

International Teaching and Training Centre



Over 30 Years of Excellence





ITTC was founded in 1984 to provide high quality English language teacher training courses to both first and second language English speakers. Since then, we have increased the range of courses we offer and grown in size and reputation. Now, teachers from all over the world pass through our doors each year, benefiting from the expertise of extremely experienced trainers and being trained in a highly professional environment.

In 2001, ITTC became part of BEET Language Centre, a family-run independent English language school. The close relationship with this thriving language school has meant that our trainers have the opportunity to teach as well as train, ensuring that they continue to develop their techniques and skills.

In 2015, we welcomed 200 teachers on our training courses, the most popular of which leads to the Cambridge CELTA qualification. Participants on these courses ranged from 18 to 68 years old and came from 34 different countries.

At ITTC you are assured of a warm welcome and a friendly, relaxed atmosphere to study in. Our aim is to ensure that you as an individual are well looked after from the moment you arrive, and that everything is done to help you benefit from what we as a training centre have to offer. We believe that this human dimension plays a significant part in helping you to develop your skills as a teacher.

**We look forward to welcoming you to ITTC.**



### Directors

Clive & Judith Barrow



### Our Trainers

The reputation of ITTC is largely attributable to the high quality of our trainers. All of the trainers are highly motivated specialists and each possesses a Diploma or Masters Degree in Teaching English to Speakers of Other Languages (TESOL) or Applied Linguistics, as well as being approved as tutors by the University of Cambridge.

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### ITTC Management Team

Chris Bunyan & Lucy Cochrane

We are highly-qualified, skilled teacher trainers with more than 18 years' experience of teaching English as a second language. We have both taught and trained all over the world, in South America, Europe and Africa and we are passionate about helping both novice and experienced teachers become the best teachers they can. We share the Head of Training position so that for six months of the year we can each continue to teach and train in order to continue developing our skills and techniques, as well as stay in touch with the realities of being in the classroom.



## Why choose ITTC?

Choosing the right teacher training centre for your professional development as an English language teacher is crucial. Equally important, however, is training for the right qualification. The Cambridge CELTA and Delta qualifications are globally recognised, internationally accepted as the benchmark of TEFL training and form the core of ITTC's programmes. We regard these qualifications as being the best in the world, not only for their quality in equipping teachers to perform to the highest standards, but also for their universal currency. ITTC works closely with Cambridge English Language Assessment and has been involved in the piloting and development of both the CELTA and Delta qualifications from their inception, and more recently the Teaching Knowledge Test (TKT) and ICELT.

A University of Cambridge qualification is a passport to a teaching career anywhere in the world.

### SUCCESS AT ITTC

Since we ran our first Cambridge Certificate level course in 1984, more than 6000 candidates have gained the qualification at an average success rate of 99%. In 2015, 100% of our candidates passed the CELTA course; 17% of our candidates were awarded a Pass A, 23% a Pass B and 60% a Pass grade.

The Delta modular format was launched in 2008 and since then over 250 candidates have followed Delta Module 1, 2 and 3 courses with us here at ITTC. Our Delta tutors are extremely experienced, as can be seen from our excellent results in 2014: 100% of candidates passed Module 1 and nearly 90% passed Module 2, well above the UK and global averages for these modules.

On ICELT courses, our candidates have achieved a 100% pass rate, with 29% gaining distinction grades overall.

We look forward to welcoming you to the International Teaching and Training Centre.

## CELTA

More than **6000** candidates have gained the qualification with an average success rate of **99%**

### 2014 ITTC Delta RESULTS

Module 1	Pass (or higher)	Fail
ITTC	100%	0%
UK Average*	79%	21%
Global Average*	No information published	

Module 2	Pass (or higher)	Referred	Fail
ITTC	89.5%	10.5%	0%
UK Average*	82.9%	15.5%	1.8%
Global Average*	83.3%	15.6%	1.2%

\*[http://gradestatistics.cambridgeenglish.org/2014/delta\\_modules.html#one](http://gradestatistics.cambridgeenglish.org/2014/delta_modules.html#one)



  
**London is only  
100 minutes away from  
Bournemouth by train**

Journey information from Bournemouth to:-		Time
	Bournemouth Airport to ITTC	16 mins
	Southampton Airport to ITTC	53 mins
	Heathrow Airport - Coach Station	110 mins
	London Gatwick Airport - Coach Station	160 mins
	Central London - Victoria Coach Station	150 mins
	Central London - Waterloo Station (fast train)	100 mins

