

YEAR-**ROUND GERMAN COURSES** 

for adults 16+ in Vienna

# **SUMMER COURSES**

for young people 12-17 and 16-19 years in Vienna



# ACTILINGUA A c a d e m y

2023/2024

www.actilingua.com



» Languages are extremely important in my job. German was my weak point, and I managed to set this right in Genna. It was a lot of fun d therefore effortless. «

ablo Rodriguez, Spain

# <u>ActiLingua</u> at a glance

- One of the leading schools for German as a foreign language.
- ▶ International reputation, recommended by major educational consultants worldwide.
- Attractive pricing: compare us with language schools in Germany!
- Perfect nationality mix: students from more than 40 countries.

### Courses for adults 16+

- German courses in Vienna, Austria as well as live online courses.
- Maximum class-size: 12 (Standard Course), 8 (mini groups)
- Starting dates: every Monday, beginners once a month
- German is taught year-round in small international study groups. 20-30 lessons/week.
- Certificate: Austrian German Language Diploma (ÖSD).

#### Accommodation

- The Social Hub, Host Family, Apartment, Student House; use of kitchen, breakfast or half-board.
- Transfer service on arrival/departure.

### Activity and leisure programme

- Included in course price: Vienna city walks; talks on Austrian art, culture; Viennese Waltz classes; sports
- Weekend excursions: Salzburg, Danube valley Wachau, castles, lakes

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The Summer School for youths aged 12-17 is close by the school 16+, located in central Vienna, and features a spacious park, ideal for many sports and leisure activities.



# School and

- Modern school with bright, welcoming classrooms in a typical Viennese Art Nouveau building.
- Centrally located in Vienna's embassy district; opposite "Schloss Belvedere". City centre and The Social Hub approx. 10-15 minutes by public transport
- ActiLingua multimedia library featuring workplaces with computers and free internet access.



# Welcome

# to ActiLingua Academy!

Since 1988,

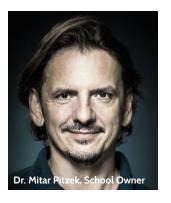
ActiLingua has gained a worldwide reputation for its successful range of courses, its ideal learning environment and modern teaching equipment. Student satisfaction is central to all our endeavours. A high standard of tuition, comfortable accommodation and a varied cultural and leisure programme reflect our standards at ActiLingua. Our flexible course programme offers the most suitable German course for your personal needs. You study standard German in small international study groups and profit from full cultural immersion.

### Our methods

The basic programme provides intensive coaching in grammar, sentence structure and vocabulary. Reading and listening comprehension as well as written exercises are

important components of our courses. One of our basic principles is to ensure a maximum of oral communication, the language of instruction is German. You are encouraged to practice your spoken German with your teacher and with your classmates.

We are looking forward to meeting you!





#### Modern teaching material

Apart from authentic teaching material prepared by our teachers, we use textbooks from the publisher Hueber. Our courses follow accepted curricula, from A1 to C2. Modern teaching material and equipment are used. We have CD and DVD players, together with a large collection of CDs and DVDs for language teaching purposes, on topics including arts and Austria itself, literature and business. The use of multimedia library is a good way of adding to and reinforcing the skills acquired in class.

#### Our teachers

Our teachers see themselves as your friends and partners. They are native speakers of standard German and take genuine pleasure in working with you. They are highly qualified and regularly attend training courses held by ActiLingua.

Participants profit from different styles of teaching, teacher personalities and variations in pronunciation of modern German.

### Money back guarantee

If services are not in accordance with our brochure or website and if you inform us in writing within the first week of your arrival, we will rectify the situation within 3 working days or refund the payment.

# Equipment

- Free WiFi in the whole school. DVDs and books can be borrowed.
- Student lounge with coffee.
- 10-15 additional classrooms are available next door at the ActiLingua Dependance.
- Partly air-conditioned, non-smoking school.



Our year-round school for adults 16+ is situated in a newly renovated, centrally located building.

# Learn German & Experience Vienna

### Cultural capital Vienna - well worth a visit

Vienna offers a unique ensemble of traditional heritage and modernity. Magnificent imperial buildings (Schönbrunn Palace, Belvedere, St. Stephen's Cathedral), as well as a long lasting tradition of musical arts meet modern architecture, art and festivals. Vienna features an excellent infrastructure, is clean, safe, green and provides a stimulating environment for your German course.

#### Best time to visit

With a busy cultural calendar and numerous sights, Vienna is clearly a year-round destination. Special summer festivals and events, like open air cinema, as well as traditional winter activities, such as ice-skating at the City Hall Park and Christmas markets, are the perfect addition to the vast offer of concerts, plays and opera performances at Vienna's famous theatres and opera houses.

#### **Quick facts**

- High quality of living: Vienna is the most liveable city worldwide as published in Mercer's Quality of Living ranking
- Safe city with an excellent public transport network: metro, trams, buses
- Moderate price level
- International city (UN) and no.1 convention hotspot
- Inhabitants: 1,8 million
- Language: German
- Currency: EUR
- ▶ EU-member: Yes
- ▶ Time zone: CET (+1 GMT)
- Temperate and mild climate.

# Good reasons for learning German

▶ Communication:

More than 130 million people in Austria, Germany, Liechtenstein, Luxembourg, Switzerland, Northern Italy, Eastern France and in parts of Belgium speak German.

**Business:** 

German is a key language in the European Union. Learning German improves your chances on the job market.

Culture:

German is one of the most important cultural languages. It was spoken and written by Goethe, Mozart, Beethoven, Freud, Klimt, Einstein and numerous other great artists and scientists.

#### World-wide recognition

ActiLingua Academy is a well established language school with international reputation. We are a member of major professional certification agencies such as IALC (International Association of Language Centres) and are internationally accredited through American Universities. ActiLingua is a member of the national organisation CAMPUS AUSTRIA and an official examination centre for the Austrian German Language Diploma OSD.









#### German in Austria

- ▶ The language spoken in Austria is German – pure, correct German.
- ActiLingua Academy teaches standard German according to a recognised curriculum.
- We use the same course books as most renowned schools in Germany.





