



Professional English and Communication Training

Dates and Fees 2024



GENERAL ENGLISH 30+ - GROUP and COMBINATION LANGUAGE TRAINING

GROUP TRAINING (60 Minutes per hour) per week. Courses start every Monday.

GE30+ GROUP Combination	Hours Per Week	Price Per Person Per Week (€)
	GE 30+ Group	22.5 Hours
GE30+ Combination	22.5 Hours + 5 Hours One-to-One	755
	22.5Hours Group + 7.5 Hours One-to-One	920

REGISTRATION FEE - €60.00

Age: Minimum 30 Years
 Group: Maximum number of participants: 10. Average number of participants: 6
 Minimum Level (CEF): A1+ (Elementary)

Course fees include:
 Access to ETI E-Learning Online Platform

Times:
 22.5 Hours per week Mon- Fri 09:00* – 12:15hrs / 13:00 -14:30hrs*30 Hours per week 22.5 Hours + 7.5 Ind Hours (+ 14:45 -16:15hrs)**
 * Run over 20 hrs / week over 4 days when a public holiday is on mid-week.
 ** Including Breaks

ENGLISH FOR PROFESSIONALS

ENGLISH FOR PROFESSIONALS -MINI GROUP TRAINING 2-6 Participants per group: 15/ 22.5 Full Hours (60 Minutes per hour) per week. Courses start every Monday

MINI GROUP	Hours Per Week	Price Per Person Per Week (€)
BUSINESS COMMUNICATION	15 Hours	510
	22.5 Hours	675

COMBINATION TRAINING Courses combining Mini-Group and Individual (One-to-One) Training. 27.5 /30 Full Hours (60 Minutes per Hour) per week. Courses start every Monday

MINI GROUP Combination	Hours Per Week	Price Per Person Per Week (€)
	BUSINESS COMMUNICATION	22.5 Hours in Group + 5 Hours One-to-One
22.5 Hours Group + 7.5 Hours One-to-One		1170

REGISTRATION FEE - €60.00

Age: Minimum 24 Years – Average 41 years

Group: Maximum number of participants: 6. Average number of participants: 4

Minimum Language Level (CEF) : Business Communication – B1 (Intermediate)

Times: 15 Hours per week 09:00* – 12:15 hrs

22.5 Hours per week +13:00 -14:30 hrs/ 27.5 Hours per week +13:00 – 15:30 hrs /** 30 Hours per week + 13:00 -16:30hrs/ **

** Including Breaks

Course fees include:

Access to ETI E-Learning Online Platform

INDIVIDUAL TRAINING

Flexible Hours - Full Hours (60 Minutes per Hour) per week. Courses start every Monday.

INDIVIDUAL TRAINING	Hours Per Week	Price Per Person Per Week (€)
	One-to-One	15 Hours
	20 Hours	1320
	30 Hours	1980

REGISTRATION FEE - €60.00

Age: Minimum 24 Years – Average 41 years

Minimum Level (CEF) : A2 Elementary

Times: 15 Hours per week 09:00* – 12:15hrs / 20 Hours per week 13:00 -14:00 hrs/ 25 Hours per week 13:00 – 15:15hrs / 30 Hours per week + 15:30 -16:45 hrs **

* Early start on weeks including public/bank holidays.

** Including Breaks

Course fees include:

Access to ETI E-Learning Online Platform

ESP and Specialised Courses

English for Specific Purposes	Format	Hours Per Week	Price Per Person Per Week (€)
	English for Human Resources	22.5 Hours -Mini Group Business Communication + 7.5 Hours 1:1 HR English	30 Hours
English for Purchasing	22.5 Hours -Mini Group Business Communication + 7.5 Hours 1:1 English for Purchasing	30 Hours	1150
English for Banking and Finance	22.5 Hours -Mini Group Business Communication + 7.5 Hours 1:1 English for Finance	30 Hours	1200

REGISTRATION FEE - €60.00

Age: Minimum 24 Years – Average 41 years

Times:

27.5 Hours per week +13:00 – 15:30 hrs /** 30 Hours per week + 13:00 -16:45hrs/ **

*Run over 4 days / less hours on weeks including public/bank holidays.