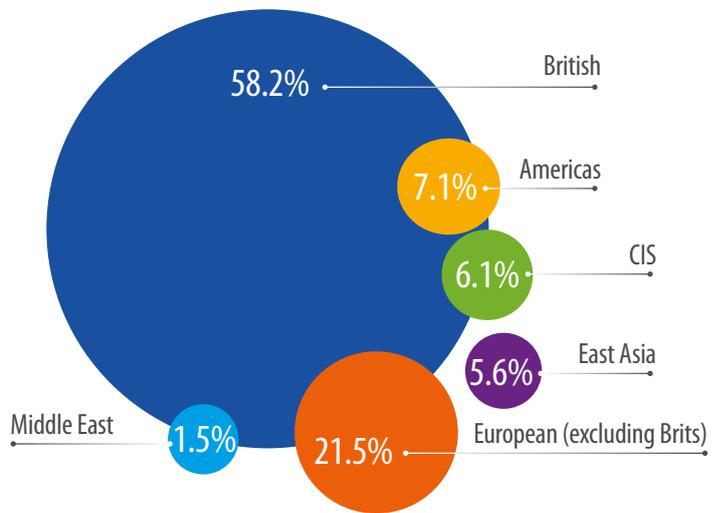
**Founded in  
1984** Collectively our teacher trainers have taught / trained in more than **25 countries**, on **5 continents**

**12 permanent trainers** with an average of 13.5 years Cambridge University accredited teacher training experience

**7** Classrooms **six** trainees per tutor

**2nd** largest Teacher Training Centre in the UK

**Nationality**



Based on 2014 statistics



## Career Prospects

### GO FURTHER IN YOUR TEACHING CAREER WITH ITTC!

From Azerbaijan to Zambia, from Bangkok to Lima, there are people learning English. Whether you intend to teach young learners or adults, general English or English for your own specialist subject area, there are almost limitless opportunities. To the right you will see some of the possibilities for career development in English Language Teaching. Delta graduates especially have a range of opportunities available to them in either management, commercial or academic fields.

### POSITIONS OF ITTC GRADUATES INCLUDE:

- ✓ Senior manager with the British Council
- ✓ Principal / Director of Studies in private language schools
- ✓ Head of Training for a large language school
- ✓ Editorial consultant for a publishing house
- ✓ Teacher trainer (in the UK, North America and South America)
- ✓ Materials writer
- ✓ Manager of online websites for a major UK publisher
- ✓ University professor / lecturer in an ELT related field



  
**FREE**  
Wifi throughout  
the school

  
Regular buses to the  
beach, town centre and  
travel interchange from  
right outside  
the school

# School Facilities



### STUDY CENTRE

-  Open 8.30 - 17.30

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-  5 PCs

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-  Study area

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-  Free Internet access



### KITCHEN

-  Open 8.30-17.30

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-  Coffee and tea making facilities

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-  Fridge

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-  Microwave



### LIBRARY

-  Open all day, on request

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-  Over 4000 books and teaching journals: methodology, classroom ideas and materials, course books, dictionaries and language reference materials

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-  Bookshop offering a 10% discount to all trainees

  
**1 MINUTE**  
away from shops,  
supermarkets  
and cafes



## TEFL Taster Days

Think you'd enjoy being an English teacher and helping people from all over the world? To help you make your decision, ITTC runs a number of TEFL Taster Days on Saturdays throughout the year to give you an insight into what it will be like if you decide to take a CELTA course. You'll be able to see if this is the profession for you, and whether you want to invest the time and money to change your life and start a new career by achieving an internationally recognised qualification. The day includes input sessions, teaching practice with real overseas students (you don't simply 'teach' the other participants on the course!), and an advice shop on preparing for the CELTA course.

### THE COURSE FOCUSES ON:

Classroom activities

Classroom management

Grammar awareness

Lesson planning

Teaching practice

Feedback

Career advice

You're under no obligation to apply for a place on a full or part-time CELTA course afterwards, but if you like what you see and choose to enrol, **the cost of the TEFL Taster Day will be deducted from the course fee.**

Take the first step towards your career as a teacher today!