#### ... Music

- ▶ Tradition: Mozart, Beethoven, Schubert, Johann Strauss and other famous composers have left their mark on Vienna.
- Today: the Wiener Philharmoniker, the Wiener S\u00e4ngerknaben, a lively jazz scene, a young music scene, dance and film festivals enliven the city.
- Opera, operetta and musicals

### ... Modernity

- One of the most liveable cities for young people
- Start-up city: more than 100 new businesses founded daily.
- Architecture: Haashaus, Hundertwasserhaus, UNO-City
- Museums: Museumsquartier, Museum of Modern Art (mumok)

#### ... Culture & Cuisine

- Famous sights: castles, splendour buildings, Ring Boulevard, medieval alleys and baroque squares
- Art treasures and exhibitions in historical museums (Albertina)
- Coffee houses, traditional wine taverns ("Heurige"), Viennese cuisine

# Courses for adults 16+



#### **STANDARD**

The main emphasis is placed on improving your communication skills. Lessons in grammar and conversation help you to enhance vocabulary and improve your syntax. You will practice formal and informal writing and work on your listening and reading comprehension.

#### **LESSONS: 25 per week**

German course (20) + cultural/special interest programme (5). 1 lesson = 45 minutes.

**STARTING DATES:** every Monday, absolute beginners once a month.

**GROUP SIZE**: average 8, maximum 12.

LEVEL: all levels all year round.

**DURATION: 1-11** weeks.

#### **INDIVIDUAL TUITION**

You define the content of your language course yourself, resulting in a maximisation of input in the one-to-one sessions with your own teacher(s).

#### LESSONS: 10-30 per week

2, 4 or 6 lessons daily + cultural/special interest programme (5).

**STARTING DATES:** every Monday.

GROUP SIZE: one-to-one lesson.

LEVEL: all levels all year round.

**DURATION: 1-12** weeks.

#### Class time schedules

#### **Standard Course**

09:00-12:15 am or 02:15-05:30 pm

#### **Intensive Course**

(additional lessons in minigroups) 12:30–02:00 pm or 05:45–07:15 pm

1 lesson = 45 minutes

You will be informed about your exact schedule on your first day of school.

#### **INTENSIVE**

You will study general German for four lessons daily (Standard Course) plus two additional lessons a day in small groups, in which your teacher specifically focuses on your individual needs and weak points. This course is ideal for anybody wanting to intensify and broaden their knowledge of German.

#### **LESSONS: 35 per week**

Standard course (20) + minigroup (10) + cultural/special interest programme (5).

**STARTING DATES:** every Monday, absolute beginners once a month.

**GROUP SIZE:** Standard Course: 8-12, minigroup: average 5-8.

LEVEL: all levels all year round.

**DURATION: 1-11 weeks.** 

#### SUPER-INTENSIVE

Combination of group course (Standard Course) and individual tuition. Individual tuition caters to special learning needs and takes your vocational interests into account.

#### **LESSONS: 35 per week**

Standard Course (20) + individual tuition (10) + cultural/special interest programme (5).

**STARTING DATES:** every Monday, absolute beginners once a month.

**GROUP SIZE:** Standard Course: 8-12 + individual tuition.

LEVEL: all levels all year round.

**DURATION: 1-11** weeks.



#### Live Online German Courses

Many of our students choose our **live online classes**, because they prefer the opportunity of studying from the comfort of their own home.

They value the chance of learning German with a **native teacher** in their free time in a familiar environment

Our live online classes are the ideal preparation for a future language course at ActiLingua Academy. The content of our live online German courses is **identical to the German courses on site** in Vienna.

The following courses are available as live online courses:

#### Live Online German Courses:

Individual tuition:

10-30 lessons/week

2-4 weeks

# **Long-Term Courses**



#### LONG-TERM STANDARD/INTENSIVE

The longer you study and live in a country, the more your vocabulary grows and the more accurate your pronunciation becomes and your communication improves. After some months of learning German at ActiLingua, you will not only have an excellent command of the language, but also have gained a profound understanding of the culture and everyday life in Austria. You will also have made many new friends. All courses come at an attractive price. Save up to 18 %!

#### LESSONS: 25 or 35 per week.

German course (20 or 30) + cultural/special interest programme (5).

**STARTING DATES:** every Monday, absolute beginners once a month.

**GROUP SIZE**: Standard Course: average 8,

maximum 12, Minigroup: 5 - 8. **LEVEL**: all levels all year round. **DURATION**: 12-52 weeks.

### Long-term discount!

SAVE UP TO 18 %

on all long-term courses (including special courses) lasting **12 weeks or more.** 

# UNIVERSITY PREPARATION

For students wishing to prepare for university studies at home or in Austria. This long-term programme with a duration of 8 to 52 weeks consists of a German course, additional preparation for a university entrance exam (OSD Zertifikat B2 or C1) and free tutorials on the Austrian university system. We also offer university enrolment guidance.

Request our detailed programme.

#### **GERMAN AND MUSIC**

Vienna is the city where Mozart,
Beethoven, Schubert and Brahms lived
and worked. Those interested in music,
including students and graduates of international music colleges, can take advantage
of the unique opportunity of combining
learning German with music tuition at the
Vienna Conservatory. Parallel to your German course (Standard/Intensive Course),
you receive music tuition.

Request our detailed programme.

#### GERMAN AND WORK EXPERIENCE

ActiLingua offers German courses in combination with paid or unpaid work experience. The programme is divided into two parts. You start by attending a German course in Vienna for at least eight weeks. This is followed by a work placement, lasting a minimum of one or two months at a carefully selected Austrian company, e.g. hotel, restaurant, travel agency, import/export company or ski school.

Request our detailed programme.



# **Special Courses**

#### **BUSINESS GERMAN**

The combination of a Standard Course and Business German enables you to learn what you need for your job.

#### **LESSONS: 35 per week**

Standard Course (20) + Business German (10) + cultural/special interest programme (5).

**STARTING DATES:** May, July, September.

**GROUP SIZE:** Standard Course 8-12, Business German: average 5-8.

LEVEL: from B 1.1.

**DURATION: 1-2** weeks.



#### GERMAN TEACHERS' COURSE

Courses for non-native German teachers who work with teenagers or adults.

Objectives: to improve personal German skills, discuss various teaching methods and approaches, and learn more about Austrian literature and culture.

Funding available through Erasmus+.

Request our detailed programme.

#### **LESSONS:**

Teacher training (20) + cultural/special interest programme (5) per week.

#### **STARTING DATES:**

January, April, July, October.

LEVEL: from B2 onwards.

**DURATION:** 2 weeks.

#### GERMAN AND TEACHER TRAINING

General German course and professional training for teachers & educators. Funding available through Erasmus+.

#### LESSONS:

Standard Course (20) + cultural/special interest programme (5) per week + teacher training (7).