** Including Breaks

Course fees include:
Access to ETI E-Learning Online Platform

Accommodation

HOMESTAYS Half Board	SEASON	Price Per Person Per Week (€)
Homestay (Single Bedroom / Private Bathroom) Half Board No Air Condition	LOW/MID	500
	HIGH	550
	Supplement Special Diet – Vegan, Gluten Free, Vegetarian....	+€70 / week

IN-HOUSE Residence (Superior) Bed and Breakfast	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Twin Room Bed & Breakfast Fully Airconditioned Residences Services €25/ week	LOW	180	350
	MID	325	495
	HIGH	395	565

RESIDENCE Superior Self Catering Apartment (Sharing Apartment)	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Sharing Apartment Fully Airconditioned Residences Services €25/ week	LOW	135	300
	MID	305	475
	HIGH	375	545

LOW SEASON 01 Jan – 17 Mar & 03 Nov-31 Dec 2024

MID SEASON 18 Mar –29 Jun & 01 Sep -02 Nov 2024

HIGH SEASON 30 Jun -01 Sep 2024

Accommodation

HOTEL ACCOMMODATION

3 Star Hotel	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Standard Room Bed & Breakfast	LOW	360	610
	MID	610	910
	HIGH	760	1110

4 Star Hotel	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Standard Room Bed & Breakfast	LOW	370	670
	MID	680	1130
	HIGH	800	1300

(Contact ETI at training@etimalta.com for the hotel room rate at time of registration/ Other hotel options are available)

HOTEL PRICES SEASONS
LOW SEASON 07 Jan – 24 Feb & 03 Nov-20 Dec 2024
MID SEASON 25 Feb- 01 Jun & 29 Sep -02 Nov 2024
HIGH SEASON 02 Jun- 28 Sep 2024

Other Services

AIRPORT TRANSFERS– TAXI (includes both Arrival & Departure)	€50.00
INSURANCE	€20.00

Social Programme

A social programme including weekly cultural guided tours will be confirmed every Monday. Participation on any activities is optional.

Public Holidays in Malta falling on weekdays -2024	
Monday 1 st January	Friday 8 th September
Tuesday 19 th March	Thursday 21 st September
Friday 29 th March	Friday 13 th December
Wednesday 1 st May	Tue 24 -Fri 27 th December
Friday 7 th June	
Thursday 15 th August	

ETI will be closed on these public holidays.

Travel Insurance

ETI recommends all trainees to arrange for an adequate travel insurance which should include coverage for medical and repatriation costs in case of any accidents or sickness including any coverage for issue related to pandemic circumstances. ETI provides an insurance cover which provides financial protection and medical assistance for trainees at ETI during their stay in Malta. The Euro € 20.00 premium covers a 2 week stay and €10 per additional week thereafter (weeks 3 onwards).

Terms & Conditions

Registration

The ETI Registration Form should be submitted directly online (at www.etimalta.com) or by email to your contact at ETI at training@etimalta.com Registration Forms will be duly acknowledged and confirmed by ETI.

Cancellation Fees

On registration payment in full of the total invoice must be paid at least 4 weeks prior to the arrival date. If the Enrolment Form date is less than 4 weeks prior to the student arrival date, the full amount of the Invoice is due for payment.

Cancellation of bookings must be received in writing and are subject to a cancellation fee as follows:

- €100.00 charge (including registration fee) if cancellation is made more than 7 days prior to arrival.
- 1 week Tuition charge and accommodation fee (amounting to 3 nights accommodation) if cancellation is made between 1-7 days prior to arrival
- No refund if cancellation is made on date of arrival or within 1 day from course start date, which includes no-shows or cancellation is made after commencement of a course
- There will be no refund for any cancellation of flights or insurance made with ETI.
- There will be a refund or postponement of any payments made (as a credit voucher) if cancellation or postponement is made more than 4 weeks to the arrival date. Any refund shall be paid to the person who paid for the booking and in the same manner as the booking was paid for.

COVID 19 Booking and Cancellation Policy

The following terms will apply in the eventuality of a COVID19/ global pandemic situation in 2024. The latest terms will be updated and found at

<https://www.etimalta.com/disclaimer/>

If ETI is closed due to a force majeure, no refund is given. A credit voucher is issued for course and accommodation (if booked with ETI) as booked. There is no refund for any flights and travel insurance fees if booked with ETI. There are no charges for any postponements of programmes to the same season / period during the year. Low/ High Season supplement fees may apply to any accommodation booked and postponed.

Any refund shall be paid to the person who paid for the booking and in the same manner as the booking was paid for.

Terms & Conditions

Payment of Fees

Once the registration form is received, a Confirmation of Acceptance letter is issued within 24 hours in normal working days or within 72 hours on weekends and public holidays. Any unpaid balance should be paid by not later than two weeks before the start date of the course.

Payments should be made in Euro € or another currency which will be converted to Euro € at the rate of exchange on the date received.