# TEFL Foundation Course

If you plan to teach overseas for a month or so, perhaps as part of a volunteer teaching programme, and you can't commit to a full CELTA course, then the ITTC TEFL Foundation may be the perfect course for you. It is an excellent entry point to the English Language Teaching industry and in 2 days, you will learn about language, teaching and the profession around the world today. You will also experience what it is like to be a student learning a language and, most importantly, you will teach genuine overseas students in a real classroom.

## COURSE CONTENT: TEFL FOUNDATION

The course focuses on:



Input sessions on aspects of language and teaching



A foreign language lesson for you to experience being a student



Guided lesson planning and rehearsal for the lesson you'll teach



Observation of an experienced teacher



Teaching practice with real students (each trainee will teach for 15-20 minutes)



Feedback on teaching practice



3 hours self-study on aspects of language and language teaching advice workshop

## KEY FACTS: TEFL FOUNDATION

Qualification	ITTC TEFL Foundation
Awarded by	ITTC
Course Outcomes	A basic tool kit of techniques and activities to get you started in the classroom Experience teaching real students Greater awareness of grammar, vocabulary and pronunciation and how to teach them
Who it's for	People planning to teach English for a short period overseas, who can't commit to a full certificate course
Course Code	TF
Course Length	15 hours (12 contact hours + 3 hours' self-study) Saturday 9-5 (lunch provided) Sunday 10-2
Start Dates	Various dates (see website for details)
Entry Procedure	Apply online



# Cambridge CELTA: Full-Time / Part-Time

The CELTA is the industry standard certificate course in Teaching English to Speakers of Other Languages, often known as TEFL. It is designed for people who have little or no experience in the English language classroom, or for those teachers who want to gain an internationally recognised qualification. It is awarded by Cambridge English Language Assessment, part of the University of Cambridge, and is the most widely recognised teaching certificate course in the world.

It is a level 5 qualification on the QCF, as determined by the UK government.

The course is very practical in nature and you will teach our highly-motivated, multinational adult learners from week one. Teaching practice is supported by input and assignments aimed at the development of language awareness and classroom skills. You are assessed on your planning, teaching and reflection, and on four written assignments, so there is no final exam. If English is not your first language, you need to be an advanced speaker, with a minimum

level of C1 or higher, so you can teach our B2 students. If your level is not quite high enough, you can study the same practical content as the CELTA on our ITTC Certificate in TESOL course.

On successful completion of the course, you'll be teaching with confidence, knowing you're doing a great job for your students, and you'll have the qualification to enable you to teach anywhere in the world.

Erasmus+ funding MAY BE available through your school or organisation.

## COURSE CONTENT: CELTA

The course consists of:

- ✓ Daily input sessions
- ✓ Lesson planning guidance
- ✓ 6 hours' assessed teaching practice
- ✓ Reflection and feedback sessions
- ✓ 6 hours' observation of real classes taught by experienced teachers

You'll cover the following syllabus areas:

- ✓ Learners and teachers and the teaching and learning context
- ✓ Language analysis and awareness
- ✓ Language skills: reading, listening, speaking and writing
- ✓ Planning and resources for different teaching contexts
- ✓ Developing teaching skills and professionalism

## KEY FACTS: CELTA

Qualification	CELTA
Awarded by	Cambridge English Language Assessment (University of Cambridge)
Course Outcomes	The skills, knowledge and experience to plan and teach effective English language lessons, and continue your professional development after the course
Who it's for	People who want to start teaching English language or who want an internationally recognised qualification
Course Code	CFT (full-time) CPT (part-time)
Course Length	Full-time: 120 hours over 4 weeks Part-time: 120 hours over 14 or 10 weeks
Start Dates	Full-time: 12 times per year Part-time: 3 times per year
Minimum Language Level	C1+ CEFR / 7.0 IELTS / Cambridge English: Advanced (CAE)
Entry Procedure	Interview and language / teaching tasks
Erasmus+ funding	✓ ITTC PIC: 943855009
QCF Level	5



## CELTA FULL-TIME

The full-time CELTA lasts 4 weeks and is very intensive, but very rewarding. As well as attending the whole course, you'll also need to spend time in the evenings and at weekends on your lesson preparation and assignments, so it's best not to have any other major commitments. To the right is an example to give you an indication of your typical weekly timetable.