**STARTING DATES**: every Monday, except starting dates German Teachers' Course

LEVEL: from B1.1 onwards.

**DURATION:** 2 weeks.







# **Special Courses**

#### PREPARATION COURSE **OSD CERTIFICATE**

ActiLingua is an examination centre for the Austrian German Language Diploma (OSD). Taking our Certificate Preparation Course prepares you for internationally recognized exams including university entrance exams which you can take directly at the end of the preparation course.

OSD certificate levels correspond to the Common European Framework of Refer-

**LESSONS**: In addition to the selected course, you attend 8 group lessons or 4 individual lessons (only OSD) as exam preparation.

STARTING DATES OSD: every month.

GROUP SIZE: average 5-12 or individual tuition.

**DURATION: 2 weeks.** 

**CERTIFICATES:** See page 8/9.

The Austrian German Language Diploma (OSD), with its 380 examination centres. is recognised in 30 countries and of international relevance.

#### **OSD ZERTIFIKAT A1**

Participants of the OSD Zertifikat A1 exam should be able to communicate on an elementary basis in easy everyday situations.

#### **OSD ZERTIFIKAT A2**

Candidates of the OSD Zertifikat A2 exam should be able to communicate on an elementary basis in easy routine situations of everyday and working life.

#### **OSD ZERTIFIKAT B1**

The OSD Zertifikat B1 is a joint certificate of OSD, the Goethe Institute, WBT and Fribourg University. This certificate is widely recognised by employers as sufficient evidence of proficiency in German and improves the candidates' chances of success on the job market.

# **OSD ZERTIFIKAT B1 / JUGENDLICHE**

Based on OSD Zertifikat B1; developed specifically for youths 12-16.

# Course levels

### and certificates

### **Placement**

After a written assessment test and an oral assessment interview you are placed in the appropriate level.

The written assessment test takes approximately 60 minutes and covers grammar, reading comprehension and writing skills. It is included in your booking materials or available online. Please take the placement test on our website or return it by email after receiving your booking confirmation, otherwise it is possible that you might miss the first day's classes.

# Course levels

### according to the Common European Framework of Reference for Languages:

#### **A1**

You can understand familiar words and elementary sentences, phrase simple questions and describe yourself and others. You can speak about everyday situations.

#### A2.1 + A2.2

You can understand single sentences and information on familiar topics (e.g. family, shopping and work) and can obtain practical details from everyday texts.

#### B1.1 + B1.2

You can understand the gist of conversations, radio and TV shows about familiar everyday and working life situations, when standard language is spoken.

#### **B2**

You can understand longer oral and written input and complex arguments, newscasts,

reports and films provided that the topic is somewhat familiar and standard language is used. You can compose elaborate texts in which you clearly reproduce and depict information.

#### C1

You can understand longer complex oral and written contributions, whether or not from your area of expertise. You can express yourself spontaneously and fluently and link your remarks with those of your dialogue partner.

#### C2

You have no difficulties understanding, however require time to get accustomed to accents. You communicate fluently, adapting your style to the situation, and skilfully use figures of speech and colloquialisms.

#### OSD Examination

- A2 OSD Zertifikat A2 Settlement permit
- B1 OSD Zertifikat B1
  Conservatory entrance examination
  Austrian citizenship
- B1 OSD Zertifikat B1 / Jugendliche
- B2 OSD Zertifikat B2
  University entrance examination
- C1 OSD Zertifikat C1
  University entrance examination
- C2 OSD Zertifikat C2

# Leaving certificate and diplomas

#### **OSD ZERTIFIKAT B2**

(University entrance exam)

For the OSD Zertifikat B2 candidates should be able to express themselves clearly and in detail about a broad range of topics and lead a spontaneous and fluent conversation with a native speaker. The certificate serves as proof of the learner's linguistic competence in more public and professional situations. Specialised texts from the learner's area of expertise are manageable.

#### **OSD ZERTIFIKAT C1**

(University entrance exam)

For the OSD Zertifikat C1 participants should be able to cope with the more elaborate contexts of different everyday and job-related situations. The exam proves linguistic competence characterised by a high degree of accuracy and situational appropriateness.

#### OSD ZERTIFIKAT C2

In co-operation with OSD and the Austrian Economic Chambers. General language and technical terminology expertise in the field of economics.

#### ACTILINGUA-CERTIFICATE

If you have attended your course regularly (at least 90 %), you receive a certificate of participation giving details of the type of course, duration, course level, number of lessons attended and topics covered.



# Accommodation

# A relaxed atmosphere is conducive to learning!

### ActiLingua Penthouse

Enjoy your stay in a newly built Penthouse shared with other ActiLingua students. This bright and stylish space will make a great home especially for longer stays.

Choose a single room or deluxe single room with private balcony and relax after your German classes. You will share an open kitchen, spacious living area, a balcony and two bathrooms with your flatmates. Such facilities as fitness room, music room with a piano, and an event room are available for all the guests. The nearest tram will take you to ActiLingua in approx. 30 minutes.

Availability: year-round.

Meals: self-catering or lunc

Meals: self-catering or lunch/dinner in a restaurant near the school.

### **Host Family**

Accommodation in host families is definitely the best way of practicing your German and getting to know Austria and its people outside of the classroom. Host families can be childless couples, parents with schoolchildren or older people whose grown-up children have already left home.

#### The Social Hub

Staying in this modern and vibrant hotel The Social Hub will certainly spark joy and let you feel the young and bright energy of Vienna. You live under one roof with students of ActiLingua and the university of Vienna alike, in your own studio apartment (17-31 m²). Each studio apartment is equipped with a generous and comfortable bed, desk, air-conditioning and free Wi-Fi. You enjoy your own private bathroom and fully equipped private kitchenette or shared kitchen. There are community spaces available such as a fitness room and city bikes can be borrowed for the whole duration of your stay.

Availability: year-round.

Meals: Self-catering, breakfast or halfboard

Availability: year-round.

Meals: You may choose from use of kitchen, breakfast or half-board with a three-course lunch or dinner.

Facilities: You have your own single room. You share the bathroom and the kitchen with your hosts.

#### Student House

You have a single or shared room in a Student House in a favourable location. Most rooms include a shower and toilet. Availability: July, August. Meals: Breakfast or half-board.

