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Professional English and Communication Training Teacher Training

Dates and Fees 2018



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Language and Communication Training for Professionals

BUSINESS COMMUNICATION AND FLUENT ENGLISH - MINI GROUP TRAINING

2-6 Participants per group: 15 /25 Full Hours (60 Minutes per hour) per week. Courses start every Monday

BUSINESS COMMUNICATION		FLUENT ENGLISH	
Hours Per Week	Price Per Person Per Week (€)	Hours Per Week	Price Per Person Per Week (€)
15 Hours	480	15 Hours	420
25 Hours	770	25 Hours	670

BUSINESS COMMUNICATION AND FLUENT ENGLISH - COMBINATION TRAINING

Courses combining Mini-Group and Individual (One-to-One) Training.

20 /25/30 Full Hours (60 Minutes per Hour) per week. Courses start every Monday

BUSINESS COMMUNICATION		FLUENT ENGLISH	
Hours Per Week	Price Per Person Per Week (€)	Hours Per Week	Price Per Person Per Week (€)
15 Hours in Group + 5 Hours One-to-One	780	15 Hours in Group + 5 Hours One-to-One	720
15 Hours Group + 10 Hours One-to-One	1070	15 Hours Group + 10 Hours One-to-One	920
15 Hours Group + 15 Hours One-to-One	1320	15 Hours Group + 15 Hours One-to-One	1170

REGISTRATION FEE - €50.00

Age: Minimum 24 Years – Average 41 years

Group: Maximum number of participants: 6. Average number of participants: 4

Minimum Language Level (CEF) : Business Communication – B1 (Intermediate) Fluent English A2+ (Pre-Intermediate)

Times: 15 Hours per week 08:45* – 12:15 hrs / 20 Hours per week 12:45 -13:45 hrs/

25 Hours per week 12:45 – 15:00 hrs / 30 Hours per week + 15:15 -16:30 hrs

*Early starting time on weeks including public/bank holidays.

Course fees include:

- 3 lunches/week
- All course materials and end of course report
- Access to ETI E-Learning Online Platform

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GENERAL ENGLISH 30+ - GROUP and COMBINATION TRAINING

GROUP TRAINING

2-8 Participants per group: 22.5 Hours Full Hours (60 Minutes per hour) per week. Courses start every Monday.

GENERAL ENGLISH 30 + GROUP TRAINING	
Hours Per Week	Price Per Person Per Week (€)
22.5 Hours	395

COMBINATION TRAINING

Courses combining General English 30+ Group Training and Individual (One-to-One) Training.
30 Full Hours (60 Minutes per Hour) per week. Courses start every Monday.

GENERAL ENGLISH 30 + COMBINATION TRAINING	
Hours Per Week	Price Per Person Per Week (€)
22.5 Hours + 7.5 Hours One-to-One	860

REGISTRATION FEE - €50.00

Age: Minimum 30 Years

Group: Maximum number of participants: 8. Average number of participants: 6

Minimum Level (CEF): A2 (Elementary)

Times: 22.5 Hours per week 08:45* – 12:15 hrs / 12:45 -14:30 hrs 30 Hours per week + 14:45 -16:30 hrs

* Early start on weeks including public/ bank holidays.

Includes:

- 3 lunches/week
- All course materials
- Access to ETI E-Learning Online Platform

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INDIVIDUAL TRAINING

Flexible Hours - Full Hours (60 Minutes per Hour) per week. Courses start every Monday.

ONE-to-ONE TRAINING		TWO-to-ONE (2:1) TRAINING	
Hours Per Week	Price Per Week (€)	Hours Per Week	Price Per Week (€)
15 Hours	950	15 Hours	620
20 Hours	1240	20 Hours	820
30 Hours	1800	30 Hours	1200

REGISTRATION FEE - €50.00

Age: Minimum 24 Years – Average 41 years

Minimum Level (CEF) : A2 Elementary

Times: 15 Hours per week 08:45* – 12:15 hrs / 20 Hours per week 12:45 -13:45 hrs/ 25 Hours per week 12:45 – 15:00 hrs / 30 Hours per week + 15:15 -16:30 hrs * Early start on weeks including public/bank holidays.