## TIMETABLE: CELTA FULL-TIME

	Session 1 9:00-10:20	Session 2 10:40-12:00	12:20 13:20	14:30 17:00
Mon	Course Introduction	Language Overview	Guidance and Feedback	Teaching Practice
Tue	Classroom Management	Language Lessons 1		
Wed	Reading Skills	Vocabulary 1		
Thu	Lesson Planning	Consolidation Workshop		
Fri	Lesson Observation	Checking Understanding		

Homework: Language Related Tasks Assignment

## CELTA PART-TIME

The New Year and Autumn part-time CELTA courses last 14 weeks, with input sessions on Wednesday evenings and teaching practice on Saturdays at ITTC. The Spring part-time CELTA course lasts 10 weeks, with teaching practice on Tuesday and Wednesday evenings, and input on Saturdays. You will also need to be available for two mornings during the course for observations of experienced teachers at BEET Language Centre in Bournemouth. To the right is an example of a typical weekly timetable.

## TIMETABLE: CELTA PART-TIME

(NEW YEAR AND AUTUMN COURSES)

Week	Wed 18:15-19:45	Wed 20:00-21:30	Sat 9:00-12:30	Sat 13:00-17:00
8	Vocabulary 2	Checking Understanding	Teaching Practice	Guidance and Feedback
9	Writing 1	Error & Correction		
10	Planning & Frameworks	Connected Speech		



# ITTC Certificate in TESOL

If you would like to start your career teaching the English language, or are already a teacher but want to gain a qualification to give you a more solid foundation in your teaching, the ITTC Certificate in TESOL may be exactly the course for you. It is designed for speakers of other languages who have an Upper Intermediate (B2 CEFR) level of English or higher. It is awarded by ITTC, but follows the same programme and timetable as the Cambridge CELTA. You will be part of a group of teacher trainees on a CELTA course at ITTC and will follow the same course content, except for teaching practice, in which you will only teach at lower levels.

The ITTC Certificate in TESOL is very practical and you will teach our highly-motivated, multinational adult learners from week one. The input sessions and assignments also focus on helping you develop language awareness and teaching skills. There is no formal assessment of your teaching on the course and no exam at the end, but you will receive detailed feedback on your planning, teaching and reflection, and on four classroom-related written assignments. There are lots of opportunities for you to discuss your progress with a tutor, in feedback sessions and individual tutorials, so as to provide support, encouragement and guidance on areas to develop.

When you have completed the course, you will receive an ITTC Certificate in TESOL, stating all the areas you have covered, as well as your ITTC written report, indicating your strengths and overall progress. In four weeks, you should acquire the skills, knowledge and experience to teach with confidence, and get the satisfaction of knowing you're doing a great job for your students.

Erasmus+ funding may be available through your school or organisation.

## KEY FACTS: ITTC Certificate in TESOL

Qualification	ITTC Certificate in TESOL
Awarded by	ITTC
Course Outcomes	The skills, knowledge and experience to plan and teach effective English language lessons, and continue your professional development after the course
Who it's for	People who want to start teaching English language or who want to develop and widen their English language teaching experience
Course Code	CTESOL
Course Length	120 hours over 4 weeks
Start Dates	12 times per year
Minimum Language Level	B2 CEFR / 5.5 IELTS / Cambridge English: First (FCE)
Entry Procedure	Skype Interview and language / teaching tasks
Erasmus+ funding	✓ ITTC PIC: 943855009

# Cambridge Delta:

## Full-Time / Part-Time / Online



The Cambridge Delta is a diploma course in Teaching English to Speakers of Other Languages. It is designed for people with at least 2 years' experience in the English language classroom, who want a deeper understanding of current methodology and its underlying principles. Many teachers also take the Delta to further their careers and assist them in obtaining a more senior role.

The Delta is awarded by Cambridge English Language Assessment, part of the University of Cambridge. It is recognised by the UK government as Master's level (QCF level 7), and is the industry standard diploma in English language teaching. It is divided into 3 independent modules, all of which must be passed to achieve a full Delta qualification.

An initial ELT certificate such as the CELTA and a standard of education to allow entry to higher education is usually required. If English is not your first language, you need to have a level of C2 on the CEFR (IELTS 8.0 / CPE).

### COURSE CONTENT: Delta

The Delta consists of 3 independent modules, which can be taken separately or in combination on ITTC's full-time, part-time and online courses. You receive a (Pass, Merit or Distinction) certificate for each module you complete successfully, and when you have passed all three you receive a certificate of your overall Delta qualification.

**Module 1** is assessed externally through 2 x 90-minute written examinations in either June or December, on practical and theoretical aspects of English language and teaching.