#### Location and service

- The Social Hub:
  approx. 15 minutes to school and city
  centre by public transport.
- ActiLingua Penthouse: approx. 30 minutes to school and city centre by public transport.
- Host Family/Student House: approx. 15-25 min. (max. 40 min.) from school.
- School can be reached easily by public transport.
- Your key is issued to you upon payment of a refundable deposit of EUR 100.-.
- Weekly cleaning of your room.
- Bed linen is changed every 2 weeks.
- Bed linen is provided, please bring your own towels.



# Activities

# Cultural/special interest programme included

### Culture, leisure and special interest

#### CITY WALKS

- Around the Ring boulevard
- Legends surrounding St. Stephen's Cathedral
- In Hundertwasser's footsteps
- Gustav Klimt and Art Nouveau in Vienna
- Baroque in Vienna
- The Viennese Prater

#### SPECIAL INTEREST CLASSES

- Language immersion
- lob & Career
- Art & Creativity

- Mozart the two sides to his genius
- What's happening in Vienna? Culture, scene, events
- Johann Strauss King of Viennese Waltz
- Sigmund Freud

#### **FUN/ADVENTURE**

- 'Heuriger' Viennese social life
- Viennese cuisine cooking
- Viennese Waltz course and welcome parties
- Movie nights

Discover Vienna on your own, with your new friends or with us. We want to communicate more than just the German language: ActiLingua's extensive cultural/ special interest programme will present a diverse view of Vienna, Austrian culture and German language (5 lessons per week are included in the price).

- Vienna city walks and guided tours take our students to the city's most beautiful spots.
- Talks on Austrian music, art, history, literature and architecture allow for insights into the workings of Austrian society.
- Fun/adventure: Viennese Waltz course, cooking, parties, karaoke, a torchlight walk through Vienna, a visit of a 'Heurigen' (traditional wine tavern) or a beer pub.
- Sports: aerobic or ball games like football or volleyball.

You will find out about the detailed programme during your stay in Vienna. The programme is conducted in German and is suitable for all course levels. Many elements of the programme are supported by multimedia resources.





### Excursions and leisure (optional at cost price)

(half-day excursion) and Seegrotte Hinterbrühl. In summer, we swim at Lake Neusiedl and savour

# Summer School 12-17 years



and watch a video about



### in Vienna



**SUMMER COURSE 1** 

LESSONS: 20 German lessons per week + activity and leisure programme.

#### **SUMMER COURSE 2**

**LESSONS: 30 German lessons** per week

+ activity and leisure programme.

#### + PREPARATION **COURSE OSD** CERTIFICATE

6/8 German lessons in addition to Summer Course 1 or 2 and examination for OSD Zertifikat B1 Jugendliche or OSD 7ertifikat B2

The prestigious private school, founded by Empress Maria Theresia, provides perfect learning and recreational facilities for the ActiLingua junior programme. The school is located in central Vienna with many famous sights in walking distance and within easy reach of public transport. A big park in the middle of the campus facilitates leisure and sports with a football pitch, sports and beach volleyball grounds and tennis courts available for use after lessons. Our teachers put together an exciting leisure programme on the school premises and show you the very best of Vienna.

#### Lessons

Lessons are held in small groups of max. 15 students from Monday to Friday. You will practice grammar, vocabulary, pronunciation and auditory comprehension in systematically structured lessons. Emphasis is placed on German in real-life situations outside school, communicative language games and working in groups and pairs.

#### Class time schedules

Summer Course 1: 09:00-12:20 pm Summer Course 2: 09:00-12:20 pm and 01:30-03:00 pm (1 lesson = 45 minutes)

### 24 hours support & supervision!

At the Summer School, our staff is available 24/7! Independent outings from the premises require written permission from the student's legal guardian.

#### Accommodation and meals

#### Summer School Standard room

The Summer School not only comprises classrooms, common rooms and the restaurant but also an extensive accommodation wing. With boys and girls separated, students are accommodated in spacious, friendly and comfortable 4-6 bed rooms (shower/toilet on each floor) directly on the school grounds.

#### Summer School Superior room

Rooms, which offer a higher standard of accommodation, are available directly on the Summer School campus. This wing is newly renovated, friendly and well furnished. All superior rooms are shared by three to four students and have their own shower. Toilet on each floor.

#### Three meals/day at the school canteen

- Breakfast: buffet with ham, cheese, jam, bread, tea, coffee or cocoa.
- Lunch: 3 courses with starters, warm main dish and dessert.
- Dinner: nearly always warm (sometimes cold after excursions), sometimes barbecue evenings.

# **Activity and** leisure programme

Our highly qualified group leaders organise an exciting and varied leisure programme to keep you entertained after class and at the weekend. Sports: beach volleyball, football,

table-tennis, "Olympic Games", visits to outdoor swimming pools.

Creative activities: handicrafts, music, Waltzing lessons, theatre group or newspaper workshop.

Other activities: excursions, films, shows, treasure hunts, barbecues, disco evenings, city walks, karaoke and parties.



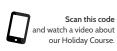
#### **OPTIONAL PROGRAMME**

Tennis: lessons in small groups with a coach. Please bring tennis rackets with you.

Culture special: weekly excursions to museums, palaces and visits to the theatre or opera. Guided tours, staff member in attendance and admission included.

Excursions: e.g. to Salzburg, Wachau/Danube valley, Hinterbrühl Grotto or 'Burg Kreuzenstein'. Concert: We arrange trips to a concert for you at one of Vienna's famous theatres.

# Holiday Course 16-19 years





### in Vienna



for teenagers who want to spend their summer with their peers: learning German, exploring Vienna and enjoying the city's vibrant atmosphere with new, international friends. Holiday Course students are independent and treated as young adults. There is no supervision in the evenings.

The Holiday Course 16-19 years is perfect

### **HOLIDAY COURSE 1**

LESSONS: 25 per week:

German course (20)

+ cultural and activity programme (5).

#### **HOLIDAY COURSE 2**

LESSONS: 35 per week:

German course (30)

+ cultural and activity programme (5).

#### + PREPARATION COURSE OSD CERTIFICATE

8 German lessons in addition toHoliday Course 1 or 2 forOSD Zertifikat B1 or OSD Zertifikat B2.

#### Lessons

Lessons are held in small groups of 8 to maximum 15 students from Monday to Friday. You will practice grammar, vocabulary, pronunciation and auditory comprehension in systematically structured lessons. 1 lesson = 45 Minutes

**GROUP SIZE:** average 8, maximum 15 participants.

COURSE START: July.
COURSE LEVEL: all levels.
DURATION: 2-6 weeks.

