improve conversational skills, incorporates vocabulary your confidence when working in a business acquisition, grammar development, listening environment. Topics may include: banking and skills improvement, fluency and pronunciation. finance, interview skills, meetings, presentations, socialising, travel and tourism, telephone skills, human resources, business correspondence or negotiating.

## PROGRAMME **DETAILS AND PRICES**

Hours per week	3 hours (twice 1.5 hours)
Class Size	Maximum 10 students
Start date	3 terms per year: Janua
Timetable	Twice a week from 18:30
Course length	From 8 to 12 weeks (depending on the nume
Levels (CEFR)	Al (Elementary), A2 (Pre Intermediate), Cl (Advan

#### **Choose between: General English, Exam Preparation and Business English**

Number of students in the group	3	4	5-10
Number of weeks	8	10	12
Fees per term		£270	



to join us now!

Very kind & helpful staff and teachers. I've been to numerous English schools. Inlingua Edinburgh is definitely the best.

ry, April and September
to 20:00
mber of students in the group)
-Intermediate), B1 (Intermediate), B2 (Upper ced)

# ~ ~

**Alexis from France** 





## **BESPOKE ONE-TO-ONE PROGRAMME** THE MOST INTENSIVE OPTION

Private tuition is ideal if you require or prefer effective and intensive way to learn English or to indivual attention throughout your stay. You brush up on existing skills. These lessons are 100% will learn in an effective, dynamic, professional flexible: the structure of the course is personally and interactive way. This English course is the tailored to suit your individual expectations. most flexible and you are in total control of the structure, topics, and pace of the lessons. You will notice your confidence and skills improving

Private tuition is available all year round with one of this fully focused bespoke programme designed of our experienced teachers. You will benefit from only for you. individual attention and lessons tailored to your

needs and requirements. One-to-one tuition is You will improve your speaking, listening, reading and available in blogs of 15, 22.5, and 30 hours per writing skills as well as your pronunciation, grammar week. This option is ideal if you want to see fast and vocabulary while staying focused on your progress in a short period of time. It is the most individual needs.

guickly and dramatically due to the intense nature

## PROGRAMME **DETAILS AND PRICES**

Hours per week	15 hours or 22.5 hours or 30 hours				
Class Size	l student	l student			
Start date	Every Monday				
Timetable		Monday to Friday : morning sessions from 9:30 to 12:45, 15 minutes break at 11:00, afternoon sessions from 13:45 to 15:15 or 13:15 to 17:00			
Course length	Flexible / minimum 1 w	Flexible / minimum 1 week			
Levels (CEFR)		Al (Elementary), A2 (Pre-Intermediate), Bl (Intermediate), B2 (Upper Intermediate), Cl (Advanced)			
Number of hours per week	15 hours	15 hours 22.5 hours			
Fees per week	£900 £850 extra week(s)				
			_		
Optional charges		Possibility to have lunch with a teacher for £300 her week. (NB: cost of meals not included)			
Additional charges	£50 Booking Fee	· · · · · · · · · · · · · · · · · · ·			



. . Well-located, small and very comfortable school. I would recommend it with my eyes closed, mainly because they have adults only. **Viviane from Brazil** 

Scan me to join us now!





## **BUSINESS ENGLISH GROUP OR ONE-TO-ONE LESSONS**

The mini group lessons are designed for include the following modules: professionals who would like to work in a small group of 4 students maximum. This course is ideal if you wish to benefit from peer learning through group conversation and comprehension whilst having plenty of access to a trainer. It is designed to give you the skills to communicate effectively in English and to improve their confidence when working in a business environment.

English course is tailor-made and designed to correspondence and negotiating. cater for specific needs and objectives, but will

- Vocabulary and grammar development - Pronunciation, rhythm including intonation & stress - Reading & writing skills including sentence structure

- Business correspondence: Email, letter - Speaking & listening skills , fluency development for

social interaction and professional purposes - Report writing

The one-to-one lessons are designed as an Options may include: Banking and finance, interview intensive total-immersion if you need to make skills, meetings, presentations, socialising, travel and fast progress in a short time. Each Business tourism, telephone skills, human resources, business

### MINI GROUP LESSONS

#### **Course Summary**

Monday to Friday from 9:30 to 12:45 (15 hours per wee Maximum 4 students per class. Start dates: Every Monday

Option to have specialised Business English with modules in closed group. Details on request Please note: there is a booking fee of £50 for all daytime courses.