**Module 2** focuses on the elements of planning and teaching a lesson, and is assessed through a portfolio of coursework, including 4 observed lessons, with full lesson plans and 2500-word background written assignments, and a professional development assignment.

**Module 3** is assessed externally through an extended written assignment of 4,500 words on a specialist area of English language teaching in which you design a course for a specific group of learners.

### KEY FACTS: Delta

Qualification	Delta
Awarded by	Cambridge English Language Assessment (University of Cambridge)
Course Outcomes	A deeper understanding of current methodology and its underlying principles Developing practical teaching skills A deeper understanding of course planning, materials design and assessment procedures
Who it's for	Current English language teachers wanting greater understanding and skills, and possibly a more senior role
Course Code	DFT (full-time Modules 1 & 2) DPT (part-time Modules 1, 2 & 3) DM2 (full-time Module 2) DM3 (distance learning online Module 3)
Course Length	DFT: 8 weeks / DPT: 8 months / DM2: 6 weeks DM3: 10 weeks
Start Dates	DFT: March & September / DPT: September DM2: July / DM3: On demand
Minimum Language Level	C2 CEFR / 8.0 IELTS / Cambridge English: Proficiency (CPE)
Teaching Experience	2 years (1200 hours)
Previous Qualifications	Required: initial ELT qualification, e.g. CELTA Recommended: university degree
Entry Procedure	Interview and language / teaching tasks
QCF level	7



## DELTA FULL-TIME: MODULES 1 & 2

The full-time ITTC Delta course lasts 8 weeks and is designed for practising teachers who have limited time available. By the end of the course, you will have completed Module 2 and be ready to take the Module 1 examination, which you can sit here at ITTC or in another Cambridge approved examination centre, either in the June or the December following the course. It does not include Module 3, which is taken separately through our online course.

The full-time course timetable is from Monday to Friday; input is in the mornings from Tuesday to Friday, and Teaching Practice is every afternoon, with you normally teaching two 60-minute lessons each week. In addition to the course itself, you will need to spend time at weekends and in the evenings on your reading, significant research and assignments. You'll start getting support before the course even begins, with links to articles, materials and video webcasts.



## Delta MODULE 2: FULL-TIME

The full-time ITTC Delta Module 2 course lasts 6 weeks and is designed to fit in the summer holidays of many practising teachers in the northern hemisphere. By the end of the course, you will have completed Module 2, the practical module of the Delta. For this intensive Module 2 course, you are strongly advised to have already passed Module 1 or a similar course of study.

## TIMETABLE: Delta FULL-TIME AND Delta MODULE 2

The following example timetable is to give you an indication of a typical week:

	Session 1 9:00-10:30	Session 2 11:00-12:30	12:30 14:30	14:30 16:45
<b>Mon</b>	Tutorials and Self-Study Morning	Tutorials and Self-Study Morning	Self-study, library, lunch and feedback on assignments	Teaching Practice (observed and unobserved)
<b>Tue</b>	Productive Skills: Speaking 1	Consciousness-Raising Activities		
<b>Wed</b>	Productive Skills: Writing 1	Phonology 3: Connected Speech		
<b>Thu</b>	Language Systems: Genre Analysis	Error & Correction		
<b>Fri</b>	Spoken Discourse	Tutorials and Self-Study		



### Delta PART-TIME

The part-time ITTC Delta course runs from September to May and is designed for practising teachers in Bournemouth and the surrounding areas. By the end of the course, you will have completed Module 2 and be ready to take the Module 1 examination in June (or December). You will also be ready to submit Module 3 in the June immediately following the course.

Input is scheduled for Tuesday and Thursday evenings from 6.30-8.30 p.m. and there will normally be three or four weeks of input, followed by a reading week, to allow you time for reading, research and assignments. Teaching and lesson observations take place at your own school with your usual classes.



### Delta MODULE 3: ONLINE

The 10-week ITTC Delta Module 3 is delivered online and can be taken at any time, before or after completing the other Delta Modules. However, you should start at least 10 weeks before your desired Cambridge submission date of either the first week of June or December.

During the course, you will have access to useful online articles and materials, and should expect approximately 10-15 hours study per week. You will have a highly experienced tutor, who will work closely with you to provide individual support via email and/or Skype. As you complete the 5 sections of the assignment, you email each one to your tutor for detailed written feedback before submitting the finished assignment to Cambridge.