#### Class time schedules

Holiday Course 1 09:00–12:15 pm or 02:15–05:30 pm Holiday Course 2 (additional lessons to Holiday Course 1) 12:30–02:00 pm or 05:45–07:15 pm (1 lesson = 45 minutes)

# Included cultural and activity programme

In the afternoon and evening after class, we offer a varied cultural and activity programme. 2-3 cultural, leisure and sports activities per week are included in the course price.

- Sports: football, basketball or beach volleyball.
- Culture: Group activities like our culturequiz, Viennese Waltz course or guided city walks.
- Evening programme: Vienna by night, disco, barbecue.



# Leisure/Special interest activities (optional)

- Excursions: get to know more of Austria

   excursions e.g. to Salzburg, Wachau

   Danube valley, Lake Neusiedl or 'Burg

   Kreuzenstein'.
- Vienna Highlights: weekly excursions to famous Viennese sights e.g. palaces, museums, opera. Guided tours, admission included.
- Concerts.

## Accommodation and meals

Students are accommodated in shared rooms with half-board at a modern Student House that is perfectly suited to welcome a young international crowd. Approx. 20-30 minutes to the city centre and the ActiLingua Academy by public transport.



# **Terms**

#### 1. REGISTRATION

To apply, please complete the registration form at the back of the price list and send it back by email. You can also register online or contact our representative in your country.

- At the time of your registration a deposit of EUR 198.-, which will be deducted from the final invoice - and if applicable, the optional cancellation insurance fee - need to be paid. Within 2 business days after receiving the deposit, we will send you the booking confirmation and your course will be reserved for you.
- The remaining course fees are due within 30 days before the start of the course at the latest. Upon receipt of your full payment, we shall mail you our 'Welcome Letter' and the address of your accommodation.

#### 2. PAYMENT

#### By bank transfer:

ActiLingua Language Studies GmbH & Co KG Raiffeisenlandesbank Wien Meidlinger Hauptstr. 46, A-1120 Vienna SWIFT/BIC: RLNWATWW IBAN: AT 30 32000 00005212808 "Banking charges borne by transferor"

**By credit card (Visa, Mastercard):**Please send us the following details using our

 Surname and name of student, your booking number (if available)

"Secured Registration Form" (online):

- name of card holder
- type of credit card, credit card number
- expiry date, amount, CVV2 or CVC2

#### 3. ALTERATION OF BOOKINGS

We shall be happy to comply with your wishes for changes in your arrangements in respect of dates, accommodation, etc. as far as possible, up to 31 working days prior to the start of the course (administration charge of EUR 40.-). Within 31 days of course start, you must make use of your right of cancellation and re-register in order to obtain the desired alterations. The deposit of EUR 198.- has to be made again.

#### 4. CANCELLATION

If you would like to cancel your course, accommodation, board or optional activities please inform us in writing immediately. Up to 4 working days prior to course start the cancellation fee is EUR 198.-excl. all consumed extras (DHL, administrative fee, bank charges). No refund is possible in the event of cancellation three working days or less prior to the start of the course, in case of non-arrival of the participant or after the start of the stay. A cancellation becomes effective upon ActiLingua's receipt of written or wired notification. Should a

suitable replacement be named in the notification, ActiLingua will waive all fees apart from a handling fee of EUR 40.-. *University Preparation and Enrolment Guidance*: The total deposit must be paid upon application and is not refundable.

#### 5. CANCELLATION INSURANCE

We recommend to take out our cancellation insurance which costs 4 % of the total amount of your German course and accommodation. This covers your programme costs if you are forced to cancel your programme prior to course beginning due to your own illness or the serious illness of a close family member (parent, sibling, spouse). A medical certificate is required for reimbursement. The cancellation insurance and travel costs are not reimbursed.

#### 6. TRAVEL INSURANCE PACKAGE

Students are not insured by the school against illness, accident, theft, etc. Participants are recommended to take out an insurance policy (compulsory for Summer School courses). You can take out the economical travel insurance package (health, accident, baggage and travel liability insurance) for your stay at ActiLingua. Prices and covered amounts on request.

#### 7. VISA INFORMATION

You are personally responsible for obtaining visas in time and must present the required visa forms to the Austrian Consulate or Embassy in your country before departure. We will provide a payment confirmation and, if applicable, an invitation letter to assist you with visa application. You are responsible for any visa-related expenses. As we are obliged to confirm the receipt of full payment to the embassy, invitation letters can only be issued after receipt of full payment. The invitation letter will be sent by email to the embassy and by regular mail or by express mail (DHL) to you. In case the application is rejected and you cancel prior to the start of the course we will reimburse the paid fee excl. an administration fee of EUR 198.- and the DHL-Express fee only to the bank account or credit card the payment came from. A refund will only be granted upon receipt of written proof of the embassy's denial, which you are in charge of forwarding us. No refund is possible after

#### 8. LIABILITY

the start of the course.

We assume no liability for accidents or illness incurred by the participant during the course. Claims of any kind for which the participant is responsible are to be settled by the participant directly with the party suffering damage. Parents or legal guardians are responsible for participants who have not reached majority. Information about our GDPR: https://www.actilingua.com/gdpr

#### 9. CANCELLATION BY ACTILINGUA

If a participant persistently disrupts the study trip despite caution, or if he behaves in gross breach of agreement, ActiLingua has the right to cancel without notice. ActiLingua's entitlement to course fees remains upheld. Additional costs arising from such behaviour and the resultant cancellation will be borne by the customer.

#### **10. SHORTCOMINGS**

The participants agrees to inform the school secretariat in Vienna without delay of any short-comings and to request the matter to be remedied.

#### 11. PUBLIC HOLIDAYS 2023

No teaching takes place on public holidays. Tuition lost for this reason cannot be made up subsequently. The following dates are public holidays: Jan. 6/ April 10/ May 1/ May 18/ May 29/ June 8/ Aug. 15/ Oct. 26/ Nov. 1/ Dec. 8/ Dec. 25/ Dec. 26 2023.

#### 12. COURSE NUMBERS

1 lesson = 45 minutes. A group course must have at least five participants. If there are insufficient participants, ActiLingua reserves the right to cancel the course or reduce the number of lessons by 20 %. Course fees can not be refunded.

#### 13. RESPONSIBLE COMPANY

The ActiLingua German courses are organised by Language Studies GmbH & Co KG, Nikolsdorfer Gasse 7-11/16, 1050 Wien, Austria. FN 257153t, UID ATU: 61536412

#### 14. PHOTOS & VIDEOS

By registering for a German language course you consent that any photos & videos taken of you during your stay in Vienna can be published in the ActiLingua promotional material or in the Internet. If you don't agree you have to notify us in writing on the registration form before the course starts.