Includes:

- 3 lunches/week
- All course materials and end of course report
- Access to ETI E-Learning Online Platform

Teacher Training & CPD

ESP and Specialised Courses

	Hours Per Week	Price Per Week (€)	Dates
LEGAL ENGLISH			
International Legal Communication	25 Hours	1070	Every Monday Mini Group Training (Professional Communication) +1:1 training Legal English
	30 Hours	1330	
MEDICAL ENGLISH	25 Hours	1000	Every Monday Mini Group Training (Fluent English) + 1:1 training Medical English
	30 Hours	1300	
ENGLISH FOR AVIATION			
English for Aviation (ICAO)	25 Hours	1000	Every Monday Mini Group Training (Professional Communication) + 1:1 training on Aviation English ICAO
	30 Hours	1300	
Technical Aviation English	25 Hours	600	On request
English for Cabin Crew	25 Hours	750	On request

Teacher Training & CPD

ESP and Specialised Courses

	Hours Per Week	Price Per Week (€)	Dates
HUMAN RESOURCES ENGLISH	25 Hours	1070	Every Monday start Mini Group Training (Professional Communication) + 1:1 training HR English
	30 Hours	1320	
INTERCULTURAL AND COMMUNICATION SKILLS	25 Hours	550	On request
ENERGY ENGLISH	25 Hours	1070	Every Monday start Mini Group Training (Professional Communication) + 1:1 training English for the Energy Industry
	30 Hours	1320	
ENGLISH FOR BANKING AND FINANCE	25 Hours	1070	Every Monday start Mini Group Training (Professional Communication) + 1:1 training on English for Banking & Finance
	30 Hours	1320	
ENGLISH FOR PURCHASING	25 Hours	1070	Every Monday start Mini Group Training (Professional Communication) + 1:1 training on English for Professionals in Purchasing
	30 Hours	1320	

REGISTRATION FEE - €50.00

Age: Minimum 24 Years – Average 41 years

Times:

25 Hours per week 08:45* – 12:15 hrs / 12:45 – 15:00 hrs /

30 Hours per week + 15:15 -16:30 hrs * Early start on weeks including public/bank holidays.

Includes:

- 3 lunches/week
- All course materials and end of course report
- Access to ETI E-Learning Online Platform

Teacher Training & CPD

	Hours Per Week	Course + Programme Fees Price (€)	Dates	Dates
LANGUAGE TEACHING METHODOLOGY COURSES				
<i>Language Learning, Fun & Games</i> Methodology for Primary School	21 Hours /1 Week	450	15-19 Jan 2018 29 Jan-02 Feb 2018 12-16 Feb 2018 26 Feb– 02 Mar 2018 02 –06 Apr 2018 09-13 Apr 2018 16-20 Apr 2018 07-11 May 2018 21-25 May 2018 11-15 June 2018	18-22 June 2018 02-06 July 2018 16-20 July 2018 30 Jul-03 Aug 2018 20-24 Aug 2018 27 –31 Aug 2018 08-12 Oct 2018 15-19 Oct 2018 29 Oct-02 Nov2018 12-16 Nov 2018
<i>The Playground Classroom Language Teaching</i> Methodology for Primary School	42 Hours/2 weeks	800	15 –26 Jan 2018 29 Jan-09 Feb 2018 12-23 Feb2018 26 Mar-06 Apr 2018 09-20 Apr 2018 07-18 May 2018	02-13 July 2018 16-27 July 2018 30 Jul-10 Aug 2018 13-24 Aug 2018 01-12 Oct 2018 15-26 Oct 2018
<i>Spice Up Your Teaching Ideas - Methodology in Practice Today</i>	21 Hours /1 Week	450	15-19 Jan 2018 29 Jan-02 Feb 2018 12-16 Feb 2018 26 Feb– 02 Mar 2018 02 –06 Apr 2018 09-13 Apr 2018 16-20 Apr 2018 07-11 May 2018 21-25 May 2018 11-15 June 2018	18-22 June 2018 02-06 July 2018 16-20 July 2018 30 Jul-03 Aug 2018 20-24 Aug 2018 27 –31 Aug 2018 08-12 Oct 2018 15-19 Oct 2018 29 Oct-02 Nov2018 12-16 Nov 2018
<i>Methodology Revisited, Revitalised & Re-energised</i>	42 Hours/2 weeks	800	15 –26 Jan 2018 29 Jan-09 Feb 2018 12-23 Feb2018 26 Mar-06 Apr 2018 09-20 Apr 2018 07-18 May 2018	02-13 July 2018 16-27 July 2018 30 Jul-10 Aug 2018 13-24 Aug 2018 01-12 Oct 2018 15-26 Oct 2018
<i>Teaching Business English</i>	42 Hours/2 weeks	800	15-26 Jan 2018	29 Oct-09 Nov 2018