### TIMETABLE: Delta PART-TIME

The following example timetable is to give you an indication of a typical month.

Week	Day	Session
6	Tue	Teaching Frameworks & Evaluating Materials
6	Thu	Phonology 2: Connected Speech
7	Tue	Module 3: Approaches & Overview
7	Thu	Syllabus & Course Design
8	Tue	Error & Correction
8	Thu	The Learner, Needs Analysis & Diagnostic testing
9		Reading Week



## ITTC Refresher Courses

ITTC offers two Refresher Courses aimed at teachers for whom English is a second language: the Refresher Course for Overseas Teachers of English, and the Refresher Course in Content and Language Integrated Learning, or CLIL.

On both courses, you will develop your own understanding and command of the English language, both for your own development and for use in the language classroom, as well as focusing on specific areas of teaching. There is a combination of input sessions dedicated to language development and teaching methodology. Many of these involve model lessons in which you first experience activities as learners, before then analysing them for underlying teaching ideas, in a loop input approach. The courses bring together teachers from

many different countries, providing you with the opportunity to practise your English in the sharing and discussion of your ideas and experiences, in an immersive English-speaking environment.

Both Refresher Courses include access to the ITTC Study Centre and library, as well as the possibility of taking an additional 4 or 8 lessons per week on the options programme at BEET Language Centre, to develop your English skills, and/or English for specific contexts, such as Business English. If available, you can also take part in lessons taught by our teacher trainees on other ITTC courses, and you are welcome to join the evening social programme and weekend excursions run by BEET. For both courses, Erasmus+ funding may be available through your school or organisation.



"I am really happy I could be here and I would definitely recommend the course to all the teachers who want to get some new fresh ideas as well as energy for their teaching career. I got plenty. Thank you!!"

Andrea Prsalova, Czech Republic,  
Refresher Course  
for Overseas Teachers



"It's good to have time for ourselves, to meet people from different countries, cultures and with different accents too! It's a good way to improve and feel more confident back home. I'm completely refreshed!"

Elisabeth Ravix, France,  
Refresher Course  
for Overseas Teachers

# Refresher Course for Overseas Teachers of English (RC)

The ITTC Refresher Course is for speakers of any other language who teach, or plan to teach, English language to primary, secondary or adult learners. The course lasts 1, 2, 3 or 4 weeks and it is designed to develop your own English, your range of teaching ideas, techniques, activities and resources, and your understanding of language teaching methodology. It is very practical, with a chance to experience and discuss lots of ideas for the classroom. All teachers complete a pre-course questionnaire, so we can adjust our course design to best meet your needs.

## KEY FACTS: REFRESHER COURSE

Qualification	ITTC Refresher Course Certificate
Awarded by	ITTC
Course Outcomes	Improved understanding and use of English language. A wide range of English teaching ideas, techniques, activities and resources
Who it's for	Speakers of any language who teach, or plan to teach, English language to children (primary or secondary school) or adults
Course Code	RC01 – RC10
Course Length	1, 2, 3 or 4 weeks RC: 15 hours p/w (2 x 90-min sessions per day) RC+4: 18 hours p/w + access to online self-study RC+8: 21 hours p/w + access to online self-study
Start Dates	Various dates in January, July and August (courses run by arrangement for closed groups at other times)
Your students	Primary or secondary school children, or adults
Minimum Language Level	B2 CEFR / 5.5 IELTS / FCE Cambridge (B1 courses run by arrangement for closed groups)
Teaching Experience	Required: None Recommended: Experience of English teaching
Entry Procedure	Application & Questionnaire
Erasmus+ funding	✓ ITTC PIC: 943855009

## COURSE CONTENT: REFRESHER COURSE

The course is adapted to suit teachers' needs but will cover the following syllabus areas:

- ✓ English Language Development, e.g. Pronunciation, Idiomatic Language, Functional Language for the Classroom
- ✓ English Language Skills Development: Reading, e.g. Understanding Newspapers and other Authentic Texts
- ✓ Practical Classroom Ideas, Techniques, Activities & Resources, e.g. Working with Song and Video, Developing Writing Skills, Recycling Games & Activities
- ✓ Language Teaching Methodology, e.g. Analysing, Conveying & Checking Meaning, Evaluating Materials, Role Play
- ✓ RC+4/+8: Additional Language Sessions at BEET Language Centre, e.g. Business English, Listening & Speaking Skills, English for Travel & Tourism

## TIMETABLE: REFRESHER COURSE

The following is an example to give you an idea of your daily timetable, but times and sessions will change depending on the training needs which teachers identify in their pre-course questionnaires.