#### 15. GENERAL TERMS

We reserve the right to amend course programmes/ prices if there are compelling grounds for doing so. The organizers do not accept responsibility for inaccuracies arising from printing or translation errors. Place of jurisdiction in any dispute: the courts at Vienna.

Participants of our live online courses are responsible for a working internet connection. An insufficient quality of the internet connection does not entitle to make up for the missed lessons or a refund.

#### 16. IMPRESSUM

Published by: Language Studies GmbH & CO KG. Pictures: Stefan Fiedler, Andreas Körber, Irene Jahn, Natascha Unkart.

Layout: Christiane Wallner-Haas, Andreas Körber. Graphics: Christiane Wallner-Haas.



# Best reasons for ActiLingua Academy

- ✓ Vienna most liveable city: safe, clean and green in the heart of Europe
- ✓ 3 modern schools in a top central location
- ✓ Recognised OSD examination centre, guarantee of quality
- ✓ Accommodation provided
- ✓ Extensive leisure and cultural programme
- ✓ Nationality mix with students from over 40 countries
- ✓ Live Online German Courses



# Learn German Experience **Vienna**

- - (f)

- actilingua.com/instagram

# Visit us on: www.actilingua.com



ActiLingua Academy Nikolsdorfer Gasse 7-11/16. 1050 Vienna, Austria

T: +43 1 877 67 01 Skype: actilingua info@actilingua.com www.actilingua.com



# Dates and Prices 2023



### German for adults 16+

1-11 weeks	STANDARD	INTENSIVE	SUPER INTENSIVE	BUSINESS GERMAN
Lessons/week	25 lessons	35 lessons	35 lessons	35 lessons
1 week	307	447	767	447
2 weeks	499	779	1,419	779
3 weeks	691	1,111	2,071	-
4 weeks	883	1,443	2,723	-
extra week	192	332	652	-

	<b>LONGTERM</b>	LONGTERM
12-52 weeks	<b>STANDARD</b>	INTENSIVE

Lessons/ week	25 lessons	35 lessons
12 weeks	2,107	3,655
16 weeks	2,771	4,835
24 weeks	4,099	7,195
36 weeks	6,091	10,735
extra week	166	295

#### Starting Dates - every Monday.

Beginners: Jan. 2 / Jan. 30 / Feb. 27 / March 27 / May 2 / June 5 / July 3 / July 31 / Sept. 4 / Oct. 2 / Oct. 30 / Nov. 27, 2023 / Jan. 2, 2024 Business German: (from B1.1)

May 2 / July 10 / July 31 / Sept. 4, 2023

#### 1-12 weeks INDIVIDUAL COURSE

10 lessons/week	730
20 lessons/week	1,380
30 lessons/week	2,070

Reduction Individual Course:

2 participants -40%, 3 participants -50%.

#### Excursions (optional)

- Full-day excursions (approx. EUR 25.- to 70.-): e.g. Salzburg, Wachau, Lake Neusiedl.
- Half-day excursions (approx. EUR 10.- to 40.-): e.g. Klosterneuburg, Burg Kreuzenstein, Laxenburg, Hinterbrühl grotto, UNO-City.

#### Included in the price

- 20/30 lessons German course per week (1 lesson = 45 minutes).
- 5 lessons cultural/special interest programme per week, e.g. Vienna guided tours; talks and videos about Austrian music, art, history, literature; Viennese Waltz course; party; sports
- ActiLingua Certificate.
- ActiLingua vocabulary book.
- Course books may be borrowed for the whole course. Books can be bought at a 50 % discount from the school office.
- Use of computers, books, videos and magazines in the multimedia library.
- Student service at the school office: Monday-Friday.
- Free internet access (WiFi).
- Student manual with interesting tips on Vienna.
- ActiLingua Card entitling holder to discounts at a number of museums, theatres, restaurants, shops.

#### Extras

- Transfer (from airport/station to accommodation) one way:
- Public transport: EUR 17.10/week (subject to change).
- Travel Insurance Package: EUR 25.-/week.
- Cancellation Insurance: 4 % of the total amount.
- Key deposit (refundable): EUR 100.-
- Express letter (DHL): EUR 100.-

# Special programmes 16+

#### **CERTIFICATE PREPARATION COURSE OSD** 2 weeks

Lessons	+ 8 lessons group course (min. 4 participants) or + 4 lessons Individual Tuition			
Prices	Group course: 115 or Individual Tuition: 200			
Examination Fee OSD	A2: 140,-	B1: 170,-	B2: 190,-	C1: 210,-

Included in the price: 8 group lessons or 4 individual lessons of examination preparation.

#### Starting Dates OSD

Jan. 16 (exam: Jan. 26/27) / Feb. 13 (exam: Feb. 23/24) / Mar. 20 (exam: Mar. 30/31) / April 17 (exam: April 27/28) / May 15 (exam: May 25/26) / June 19 (exam: June 29/30) / July 3 (exam: July 13/14) / July 17 (exam: July 27/28) / July 31 (exam: Aug. 10 /11) / Aug. 14 (exam: Aug. 24/25) / Sept. 18 (exam: Sept. 28/29) / Oct. 16 (exam: Oct. 25/27) / Nov. 13 (exam: Nov. 23/24) /Dec. 11 (exam: Dec. 21/22).

#### **GERMAN TEACHERS' COURSE** 2 weeks

	German Teachers' Course	German and Teacher Training
2 weeks	Tuition o	nly: 796
Starting Dates	Jan. 16 / April 3 / July 3 / July 17 / Oct. 2	every Monday except German Teachers' Course dates

The German Teachers' Course meets the conditions for support from the EU-"Erasmus+" fund.

#### Included in the price

- German Teachers' Course: 20 lessons teacher training course (8-12 participants) per week or
- German and Teacher Training: 20 lessons general German Standard course (8-12 participants) per week + 7 lessons of teacher training.
- 5 lessons cultural/special interest programme per
- The same services as a Standard Course.
- Welcome dinner (German Teachers' Course).







# Special programmes 16+

#### 8-52 weeks

#### UNIVERSITY PREPARATION AND ENROLMENT GUIDANCE

Supplement

University Preparation: 315.- / Enrolment Guidance: 570.-

#### Extras

- > Study fees: EUR 382 770.-/term at public universities. For EU or EEA nationals the fees are waived. Study fees for private universities on
- Accommodation after language course.