## COMBI BUSINESS ENGLISH MINI GROUP

		Morning lessons from 9:30 to 12.45 Afternoon lessons 13.45 to 15.15	Morning lessons from 9:30 to 12:45 Afternoon lessons from 13:45 to 17.00
Course Summary	Number of weeks	15 hours group lessons + 7.5 hours private lessons	20 hours group lessons + 20 hours private lessons
Mawingung A atudanta	1	£950	£1350
Maximum 4 students per class.	2	£1870	£2700
Monday to Friday.	3	£2700	£3870
Start dates: Every	4	£3500	£5060
Monday.	Extra week(s)	£850	£1250

Please note: there is a booking fee of £50 for all daytime courses.

## **ONE-TO-ONE LESSONS (BUSINESS, FINANCIAL & LEGAL)**

#### **Course Summary**

One-to-one tuition: content adapted to your needs. Lesson duration 45 min Flexible hours Start dates: flexible, can start any time. Option to have lunch with the teacher (£300 per week)

Please note: there is a booking fee of £50 for all daytime courses.

### **EVENING GROUP COURSE**

Course Summary	Number of Students	Weeks	Fee per term
Maximum 10 students per class.	5 - 10	12	
Lessons take place two evenings per week from 18:30 to 20:00	4	10	£270
3 terms a year: January, April and September	3	8	

	Number of weeks	Fees / week
	1-2	£450
ek).	3 - 4	£435
	5 - 8	£420
	9 +	£395

	Number of hours	Fees
	15	£995
	22.5	£1490
)	30	£1950
0.000		



## TRAVEL AND EXPERIENCE ENGLISH PLUS WORK EXPERIENCE

We have been arranging work placements for European professionals, students and graduates since 2007. Either self-funded or part of the Erasmus+ EU funded programme, we can help you arrange an invaluable work experience in a range of industries and companies.

We know that a work placement overseas is a big step for anyone, so we aim to make the process as comfortable as possible. We create an atmosphere where you will know you are cared for - contact in advance, a smiling face on arrival, a welcoming team and a worthwhile placement. You should expect the following attention before arrival:

- Extensive contact between you and us to establish what kind of placement is required
- A request for an up-to-date CV detailing work experience and skills to date
- A friendly Skype conversation to check communication skills
- An application form to complete which informs us of your expectations and special requirements.

... and once here you should expect the following:

- Regular contact with one of our representatives to ensure all is running smoothly
- A chance to speak to the accommodation officer in case of any problems
- A letter of reference from the host company
- A work experience certificate from us

Taking part in a work placement programme builds your confidence, enhances career opportunities and can prove life-changing. We are proud to be part of that experience. Please be aware that in most cases you are here to improve your English first and foremost. We cooperate with a number of different companies and organisations that support our work placement programme.

## PROGRAMME **DETAILS AND PRICES**

	<b>2 weeks</b> (22.5 hours/week
English Courses	<b>Monday to Friday</b> Morning group lessons from 12:45, 15 minutes break of Afternoon spoken performan from 13:45 to 15:15
Work Placement	10 weeks
	We can help you to find work architecture, communication humanitarian aid, manufactu and more. <b>Be aware that ma</b> <b>able to obtain funding though</b>
Services included	<ul> <li>Airport arrival transfer</li> <li>English course as abov</li> <li>Full-time work placeme</li> <li>Accommodation in sing</li> <li>Accommodation booki</li> <li>Bus pass over the who</li> </ul>
Levels (CEFR)	B1 (Intermediate), B2 (Upper
Prices	£3,500



to join us now!

Wonderful experience! More than a school, a model with adapted and personalized methods. Motivated teachers

Silvia from Switzerland

om 9:30 to at 11:00.

#### 4 weeks

(22.5 hours/week)

#### Monday to Friday

Morning group lessons from 9:30 to 12:45, 15 minutes break at 11:00, ance lessons Afternoon spoken performance lessons from 13:45 to 15:15

#### 20 weeks

k placements in a variety of fields such as: n, digital marketing, graphic design, hospitality, uring, marketing, retail, travel and tourism, translation ost of the work placements are unpaid. You may be h Erasmus+. European Passport holders only.

nent

igle room with shared bathroom and halfboard

ing fee

ole duration of your stay

Intermediate), Cl (Advanced)

### £6.530

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## TRAVEL AND EXPERIENCE ENGLISH PLUS WHISKY

Scotland and whisky go hand in hand and with over 95 active whisky distilleries, Scotland is a true paradise for whisky lovers and those who would like to find out more about the water of life. This programme is not only ideal for clients who wish to combine English with Scotland's most iconic drink, but also for people who work in the industry. The course is available on a oneto-one basis or duo lessons.