Beneficiary	Executive Training Institute Ltd.
IBAN	MT90 MMEB 4402 6000 0000 0211 5178 001
Bank Address	HSBC Bank Malta plc 233, Republic Street, Valletta, MALTA VLT 1116
Swift Code	MMEBMTMT

It is recommended to email (at training@etimalta.com) a copy of the bank confirmation or proof of payment to ETI. All bank charges for payment by Bank Transfer are to be paid by the client. ETI reserves the right not to accept any individual for tuition if full payment of course fees has not been paid to ETI within the stipulated time.

Teacher Training Courses

Course and Programme Fees for Teacher Training Courses include:

- Registration and Administration fees (covering the processing of Mobility Learning Agreements and Erasmus and Mobility Europasses)
- Social programme including two cultural guided tours

Payment Teacher Training Courses

A deposit on the total fee will be required upon confirmation to confirm a place on the course booked if course is scheduled to start within more than 10 weeks or more from enrolment date. The deposit is refunded if the cancellation is made before 4 weeks from course starting date. No refund for cancellations made within 7 days before start of course. Places are on a first-come, first-served basis.

Full payment is due 4 weeks before start of the course or if enrolment date is made within 4 weeks before course starting date.

General Terms

Complaints

We value all feedback on our service from our clients. We strive to maintain the highest possible levels of standards in all departments at ETI.

Any complaints or any reservations should be made in writing to ETI Malta during the duration of the course by using the programme review forms or any other written medium. These are to be submitted in the feedback box or handed directly to the ETI management. ETI cannot be held responsible for any complaint received after the client's departure.

Accommodation Fees

Fees enclosed are valid until December 2024 and may be subject to changes where Government taxes may apply over the period. Hotel Rates are indicative. Hotel rates for particular periods will be quoted and confirmed by ETI on the date of registration. Accommodation rates in Homestays and all Residences include an Eco-Tax of €0.50c per day (to a maximum of €5.00) per person. Hotel rates excludes the Eco-Tax, this must be applied directly to the hotel.

All guests staying in the Inhouse Residence or Self Catering Apartment residences must pay a deposit of €100.00 in cash on check in or prior to start of the course and which said deposit may be refunded in full on check out providing that there are no pending charges or that the resident is not responsible for any damage of any nature, including but not limited to furnishings, equipment and fittings while staying in the ETI/ESE accommodation. Residents must pay before check out for any charges exceeding the deposit.

Airport Transfers on Shuttle Transport Service on arrival from airport are included when accommodation is booked through ETI. The departure airport transfers are not included in rate. Airport Departure Transfers can be arranged from accommodation booked by ETI at a fee of €30.00. Private airport transfers by taxi can be booked for €50.00 which includes both the arrival and departure airport transfers.

Force Majeure

ETI Malta will not be responsible for any failure to comply with any obligation and will not be liable for payment of compensation if the failure is beyond ETI Malta's reasonable control. ETI Malta shall not be responsible for any costs incurred by or on behalf of any individual caused by force majeure. Such cause may include, but is not limited to, losses, damage, cancellations or delays, strike action, civil strife, war, natural or nuclear disaster and unusually adverse weather conditions, virus pandemics, epidemics, health emergency, prolonged shortage of energy supplies, terrorist activity, acts of state or governmental action prohibiting ETI from performing its respective obligation.

Liability

The Directors, management and staff of ETI Malta will not be liable for personal accident and/or the theft, loss or damage of personal property belonging to clients. Whilst ETI Malta will try to provide assistance to its clients at all times, the Directors, management and staff of ETI Malta will not be liable for decisions taken by the local authorities. This also includes any procedures and decisions regarding entry visas or visa extensions.

General Conditions

ETI Malta reserves the right to be fully reimbursed for any medical or related costs it may incur on behalf of any participant who requires urgent medical attention in Malta and to immediately repatriate, at the individual's expense, any individuals who suffer from a serious medical or psychological condition which was not disclosed in this registration form. ETI Malta reserves the right to change training session times at its discretion and may use rooms in alternative premises of a similar standard. When enrolling with ETI Malta, the applicant consents to and authorizes ETI Malta to process any personal data in accordance with the Data Protection Act of Malta and to transfer / disclose such data to other companies as deemed necessary for the successful provision of the services enrolled for and any purpose associated thereto.

Jurisdiction

If for any reason any dispute arises between a client, trainee and ETI, then resolution of such a dispute is subject to the laws of the Republic of Malta and the jurisdiction of the Maltese courts.



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