#### Included in Enrolment Guidance

- > Schedule for the path to your studies and visa
- Guidance for submitting of enrolment documents at 1-3 Austrian universities or for University Preparation Programme (Vorstudienlehrgang).

#### **Included in University Preparation**

- 8 group lessons exam preparation.
- University entrance exam examination fee: OSD Zertifikat B2 or OSD Zertifikat C1.\*
- 2 free tutorials: Advice on the Austrian system of higher education and help with choice of study programme and university with the ActiLingua university advisor.

\*Students required to attend the University Preparation Programme (VWU) at Vienna University must pass the supplementary examinati in German (EPD) directly at the VWU.

#### 8-52 weeks

#### **GERMAN AND WORK EXPERIENCE**

Supplement

Placement Service Work Experience: 485.-

#### Included in the price

- Placement at an Austrian company: telephone or personal interview; selection of a company suitable for the applicant.
- Evaluation and final report by the employer.

Note: Minimum duration: 4 weeks tuition + 4/8 weeks work experience. No specific position or employment location can be guaranteed.

Should no suitable position be found, we will refund FUR 340 -

#### **Unpaid Work Experience**

For students from non-European Union member states and the EU.

Applicants receive no remuneration and must pay for accommodation and board themselves (accommodation: approx. EUR 157 - 513.-/week).

#### **Starting Dates**

every Monday. Beginners: see Standard Course.

#### Paid Work Experience

For students from the EU, Norway, Iceland and Switzerland. Remuneration: approx. EUR 330-800.- net per month for a 40-hour week. Accommodation is provided by the employer or financed by an appropriately higher salary. A liability and health insurance must be contracted by the applicant. The availability of paid work experience is limited and can therefore only be offered to applicants with very good German skills.

#### 4-52 weeks

# Lessons/week Surcharge per week

#### Included in the price

#### Placement at the Conservatory:

- ▶ 1 instrumental/voice lesson per week.
- Conservatory Certificate.

#### **GERMAN AND MUSIC**

+ 1 instrumental lesson	
80	

#### **Extras**

- 1 additional instrumental or voice lesson per week: EUR 58.-/week.
- Practice facilities at the Conservatory approx. EUR 3.-/hour.

#### Starting Dates

Every Monday. Beginners: see Standard Course

#### Holidays of the Conservatory

Public holidays and Dec. 24, 2022 - Jan. 6, 2023 / Feb. 6-11 / April 1-10 / May 27-29 / July 1 -Sept. 3 / Oct. 27-31 / Dec. 24, 2023 - Jan. 6, 2024. No music teaching on holidays. Lessons cannot be made up subsequently.

### **Accommodation 16+**

#### PER PERSON PER WEEK

TERT ERSONT ER WEEK			
Family	Single	240	
ActiLingua	Single 278		
Penthouse	Deluxe Single	319	
Student House	Single	278	
	Twin	202	
The Social Hub Studio	1 person	513	
Apartment (3+ weeks)*	2 persons	361	

<sup>\* 1-2</sup> weeks: price on request

#### **Host Family**

Host families can be childless couples, parents with schoolchildren or older people whose grown-up children have left home. You have your own single or twin room. You share the bathroom and the kitchen with your hosts. Meals: Breakfast or half-board.

#### **Extras**

High-season surcharge (July O2 - Aug. 26, 2023)	73/week
Meals (Family, Student House	e):
Breakfast	66/week
Half-board	159/week
Transfer (from airport/station)	50 (one way)
Key Deposit (refundable)	100

#### ActiLingua Penthouse

Accommodation in a newly-built Penthouse shared with other ActiLingua students. Single rooms or deluxe single rooms with private balcony. Shared open kitchen and living area, balcony and two shared bathrooms. Approx. 30 minutes with public transport.

#### The Social Hub

Close to school and city centre (10-15 minutes by public transport). You live under one roof with students of ActiLingua and the university of Vienna alike, in your own studio apartment (17-31 m²). Each studio apartment is equipped with a generous and comfortable bed, desk, air-conditioning and free Wi-Fi. You enjoy your own private bathroom and fully equipped private kitchenette or shared kitchen. There are community spaces available such as a fitness room and city bikes can be borrowed for the whole duration of your stay. Meals: Use of a kitchen equipped with fridge, cooking facilities, microwave, crockery and cutlery. Breakfast at the accommodation or half-board (breakfast at the accommodtion and lunch or dinner in a restaurant near the school).

#### Student House (July/August)

Single, twin or shared bed rooms with breakfast or half-board. Arrival: Sunday, Depature: Saturday.







# Holiday Course 16-19 years

1-6 weeks	<b>HOLIDAY COURSE 1</b>	<b>HOLIDAY COURSE 2</b>	
Lessons/week	25 lessons	35 lessons	Starting dates 2023: July 2 / July 16 / July 23 / July 30 Total beginners only July 2 and July 30. Arrival: Sunday; Departure: Saturday
2 weeks	1,509	1,737	July 2-July 15 / July 16-July 29 / July 23-Aug 5 / July 30-Aug. 12
3 weeks	2,130	2,472	July 2-July 22 / July 16-Aug. 5 / July 23-Aug 12
4 weeks	2,751	3,207	July 2-July 29 / July 16-Aug. 12
6 weeks	3,993	4,677	July 2-Aug. 12
		OSD Certificate course	July 3 (exam: July 13/14) / July 17 (exam: July 27/28) / July 31 (exam: Aug. 10/11)

#### Included in the price

- 20 or 30 German lessons per week.
   (1 lesson = 45 minutes)
- ActiLingua Certificate.
- Accommodation in Student House in shared room, half-board
- Activity and leisure programme: (5 lessons/week)
   Sports: Football, basketball, aerobics.
   Cultural and social activities:
   party, Viennese waltz lessons, culture-quizzes.
   Evening activities: Vienna by night, disco.
- Course books may be borrowed for the duration of the course. Books can be bought at a 50 %

- discount from the school office.
- Use of computers, books, videos and magazines in the multimedia library.
- Free internet access (WiFi) at school.