#### PRICES

Private tuition: £1,475.00 per person /week Duo lessons: £785.00 per person /week **DATES** All year around

#### SERVICES INCLUDED

- Orientation session on Monday morning
- 15 hours English lessons (max 10 students)
- Typical schedule: 09.30 12.45
- 5 afternoon visits with guide/ whisky taster
- Transport, entrances and course material included
- Arrival airport transfer

#### NOT INCLUDED

- Accommodation



## TRAVEL AND EXPERIENCE ENGLISH PLUS CASTLES & GARDENS

Scotland is home not only to whisky and the highlands but also to an abundance of impressive castles, historic houses and beautiful gardens. Join us for an amazing tour of Scotland's rich history and magnificient scenery while visiting some fine architectural and botanical gems and most importantly practising and improving your English language skills with a dedicated teacher.

#### PRICES

£890.00 per person per week, based on min 5/group.

DATES April, July and October 2018

### SERVICES INCLUDED

- Orientation session on Monday morning
- 12 hours group lessons (max 10 students).
- Typical schedule: 9.30 to 12.45 + afternoon tours
- Services of English teacher on all afternoon tours
- Entrance to all castles and gardens

### NOT INCLUDED

- Accommodation

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Scan me to check our sample programme and all details



## **TRAVEL AND EXPERIENCE ENGLISH PLUS GOLF**

With more than 400 golf courses all over the country, Scotland is the undisputed home of golf and therefore the obvious choice for keen golfers and those who want to learn to play golf. We have put together a programme that combines English language tuition with golf - be it a round of golf or actual golf lessons.

#### PRICES

From £1520 per person per week

#### DATES

All year around

#### SERVICES INCLUDED

- Orientation session on Monday morning
- 15 hours private lessons (9.30 12.45)
- Afternoon golfing sessions 5 rounds of golf on with dedicated golf professional on selected courses
- Return transfers from/to inlingua Edinburgh and above golf courses with golf professional
- Arrival and departure airport transfers

#### NOT INCLUDED

- Accommodation



Scan me to check our sample programme and all details

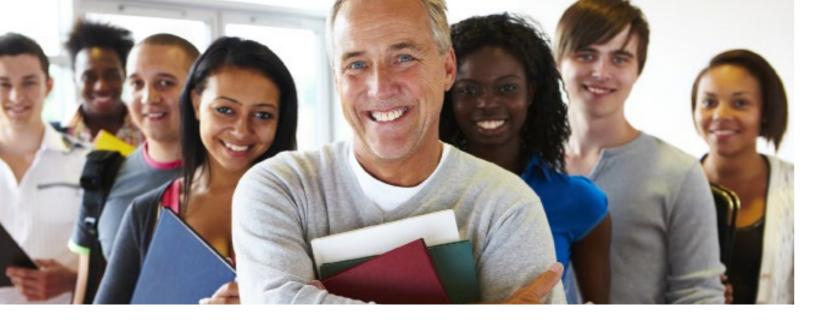
## **BE PREPARED WITH** THE BUSINESS CV CLINIC

Everyone knows that first impressions count. When looking for a new job, this often starts with your CV as it is the first thing potential employers will see. A professional and accurate CV is essential when applying for a job in Edinburgh or elsewhere in the UK.

We are here to help. We offer a professional CV clinic to help you work on the language and content of your CV. Our experienced English tutors can help you correct your CV and give you advice on how to make it better. We can also help you write a cover letter, and give you tips to make your application stand out from the crowd. The CV Clinic includes the following:

- A one hour one-to-one session with an experienced English teacher
- CV and cover letter plan
- Follow-up and final correction
- Advice about applying for a job in the UK

Total cost £90



## **ERASMUS+ TEACHER TRAINING, CLIL & ENHANCED ENGLISH**

We offer a range of courses that are eligible for funding through the new Erasmus+ programme. All of our programmes are offered all year round and can be studied for either one or two weeks. You must apply through your school, university or company and can apply either individually or as a group with colleagues. Our PIC number for applications is 946680425.

#### ERASMUS+ **TEACHER TRAINING**

#### ERASMUS+ CLIL PROGRAMME

participating in the various cultural and social activities on offer.