Teacher Training & CPD

	Hours Per Week	Course + Programme Fees Price (€)	Dates	Dates
ICT SKILLS AND TECHNOLOGY ENHANCED LEARNING COURSES				
<i>Empowerment in ICT Skills : Making Use of Technology Tools</i>	21 Hours /1 Week	450	15-19 Jan 2018 22-26 Jan 2018 29 Jan-02 Feb 2018 12-16 Feb 2018 26 Feb-02 Mar 2018 05-09 Mar 2018 02-06 Apr 2018 09-13 Apr 2018 16-20 Apr 2018 07-11 May 2018 21-25 May 2018 11-15 June 2018 18-22 June 2018	02-06 July 2018 09-13 July 2018 23-27 July 2018 06-10 Aug 2108 20-24 Aug 2108 01-05 Oct 2018 08-12 Oct 2018 15-19 Oct 2018 29 Oct-02 Nov 2018 12-16 Nov 2018
<i>TEL –Technology Enhanced Learning</i>	42 Hours/ 2 weeks	800	15-26 Jan 2018 29 Jan-09 Feb 2018 12-23 Feb 2018 26 Feb-09 Mar2018 26 Mar-06 Apr 2018 09-20 Apr 2018 07-18 May 2018 11-2 2 June 2018	09-20 July 2018 23 Jul –03 Aug 2018 06-17 Aug 2018 20-31 Aug 2018 01-12 Oct 2018 15-26 Oct 2018 29 Oct–09 Nov 2018
CLIL –CONTENT AND LANGUAGE INTEGRATED LEARNING COURSES				
<i>CLIL – Practical Methodology for Teachers Working with CLIL</i> 1 week/5 Training days	21 Hours /1 Week	450	15-19 Jan 2018 29 Jan-02 Feb 2018 12-16 Feb 2018 05-09 Mar2018 09-13 Apr 2018 07-11 May 2018 11-15 June 2018	09-13 July 2018 23-27 July 2018 20-24 Aug 2018 01-05 Oct2018 15-19 Oct 2018 29 Oct –02 Nov 2018
<i>CLIL – Online Tools for Teachers Working with CLIL</i> 1 week/5 Training days	21 Hours /1 Week	450	22-26 Jan2018 05-09 Feb 2018 19-23 Feb2018 12-16 Mar 2018 16-20 Apr 2018 14-18 May 2018 18-22 June 2018	16-20 July 2018 30 Jul-03 Aug 2018 27-31 Aug 2018 08-12 Oct 2018 22-26 Oct 2018 05-09 Nov 2018

Teacher Training & CPD

<i>CLIL-Methodology & ICT Tools for Teachers Working with CLIL</i> 2 weeks/10 Training days	42 Hours/ 2 weeks	800	15-26 Jan 2018 29 Jan-09 Feb 2018 12-23 Feb 2018 05-16 Mar 2018 09-20 Apr 2018 07-18 May 2018 11-22 June 2018	09-20 July 2018 23 Jul –03 Aug 2018 20-31 Aug 2018 01-12 Oct 2018 15-26 Oct2018 29 Oct-09 Nov 2018
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Teacher Training & CPD

	Hours Per Week	Course + Programme Fees Price (€)	Dates	Dates
PROFESSIONAL DEVELOPMENT PROGRAMMES / LANGUAGE TRAINING				
<i>Fluency & English Language Development for Teachers</i>	21 Hours /1 Week	450	15-19 Jan 2018 29 Jan-02 Febr 2018 12-16 Feb 2018 26 Feb-02 Mar 2018 12-16 Mar 2018 02-06 Apr 2018 09-13 Apr 2018 07-11 May 2018 21-25 May 2018 11-15 June 2018 18-22 June 2018	02-06 July 2018 16-20 July 2018 30 Jul –03 Aug 2018 20-24 Aug 2108 27 –31 Aug 2018 08-12 Oct 2018 15-19 Oct 2018 29 Oct-02 Nov 2018 05-09 Nov 2018
	42 Hours/ 2 weeks	800	15-26 Jan 2018 29 Jan-09 Feb 2018 12-23 Feb 2018 26 Feb-09 Mar 2018 26 Mar-06 Apr 2018 09-20 Apr 2018 07-18 May 2018 11-22 June 2018	02-13 July 2018 16-27 July 2018 30 Jul-10 Aug 2018 13-24 Aug 2018 01-12 Oct 2018 15-26 Oct 2018 05-16 Nov 2018
<i>Professional Communication Skills in English</i> 1 week /5 Training Days	20 Hours /1 Week	450	29 Jan–02 Feb 2018 26 Feb –02 Mar 2018 12-16 Mar 2018 02-06 Apr 2018 16-20 Apr 2018 21-25 May 2018 11-15 June 2018	23-27 July 2018 06 –10 Aug 2018 27-31 Aug 2018 24-28 Sep 2018 08-12 Oct 2018 29 Oct-02 Nov 2018 12-16 Nov 2018
<i>Diversity in Education : Developing your Intercultural and Communication Skills</i> 1 week /5 Training Days	20 Hours /1 Week	450	05-09 Mar 2018	18-22 June 2018 12-16 Novem. 2018