#### Extras

- Surcharge for single room: EUR 83.- per week.
- ► Transfer (from airport/station to accommodation) one way: EUR 50.-
- Public transport: EUR 17.10 per week (oblig., subject to change).
- ▶ Travel Insurance: EUR 25.- per week

- Cancellation Insurance: 4 % of the total amount.
- ▶ 1 full-day excursion: Salzburg/Wachau EUR 70.-
- 1 half-day excursion: e.g. Laxenburg/Burg Kreuzenstein EUR 40.-
- Vienna Highlights: Guided tours, entrances to famous Viennese sights: EUR 20.-/week.
- OSD-Exam Preparation (8 lessons): EUR 115.-Examination fee: EUR 140-210.-
- Concert: FUR 44 -
- Express letter (DHL): EUR 100.-

# Summer School 12-17 years

1-5 weeks	SUMMER COURSE 1		SUMMER COURSE 2		
Lessons/week	20 lessons		30 lessons		Starting dates 2023
Prices (Full board)	Tuition + Residence Standard	Tuition + Residence Superior	Tuition + Residence Standard	Tuition + Residence Superior	July 2 / July 16 / July 23 / July 30 Total beginners only July 2 and July 16.  Arrival: Sunday: Departure: Saturday
1 week	1,092	1,193	1,209	1,310	July 3O - Aug. 5
2 weeks	1,900	2,102	2,134	2,336	July 2 - July 15 / July 16 - July 29 / July 23 - Aug. 5
3 weeks	2,708	3,011	3,059	3,362	July 2 - July 22 / July 16 - Aug. 5
5 weeks	4,324	4,829	4,909	5,414	July 2 - Aug. 5
			OSE	Certificate course	July 3 (exam: July 13/14) / July 17 (exam: July 27/28)

#### Included in the price

- 20 or 30 German lessons per week
   (1 lesson = 45 minutes)
- ActiLingua Certificate.
- Accommodation in Summer School Residence Standard rooms: 4-6 bed rooms (communal shower). Toilet on each floor.
   Superior rooms: 3-4 bed rooms with shower.
- Bed linen is provided, please bring towels.
- Full board: Three meals per day.
- Full supervision.
- Full activity and leisure programme: e.g.
   Sports: Badminton, beach-volleyball, football, basketball, swimming, aerobics.
   Cultural and social activities: Theatre, workshop, Vienna waltzing lessons, culture-quizzes.

Evening activities: e.g. discos, Vienna by night, barbecue-party, videos.

#### Extras

Transfer on arrival and departure:
 Airport/railway station: EUR 100. UM Service + Transfer (one way):
 9am-5pm: EUR 120.- / 5pm-9am: EUR 149.-

#### To be paid directly in Vienna:

- Public Transport: EUR 17.10 per week (oblig. for students 15+ years, subject to change).
- 1 full-day excursion: e.g. Salzburg/Wachau EUR 70.-
- 1 half-day excursion: e.g. Laxenburg/Burg Kreuzenstein EUR 40.-

- ▶ Culture Special: Guided tours, entrances to famous Viennese sights: EUR 26.- per week.
- ▶ Tennis: 6/8/10 lessons (EUR 70.-/90.-/115.-)
- Concert: EUR 44.-
- OSD Exam: OSD Zertifikat B1: EUR 170.-OSD Zertifikat B2: EUR 190.-Exam Preparation (6/8 lessons): EUR 86.-/EUR 115,-
- Travel Insurance: EUR 25.- per week.
- ▶ Cancellation Insurance: 4 % of the total amount.
- Express letter (DHL): EUR 100.-
- Deposit (refundable): EUR 40.-







### **Live Online German Courses**

2-4 weeks INDIVIDUAL TUITION

10 to 30 lessons/week 520.- to 1,560.-/week

#### Starting dates 2023: on request.

#### Included in the price

- Live online German lessons (1 lesson = 45 minutes) number of lessons according to the price table.
- ActiLingua Certificate.
- Online teaching material.

Requirements: good internet connection, Zoom, updated internet browser, microphone, webcam

 $Our ActiLingua \ live \ on line \ Individual \ German \ course \ is \ ideal \ for \ students \ who \ prefer \ the \ opportunity \ of \ studying \ at \ home.$ 

It is a chance of learning German with a native speaker teacher in a familiar environment.

Learn German online in one-to-one sessions with your teacher. You define the content of your language course yourself.

In this course, you will improve your general knowledge of German and your communication skills. Lessons in grammar and conversation will help you to enhance vocabulary and improve your syntax. In addition, you practice formal and informal writing occasions and work on your listening and reading comprehension.

The live online Individual German course is the ideal preparation for a future language course at ActiLingua Academy.









# Registration form



Personal inform	nation		
First name:	Name:		o male o female o diverse
Mother tongue:	Date of birth:		
Street:		Postc	ode:
Town:	Country:		
Tel. private:	Tel. cel	l:	
E-Mail:	Occup	ation:	
I learned about ActiLingua	a from: O Internet O Brochure O	Social Media Oother	
ActiLingua was recommen	nded to me by:		
Course informa	tion		
Do you class yourself as:	O AO (Total beg	ginner) O A1 O A2 O B1	o B2 o C1 o C2
I wish to enrol	O Standard Course	O Business German	O Holiday Course 1
	O Intensive Course	O Business German	O Holiday Course 2
for the following course:			O Holiday Course 2
	O Super-Intensive Course		O Summer Course 1
	O Special Course:		O Summer Course 2
	O Live Individual Online Course	lessons/week	
Starting date:	Duration: week(s)		
Accommodation	<b>n</b> - I would like ActiLingua to reserve	the following type of accommo	odation:
Adults 16+			
The Social Hub:	O 1 person	O 2 persons	
ActiLingua Penthouse:	O Single room	O Deluxe Single room	
Student House:	<ul><li>Single room</li></ul>	O Twin room	
Host Family:	<ul><li>Single room</li></ul>		
Meals:	O Breakfast	O Half-board	
Holiday Course (16-19 year			(incl. half-board)
Summer School (12-17 ye	•		•
Janime Jenest (12 17 ye	ars).	residence Superi	or (mearan board)
	nments:		
O Diet/Allergy? Which? .			
Transfer on arrival:	O Yes O No	Arrival at:	
	Day of arrival:	Time:	Flight/Train no:
on departure:	O Yes O No		
•	Day of departure:	Time:	Flight/Train no:
Insurance	Cancellation Insurance:	O Yes O No	
insurance			n: week(s)
	e terms and conditions and state my acceptance I enclose a copy of confirmation of payment of		
Agency (not to be filled	in by the client) Date	and signature (for minors a pare	ent or legal guardian)
. 95	Date	3.8. aca. c (.o. 11111013 a par	