This course is suitable for teachers This course is designed for This course is suitable for teachers of English at primary and secondary educators specialising in Content who would like to focus on improving level. The course is designed to and Language Integrated Learning their English language skills. It is refresh existing skills and provide who wish to enhance & refresh particularly suitable for applicants new ones through the Methodology their skills in delivering subject who want to improve their English component. Participants will have content in English. It is aimed at skills to aid participation in future the chance to enhance their existing those who teach a subject such as Erasmus+ courses. As with all language skills during Spoken science, history or geography using Erasmus+ courses at inlingua Performance classes and when English as a foreign language. The Edinburgh a cultural and social programme also includes a Spoken programme is also included. Performance component to allow teachers to improve their fluency.

ENHANCED **ENGLISH SKILLS** 

You can find sample programmes, timetables, course details and more on our website www.inlingua-edinburgh.co.uk/erasmus

## PROGRAMME DETAILS AND PRICES

### **ERASMUS+ TEACHER TRAINING**

- 05 to 16 February 2018
- 26 February to 09 March 2018
- 19 to 30 March 2018
- 02 to 13 April 2018
- 23 April to 04 May 2018
- 14 May to 25 May 2018
- 03 to 15 June 2018
- 25 June to 06 July 2018
- 16 to 27 July 2018
- 06 to 17 August 2018
- 27 August to 7 September 2018
- 17 to 28 September 2018
- 01 to 12 October 2018
- 15 to 26 October 2018
- 05 to 16 November 2018

If you only wish to attend one week Erasmus Teacher Training, we would recommend choosing to attend the first week. If the dates above are unsuitable, please contact us.

## PRICES

The price for one-week course is **530.00€** and **1,060.00€** for two weeks. This includes full day group course and social programme

## ACCOMMODATION

We can offer you accommodation in one of our host-families. This will consist of a private room, dinner, and bed & breakfast. Subject to availability and accommodation booking fee of 55€ applies.

- Shared bathroom **250€** per week
- Private bathroom **290€** per week
- Executive standard, private bathroom €345 per week



## **ERASMUS+CLIL**

- 29 January to 02 February 2018
- 19 to 23 February 2018
- 12 to 16 March 2018
- 26 to 30 March 2018
- 16 to 20 April 2018
- 07 to 11 May 2018
- 28 May to 01 June 2018
- 18 to 22 June 2018
- 09 to 13 July 2018
- 30 July to 03 August 2018
- 20 to 24 August 2018
- 10 to 14 September 2018
- 01 to 05 October 2018
- 29 October to 02 November 2018
- 19 to 23 November 2018

















## SOCIAL PROGRAMME MEET NEW PEOPLE, HAVE FUN AND PRACTISE YOUR ENGLISH

and so we organise regular social English at the same time. activities for you to meet new people, have fun and practise your - Pub and coffee discussion nights English! Our social programme of - Traditional Music nights events runs all year round and - Scottish Traditional Dancing consists of afternoon, evening and - Guided Edinburgh Gallery weekend activities. The programme is designed to allow you to take - Fine Dining nights advantage of Scotland's fantastic - International Food Days

We want you to enjoy your range of cultural activities, whilst - 5-a-side Football nights experience at inlingua Edinburgh making friends and improving your

- and Museum tours

- www.inlingua-edinburgh.co.uk/social-programme

- Games and Quizz Nights
- Open top bus tours
- Ghost tours
- Whisky tastings:

We are a member of the exclusive Scotch Malt Whisky Society (SMWS) and regularly organise in-house whisky tastings.









# ACCOMMODATION WE HELP YOU TO FIND YOUR HOME



## **Homestay Half-Board**

Live with a family in one of our carefully selected and comfortable homes. You will have a single room with shared or private bathroom, bed linen, Wi-Fi and use of communal facilities. The families also provide access to laundry and a front door key for you to come and go at your leisure.



## **Homestay Self-Catering**

This option is suitable for students who would like to live in a homestay environment but prefer to cook their own meals. Students may be sharing with a landlord or other students but will always have a private bedroom with bed linen and access to communal facilities and Wi-Fi.



## **Student Residence**

Student residence accommodation is available in June, July and August. Choose between a private studio or a private room in an apartment shared with other students. Our student residences are all located within easy reach of the city centre and inlingua Edinburgh



**B&B** and Hotels

We have a great selection of 3<sup>\*</sup>, 4<sup>\*</sup> and 5<sup>\*</sup> hotels and B&B in the centre of the city and within easy walking distance of the school. This is an excellent option for business travellers and provides all the facilities you can expect from our preferred hotels.

# **PRICES AND DETAILS**

Both homestays are based on a single bedroom and share public rooms with access to laundry in a flat or house, where the owner may be resident. Linen and towels are provided.