Accommodation

HOMESTAYS Half Board	SEASON	Price Per Person Per Week (€)
Homestay (Superior) (Private Room /Shared Bathroom) Half Board	LOW/MID	275
	HIGH	340
Homestay (Executive) (Private Bedroom / Private Bathroom) Half Board (+Wi-Fi)	LOW/MID	375
	HIGH	415

IN-HOUSE Residence (Superior) Bed and Breakfast	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Twin Room Bed & Breakfast (+Wi-Fi)	LOW	250	350
	MID	285	385
	HIGH	355	455

RESIDENCE Superior Self Catering Apartment (Sharing Apartment)	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Sharing Apartment (+Wi-Fi) Ensuite Bathroom +€25 per person per week	LOW	220	330
	MID	275	375
	HIGH	330	420

Accommodation

LOW SEASON 01 Jan -03 March & 11 Nov-31 Dec 2018
MID SEASON 04 March-02 June & 30 Sep -10 Nov 2018
HIGH SEASON 10 June -30 Sep 2018

4 Star Hotel	SEASON	Twin Room Sharing Per Person Per Week (€)	Single Room Per Person Per Week (€)
Standard Room Bed & Breakfast (including Wi-Fi) (Contact ETI at training@etimalta.com for the hotel room rate at time of registration/ Other hotel options are available)	LOW	310	550
	MID	545	950
	HIGH	665	1120

Other Services

AIRPORT TRANSFERS– TAXI (includes both Arrival & Departure)	€50.00
INSURANCE	€18.00

Lunches

Course Fees on Language and Communication Training programmes, General English 30+ and ESP Specialised courses include 3 lunch meals per week served at *The Cake Box* Restaurant within the same ESE Building. The free lunches include a main course – (warm or cold meal or a sandwich or a salad). Lunches do not include beverages.

Social Programme / Golf

A social programme including weekly cultural guided tours will be confirmed every Monday. Any requests for Golf or any other sports activities should be sent to training@etimalta.com at least one week before arrival. Participation on any activities is optional.

Public Holidays in Malta falling on weekdays -2018		
January 1 st January	Thursday 7 th June	Thursday 13 th December
Monday 19 th March	Friday 29 th June	Tuesday 25 th December
Friday 30 th March	Wednesday 15 th August	
Tuesday 1 st May	Friday 21 st September	

ETI will be closed on these public holidays. The schedule for the week including a public holiday will be adjusted to make up the lost training hours (not necessarily in full) on the public holiday on that particular week.

Travel Insurance

ETI recommends all trainees to arrange for an adequate travel insurance which should include coverage for medical and repatriation costs in case of any accidents or sickness. ETI provides an insurance cover which provides financial protection and medical assistance for trainees at ETI during their stay in Malta.

The Euro 18.00 premium covers a 2 week stay and €8 per additional week thereafter (weeks 3 onwards).

Lido Beach Club

All ETI Malta packages include free entrance to the ETI Beach Club (applies in high season) from Monday to Friday. On weekends and on public holidays, the ETI Beach Club is only available against payment at a discounted entrance fee. Other restrictions apply.

Terms & Conditions

Registration

The ETI Registration Form should be submitted directly online (at www.etimalta.com) or by email to your contact at ETI at training@etimalta.com or by fax at +356 2137 3725. Registration Forms will be duly acknowledged and confirmed by ETI. Any flight tickets purchased through ETI must be paid in full immediately upon confirmation of flight prices and flight itineraries.

Reduction of Lessons

If only one participant is enrolled on a group course at one particular level, the number of lessons / hours will be reduced.

Cancellation Fees

Cancellation of bookings must be received in writing and are subject to a cancellation fee as follows:

Between 1 and 2 weeks before arrival: 1 week's tuition + registration fee + hotel accommodation cancellation fee, if applicable.