	Session 1 8:30-10:00	Session 2 10:15 - 11:45	12:20 14:20	14:30 17:00
<b>Mon</b>	Speaking Skills: Role Play	Functions & Phrases	Self-Study through BEET Online Optional: +4 / +8 have additional lessons at BEET.	Optional: Lessons taught by trainees on other ITTC courses, when available
<b>Tue</b>	Recycling Games & Activities	Pronunciation 1: Sounds		
<b>Wed</b>	Reactive Grammar Workshop	Listening Skills: Song & Video		
<b>Thu</b>	Vocabulary & the Lexical Approach	Conveying & Checking Meaning		
<b>Fri</b>	Reading Skills: Evaluating Materials	The British Education System		
Social Programme at BEET Language Centre				

# Refresher Course in CLIL

If you are a school teacher of subjects taught in English, or plan to become one, the ITTC Refresher Course in CLIL (Content and Language Integrated Learning) could be ideal for you. In two weeks, you will improve your own language, discover a wide range of teaching ideas, techniques, activities and resources, and develop your understanding of CLIL terminology and methodology. All teachers complete a pre-course questionnaire, so we can adjust our course design to best meet your needs. Although ITTC runs secondary school level CLIL courses on request, our most popular courses are at primary level, bringing together teachers from many different countries to share their experiences. If you want an internationally recognised qualification, there is also the option to sit the Cambridge TKT: CLIL examination at the end of your course.

## KEY FACTS: REFRESHER COURSE IN CLIL

Qualification	ITTC Refresher Course Certificate in CLIL (+ Cambridge TKT: CLIL)
Awarded by	ITTC (+ Cambridge English Language Assessment)
Course Outcomes	A deeper understanding of English and language for teaching purposes, CLIL methodology, and teaching ideas and resources Preparation for Cambridge TKT: CLIL Exam
Who it's for	Speakers of any language who teach, or plan to teach, school subjects in English
Course Code	CLIL/02 & CLIL/03 (Primary level) CLIL/01 (Secondary level)
Course Length	2 weeks (+ optional Cambridge TKT: CLIL) CLIL: 30 hours (2 x 90-min sessions per day) CLIL+4: 36 hours + access to online self-study CLIL+8: 42 hours + access to online self-study
Start Dates	Primary: January and July Secondary: (On request – contact us)
Your students	Primary or secondary
Minimum Language Level	B2 CEFR / 5.5 IELTS / Cambridge English: First (FCE) (B1 courses run by arrangement for closed groups)
Teaching Experience	Recommended: Experience of teaching your school subject
Previous Qualifications	Recommended: Qualification to teach your subject in your country
Entry Procedure	Application & Questionnaire
Erasmus+ funding	✓ ITTC PIC: 943855009

## COURSE CONTENT: CLIL

The course is adapted to suit teachers' needs but will cover the following syllabus areas:

- ✓ English Language Development, e.g. Pronunciation: Connected Speech, Idiomatic Language
- ✓ English Language Skills Development, e.g. Reading: Understanding Authentic Texts
- ✓ English Language for Teachers, e.g. Functional Language for the Communicative Classroom
- ✓ CLIL Practical Classroom Ideas & Techniques, e.g. Identifying Task-specific Language Needs & Scaffolding
- ✓ CLIL Methodology, e.g. Key Principles, Concepts and Terminology of CLIL
- ✓ Cambridge TKT: CLIL, e.g. Written Exam Strategies and Practice
- ✓ Content Sessions, e.g. The British Education System
- ✓ CLIL+4/+8: Additional Sessions at BEET Language Centre, e.g. English for Business

## TIMETABLE: CLIL

The following is an example to give you an idea of your daily timetable, but times and sessions will change depending on the training needs which teachers identify in their pre-course questionnaires.

	Session 1 8:30-10:00	Session 2 10:15-11:45	12:20 14:20	14:30 17:00
<b>Mon</b>	Introduction to CLIL	Text Attack Skills	CLIL+4 / +8 have additional lessons at BEET: Self-Study through BEET Online	Lessons taught by trainees on other ITTC courses, when available
<b>Tue</b>	Thinking Hats – Problem Solving	TKT: CLIL 1 An overview		
<b>Wed</b>	Grammar Workshop	Higher & Lower Order Thinking Skills		
<b>Thu</b>	Functions for the Classroom	Language Development: Pronunciation		
<b>Fri</b>	Differentiation within classes	The British Education System		
Social Programme at BEET Language Centre				



# Tailor-made Courses

## ON-SITE TRAINING

ITTC can send trainers to locations overseas or in the United Kingdom to implement on-site training programmes.