These prices are based on a booking of 7 night week, Saturday to Saturday or Sunday to Sunday. In July/August mid week arrivals may be charged for a full week's stay.

## HOMESTAY DINNER, BED AND BREAKEAST

Category	Price Per Person Per Week	Extra Nights
Executive private bathroom	£285	£40
Standard private bathroom	£235	£35
Standard shared bathroom	£195	£30

## HOMESTAY SELF-CATERING

Category	Price Per Person Per Week	
Private bathroom	£170	
Shared bathroom	£150	

Please note: there is a booking fee of £50 and a maximum of 4 extra nights.

# STUDENT RESIDENCES & HOTELS

Please contact us for more details, prices and availability.

## **OPTIONAL** TRANSFER FROM EDINBURGH AIRPORT

- £55 one way

- £110 with return



## **FOREIGN LANGUAGES** OPEN THE DOOR TO A RICH NEW WORLD

Whether you need to learn a new language for work, travel, or personal reasons, our language school in Edinburgh is the perfect place for you. We are pleased to offer courses in over 21 different languages all year round. Choose from: Bulgarian, Croatian, Dutch, French, Gaelic, German, Greek, Hungarian, Italian, Japanese, Mandarin, Norwegian, Polish, Portuguese, Romanian, Russian, Spanish, Swedish, Turkish and more.

- Group Courses (10 students max /class) - Duo Lessons (2 students per class) - One-to-One Tuition

- Business Courses
- Tailor-made Programmes
- in-company lessons

Our communicative approach means that you learn the language by speaking the language. The inlingua® Method aims to maximise student talk time and use of the target language inside the classroom. We offer courses in small groups of **not more than 10 students** suitable from beginner to advanced levels.

Our courses are led by native-speakers. Lessons are given in small groups to maximise speaking practice and there are no mixed-level groups. We have a long history of working with local businesses and are happy to hold lessons in your office or at our language centre in Edinburgh's West End.

## **EVENING GROUP COURSES** TERMS IN JANUARY. APRIL & SEPTEMBER

Are you ready to learn a new language, brush up on a second language, or perfect another language for the next step forward in your life or career?

#### Our evening lessons take place once per week from 18:30 to 20:00 for 1.5 hours.

Number of students	Number of weeks	Fee per term	
З	8	£180	
4	10	Course material included as required	
5 to 10	12		

Lessons are focused on speaking but include a variety of topical integrated-skills activities such as question and answer activities, pair work, games, discussions, role plays, multimedia activities, oral presentations and group projects. The lessons are student-centered, fun and interactive.

## **PRIVATE LESSONS** FI FXIBI F TIME AND DATES

Private lessons offer great flexibility. You are able to choose the days, times, and topics that best fit your needs. On the first day of your course you and your teacher will determine your specific training goals together.

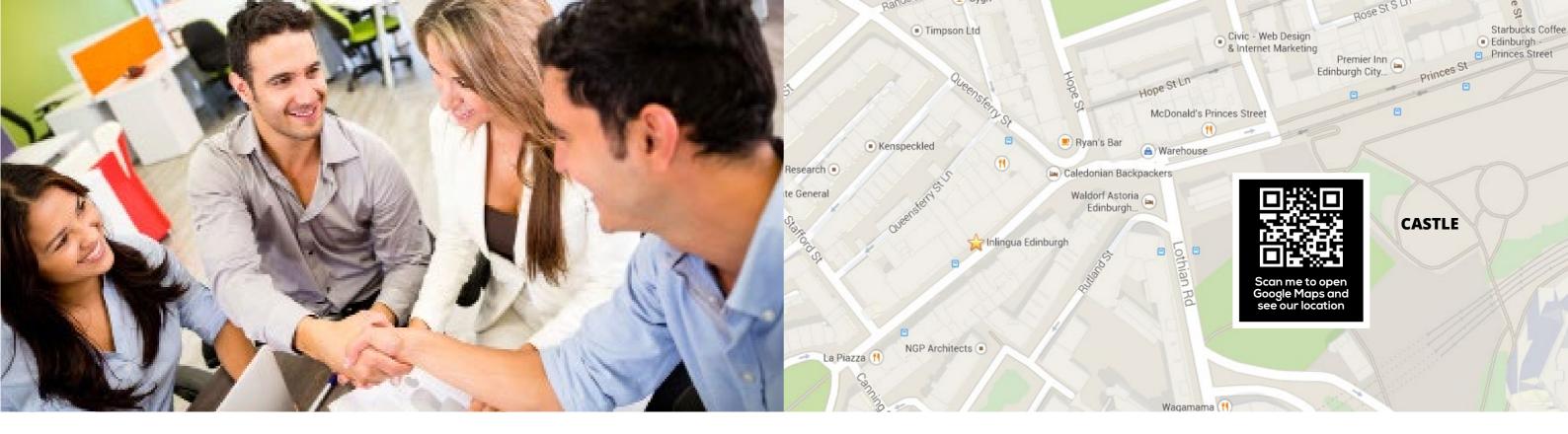
Course Summary	Number of hours	Fee per block
Business Private Lessons		£400
General Private Lessons	5 x 1.5 hours	£340