Less than 1 week before arrival or after commencement of a course: no refund will be given and fees are not transferable. Any refund shall be paid to the person who paid for the booking and in the same manner as the booking was paid for.

Payment of Fees

Once the registration form is received, a Confirmation of Acceptance letter is issued within 24 hours in normal working days or within 72 hours on weekends and public holidays. Any unpaid balance should be paid by not later than two weeks before the start date of the course.

Payments should be made in Euro € or another currency which will be converted to Euro € at the rate of exchange on the date received.

Beneficiary	Executive Training Institute Ltd.
Account No	002-115178-001
IBAN	MT90 MMEB 4402 6000 0000 0211 5178 001
Bank Address	HSBC Bank Malta plc 233, Republic Street, Valletta, MALTA VLT 1116
Swift Code	MMEBMTMT

It is recommended to email (at training@etimalta.com) a copy of the bank confirmation or proof of payment to ETI. All bank charges for payment by Bank Transfer are to be paid by the client. ETI reserves the right not to accept any individual for tuition if full payment of course fees has not been paid to ETI within the stipulated time.

Teacher Training Courses

Course and Programme Fees for Teacher Training Courses include:

- Registration and Administration fees (covering the processing of Mobility Learning Agreements and Erasmus and Mobility Europasses)

Terms & Conditions

- Social programme including two cultural guided tours
- Airport Transfers on Shuttle Transport Service to and from airport when accommodation is booked through ETI. Private airport transfers by taxi can be booked for Euro50.00 which includes both the arrival and departure airport transfers.

Payment /Cancellation Fees – Teacher Training Courses

A deposit on the total fee will be required upon confirmation to confirm a place on the course booked. The deposit is refunded if the cancellation is made before 4 weeks from course starting date. No refund for cancellations made within 7 days before start of course. Places are on a first-come, first-served basis.

Full payment is due 4 weeks before start of the course.

A cancellation fee applies only if cancellation is made 1-4 weeks before start of the course.

A cancellation charge amounting to the cost of a 3 night stay will apply should the client decide to change their accommodation during their stay or after arrival in Malta. Any changes to accommodation can be applied up to 3 weeks prior to arrival in Malta.

General Terms

Complaints

We value all feedback on our service from our clients. We strive to maintain the highest possible levels of standards in all departments at ETI.

Any complaints or any reservations should be made in writing to ETI Malta during the duration of the course by using the programme review forms or any other written medium. These are to be submitted in the feedback box or handed directly to the ETI management. ETI cannot be held responsible for any complaint received after the client's departure.

Accommodation Fees

Fees enclosed are valid until December 2018 and may be subject to changes where Government taxes may apply over the period. Hotel Rates are indicative. Hotel rates for particular periods will be quoted and confirmed by ETI on the date of registration. Accommodation rates in Homestays and all Residences include an Eco-Tax of €0.50c per day (to a maximum of €5.00) per person. Hotel rates excludes the Eco-Tax, this must be applied directly to the hotel.

Force Majeure

ETI Malta will not be responsible for any failure to comply with any obligation and will not be liable for payment of compensation if the failure is beyond ETI Malta's reasonable control. ETI Malta shall not be responsible for any costs incurred by or on behalf of any individual caused by force majeure. Such cause may include, but is not limited to, losses, damage, cancellations or delays, strike action, civil strife or terrorist activity, war, natural or nuclear disaster and unusually adverse weather conditions.

Liability

The Directors, management and staff of ETI Malta will not be liable for personal accident and/or the theft, loss or damage of personal property belonging to clients. Whilst ETI Malta will try to provide assistance to its clients at all times, the Directors, management and staff of ETI Malta will not be liable for decisions taken by the local authorities. This also includes any procedures and decisions regarding entry visas or visa extensions.

General Conditions

ETI Malta reserves the right to be fully reimbursed for any medical or related costs it may incur on behalf of any participant who requires urgent medical attention in Malta and to immediately repatriate, at the individual's expense, any individuals who suffer from a serious medical or psychological condition which was not disclosed in this registration form. ETI Malta reserves the right to change training session times at its discretion and may use rooms in alternative premises of a similar standard. When enrolling with ETI Malta, the applicant consents to and authorises ETI Malta to process any personal data in accordance with the Data Protection Act of Malta and to transfer / disclose such data to other companies as deemed necessary for the successful provision of the services enrolled for and any purpose associated thereto.



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