Many students request one-on-one due to the flexibility of scheduling, the personalised attention, and the ability to focus training session on specific needs. but did you know that we also offer duo-lessons?

Course Summary	Number of hours	Fee per block per student
Two students per group. Start dates: all year around.	5 x 1.5 hours	£230 Course material included.





## **PRACTICAL INFORMATION**

**Travelling in and around** the city Edinburgh is a compact city which means that most places are easy to get to on foot. There is also an excellent local bus network which covers the majority of the city and cycle lanes for those who prefer to travel by bike. Good train and bus services also give you easy access to the wider Lothians region and other parts of Scotland.

**Shopping** Edinburgh has an eclectic mix of stores, from gift shops selling traditional Scottish keepsakes, to contemporary and stylish department stores such as Harvey Nichols.

**Eating** Edinburgh has more restaurants per capita than anywhere else in the UK, offering everything from international cuisine such as African, Thai and Turkish to traditional and contemporary Scottish delicacies. For those staying in self-catering accommodation, there are a range of supermarkets located around the city as well as many smaller delicatessens selling a range of Scottish and international foods.

**Sports and leisure** facilities Edinburgh offers a range of sports and leisure facilities, many of which are open to the public and do not require membership. There are also several gym and spa facilities located around the city which are available on a pay-per-visit basis.

## WHERE TO FIND US

We are located on **40 Shandwick Place** in Edinburgh's West End, just off Princes Street which is the city's main shopping street. The centre is easily accessible by foot from anywhere in the centre of Edinburgh and is served by multiple bus routes from in and around the city, including the Airlink bus service to the airport. One of the city's main train stations is just a 10-minute walk away and the nearest **tram stop can be reached on foot in two minutes**.

### **GETTING TO EDINBURGH**

Edinburgh is easily accessible by road, rail, air or sea. Edinburgh Airport is well connected with flights from more than 40 airlines travelling to and from over 100 destinations worldwide. From the airport, the city centre is easily reached by tram, bus 100 or taxi with the average journey taking around 30 minutes. We also offer an airport transfer service.

If you have business in other parts of the country, you can travel to Edinburgh easily through its well-connected rail and road networks.

# **TERMS AND CONDITIONS**

#### Terms ans Conditions are binding on all students, regardless of whether the booking is direct, or through a representative.

#### Definition

When we use words we/our/us it means Languages a la Carte LTD (trading as 'inlingua Edinburgh') a company registered in Scotland at 40 Shandwick Place EH2 4RT, United Kingdom. VAT registration 865490981. When we use the words 'writing' or 'written' in these Terms, this includes e-mail unless We say otherwise.

#### Age

The minimum age for individual students of English courses must be over the age of 18 by the course start date

#### Application process for students outside the UK

You can enrol on one of our courses by contacting us via email, phone or by visiting us in person. Please apply as early as possible so we have time to process your application and organise accommodation. Please make sure that you read these Terms carefully, and check that the details of your booking are complete and accurate, before you make your booking. If you think there is a mistake, please contact us to discuss. We will confirm any changes in writing to avoid any confusion between you and us. Once you have advised us of your desired course and schedule, we will send you an application form and organise an assessment to determine your level. After we have received the completed application form, we will send you a course offer with an invoice for a deposit of 30% of the cost of the course, the registration fee, accommodation fee and any applicable fees. However, this does not mean that We have accepted it. Once we have received payment of this invoice, we will send written confirmation of the course booking with a unique reference number, an invoice for the remaining balance and a welcome pack including school information, timetables, travel information and useful phone numbers.

From now on this Terms will become binding on you and Us, and the contract will come into existence between you and Us.

If you have booked accommodation through us, we will send full details. including directions, as soon as they become available. Please send us details of your travel arrangements to the UK as soon as they become available, even if you have not booked an airport transfer service with us. Let us know immediately if you have to change your course dates due to unforeseen circumstances or if your visa application has been refused.

#### Application process for students of English/Other Languages applying from within the UK

Full payment is required at least three weeks in advance to confirm your course booking. If you have made your booking within the three-week period. payment is due immediately.

#### Payments

- When calculating the cost of your course, please take into account the following: Tuition Fee (this includes all necessary
- course materials)
- Registration Fee (£50) Accommodation (if applicable)
- Accommodation Fee (£50, if applicable)
- · Courier charge for visa letter of support (£75. if applicable)
- Airport transfer cost (£55 one way. £110 return) Anv other agreed costs

All Fees must be paid in Sterling (GBP) for our English/Foreign Languages courses or Euro (€) for the Erasmus programmes. All bank charges are payable by you. Access to our student lounge and library as well as Wi-Fi, tea and coffee are all available free of charge. The Registration Fee, Accommodation Fee and deposit (30% of total amount) are due for payment upon booking the course. You must pay the balance of your fees at least three weeks before your course start

date. If you have made a booking less than three weeks before the start of the course, full payment must be made immediately. We reserve the right to refuse the student or cancel the course if payment has not been received prior to the course starting. We can accept payment by bank transfer, credit card. cheque and cash. If you are paying by bank transfer, you must accept the international transfer charge. Please never send cash by post.

#### Visas

We are legally prohibited from giving advice to students regarding visa applications. For information on the visa application process, please seehttps://www.gov.uk/study-visitvisa or contact your local authorities. We are under obligation to report students who we believe to be in breach of the terms of their visa. In the case of visa refusal, you will receive a full refund minus registration fee and courier charges plus any other costs we may have incurred over the course of your application. An accommodation cancellation fee may apply if you attack, epidemic, adverse weather inform us of the refusal too late.

#### Cancellations

If you have to cancel your course for any reason, please let us know as soon as possible. A cancellation fee will apply as follows

- Up to 21 days before the start of the course we will charge you 30% of the total amount.
- 20 15 days: 40% of total amount 14– 8 days: 60% of total amount
- 7 3 days: 75% of total amount
- 2 days or less: 100% of total amount

If you need a visa support letter to obtain your visa, please note that this letter will only be issued and sent after the period of 14 days has expired to avoid the misuse of visas and to ensure this is a serious application. If you wish to change your booking by switching to another course, you must provide at least 10 days' notice of such change to Us in writing, otherwise you will be expected to attend the course

originally booked. Once the course starts, students will be unable to cancel or reschedule and no refunds will be payable. Please arrange adequate insurance to cover your course fees in case you have to cancel for health or other personal reasons. Homestay accommodation must be cancelled 21 days before your scheduled arrival and will be refunded minus the nonrefundable Accommodation fee. Cancellations made less than 21 days before arrival will incur a one-week homestay fee (£195, £235 or £285, depending on the category chosen).

#### Our rights to cancel and applicable refund:

We will not be liable or responsible for any failure to perform, or delay in performance of, any of our obligations under these Terms that is caused by Event Outside Our Control. An Event Outside Our Control means any act or event beyond Our reasonable control including but not limited to strikes, or other industrial action.. civil commotion. terrorist attack or threat of terrorist conditions or other natural disasters. If an event outside our control takes place that affects the performance of our obligations under these term:

a. We will contact you as soon as reasonably possible to notify you; and b. We will, where possible, propose alternative arrangements (which may include alternative dates or venues) for the Course. You may cancel your booking if any alternative arrangements proposed by us are unsuitable for any reason, in which case We will refund all fees paid in advance for the disclosed at the time of booking. All refunds due under these Terms will be paid to the person from whom payment was originally taken, using the same method of payment as used by them. Group course (daytime)

Our minimum group size is 3 for General English and maximum 10 (4 for Business English). We run courses according to level with no mixedlevel groups. In the case of only 1 or 2 students in a group, we reserve the

right to reduce the lesson total as follows:

• 4 group lessons = 2 private lessons • 6 group lessons = 3 private lessons

If you are unable to attend a lesson, please notify us as soon as possible. There are no cancellation or rescheduling privileges for group courses. If you are more than 30 minutes late for your morning lesson, vou may be refused entry into the classroom until after the 11.00 break to avoid disrupting other students.

#### Group course (evening)

Our minimum group size is 5 students and the maximum is 10. We run courses according to level with no mixed-level groups. In the case of less than 5 students in a group, we reserve the right to adjust the course length as follows:

- 5 10 students = 12 weeks
- 4 students = 10 weeks
- 3 students = 8 weeks

If you are unable to attend a lesson, please notify us as soon as possible. There are no cancellation or rescheduling privileges for group courses. No refunds are possible once the course has started. In the event that a course has to be cancelled before it is due to start, a full refund will be given.

#### Private/duo lessons

Lessons are valid for one year from the date of enrolment. Each lesson is 45 minutes and we teach a minimum of 2 private lessons at any time. If you need to cancel or postpone a session, you must notify us by 12.00 noon of the working day before the day of your lesson. Notices/cancellations after this time are subject to a fee of 50% of the cost of the session. Cancellations made on the same day are subject to a 100% cancellation fee.

#### Extending your course

If you wish to extend your course at any time, we will add the number of additional weeks to your original booking. Depending your course, this

per week for the extended part of your course, depending on which price bracket your booking falls in to. You are responsible for amending your visa to be in line with your extended stay (if applicable). We can provide you with a letter confirming the extension (if required).

#### Holidavs

We are open Monday - Friday all year round except for two weeks over the Christmas and New Year period. Please refer to our website or contact Us for this year's closing dates. Courses run as normal on bank holidays. Please let us know if you have planned holidays during the course upon booking. If you wish to take a holiday at any time once your course has started, we require at least two weeks' notice in writing. No refunds are payable in these circumstances.

#### Accommodation

We try to place students in the most suitable accommodation based on their stated requirements. Our Accommodation Officer will be happy to help with any further requirements vou have during vour stay. Please see Our welcome pack for further details.

#### Exam preparation courses

Our Exam Preparation courses include tuition and materials for preparation only. inlingua Edinburgh is not an examination centre for IELTS or Cambridge exams and students are responsible for the booking and payment of sitting the exam at an approved venue. Please check our website for details on the current cost of sitting the exams.

#### Work Placements

Please note that, although We do our utmost to place students in positions best suited to their preferences. work placements are dependent on English language level, experience and availability

#### Social Programme

We offer optional activities to may mean you may pay a lower price all students through our Social

Programme. Most of these are free of charge but some occasionally require a small fee. You can book your place on an activity by marking your name on our registration form in the student lounge. If you have signed up for an activity and are unable to attend, please let Us know in advance as soon as possible. We reserve the right to cancel or reschedule activities if not enough students have registered.

#### Insurance

We highly recommend students take out appropriate travel and health insurance. Inlingua Edinburgh does not accept responsibility for any loss or injury during the student's stay in the UK

#### Student agreement

When you enrol on a course at inlingua Edinburgh, whether you enrol directly, via an agent, or by any other means, you are fully in accordance with our terms and conditions and agree to abide by them.

#### Conduct

Inlingua Edinburgh reserves the right to refuse admission to any student or to dismiss any student from school or accommodation without refund of tuition fees in the event of misconduct or unsatisfactory attendance or work. The school expects students to adhere to the standards and rules we set. We expect students to behave responsibly online and follow the school's guidelines on internet use, including not downloading or sharing any illegal or inappropriate material. We expect students to behave reasonably at all times (including when online or using any form of messaging or social media) towards other students and school staff and to respect cultural, racial and religious differences. We expect all students to uphold the core British values of democracy, individual liberty, tolerance, and the rule of law. If a student is asked to leave the school for poor attendance or conduct, their fees will not be refunded and they will not be allowed to stay in inlingua Edinburgh accommodation. Students

have to pay for any damage they cause on the school premises or at their accommodation

#### Personal Information

We will use the personal information (including sensitive information about your health, religious beliefs and practices or any dietary requirements) that you provide to us:

- to administer and provide Our courses to you;

- to process payment in relation to any booking:

- for internal training and monitoring purposes: and

- to inform you about similar courses and other services that We provide, but you may stop receiving these at any time by contacting Us. We will not give your personal data to any third party other than:

- as strictly necessary for Us to perform our contract with you

- to host families: or

- to the schools and offices within our group companies (which means our subsidiaries, our ultimate holding company and its subsidiaries, as defined in section 1159 of the UK Companies Act 2006) including those outside the European Union. You have the right to access information held about you. Your right of access can be exercised in accordance with the Data Protection Act 1998

We may wish to use your photographs and audio visual media containing your image or likeness in our marketing and promotional materials and you hereby consent that We may do so in all and any media for such purposes. If you would prefer that We do not, you should notify us by sending an email to digital@inlingua-edinburgh.co.uk We will also confirm this with you where we have a reasonable opportunity to do so. Copyright in any photographs or audio visual media continuing your image or likeness shall belong to Us and shall not entitle you to receive any payments.



## **CONTACT US!**

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