Typical of such programmes are:

- ✓ In-service training for general or specialist training operations
- ✓ Establishment of Cambridge CELTA, ICELT or Delta courses
- ✓ Training of teacher trainers

## SPECIALIST TRAINING AT ITTC

If your organisation requires specialised training of individual or closed groups of teachers, we are happy to design and deliver courses for you.

Take advantage of our facilities in Bournemouth to extend the skills of your teaching staff. Courses can take any format you require and can include a practical teaching component.

Examples of some of the courses run by ITTC trainers:

- ✓ Teaching one-to-one
- ✓ Introduction to TEFL for sixth-form students
- ✓ Using technology in the classroom
- ✓ ELT management

“I was a bit afraid at the beginning because I’ve never taught English and it’s not my primary language but, by then end, the amount of fun, and the amount of things you learn, and the confidence you actually get, it’s just outstanding! It doesn’t get any better than this!”

Riccardo Roano, Italy

# Cambridge In-Service Certificate in English Language Teaching (ICELT)

The Cambridge ICELT is for speakers of any language who already teach English to primary, secondary or adult students. The ICELT involves teaching, observation and written assignments, and is divided into two modules, 'Language for Teachers' and 'Teaching and Methodology', which can be taken separately or in combination. On the course, you will discover a wide range of teaching ideas and techniques, develop your teaching skills and understanding of language teaching methodology, and improve your own language for the classroom.

The ICELT is also for teachers who want to gain a formal international qualification, as it is awarded by Cambridge English Language Assessment, part of the University of Cambridge. To participate fully your level of English must be Upper Intermediate (B2 CEFR) or higher. To make sure we think you will be successful, there is a thorough interview procedure. You will be asked to complete a task with questions to help us see your language level, language awareness and teaching ideas.

ITTC offers courses in ICELT Module 1 and/or Module 2 to groups both here in the UK and overseas. Your school or organisation can contact us for information on dates and fees. You may be able to secure Erasmus+ funding via your institution.

## KEY FACTS: ICELT

Qualification	ICELT
Awarded by	Cambridge English Language Assessment (University of Cambridge)
Course Outcomes	Developed teaching ideas, skills and techniques, and improved English language for teaching purposes. A deeper understanding of language teaching methodology
Who it's for	Speakers of any language who teach English, and who want to develop their knowledge and skills, gaining a formal international qualification
Course Code	ICELT
Course Length	120-150 hours for Modules 1 & 2 + 150-300 hours reading, research & preparation
Start Dates	On request for groups of 6 or more
Your students	Primary, secondary or adults
Minimum Language Level	B2 CEFR / 5.5 IELTS / Cambridge English: First (FCE)
Teaching Experience	500 hours English teaching experience
Previous Qualifications	Recommended: Qualification to teach English in your country (100 hours for module 1 only)
Entry Procedure	Interview and tasks
Erasmus+ funding	✓ ITTC PIC: 943855009

## COURSE CONTENT: ICELT

The full ICELT course covers the following syllabus areas:

- ✓ Language Knowledge & Awareness
- ✓ The Background to Teaching & Learning Processes
- ✓ Resources & Materials
- ✓ Planning & Management of Teaching & Learning
- ✓ Evaluation, Monitoring & Assessment
- ✓ Professional Development
- ✓ Language for Teachers

ICELT Module 1: 'Language for Teachers' consists of 4 language-based tasks and your own assessment of use of English for teaching purposes. If you take Module 1 as a stand-alone course, there are 2 additional language-based tasks.

ICELT Module 2: 'Teaching and Methodology' consists of 4 assessed lessons that you plan, teach and evaluate, observation of 8 other lessons, and four classroom-related written assignments.

## TIMETABLE: ICELT

The following is an example to give you an indication of your typical weekly timetable for Module 1.

	Session 1 8:30-10:00	Session 2 10:15-11:45	Session 3 14:15-16:30
<b>Mon</b>	Course Intro & Assessment Procedures	Language Awareness: Overview	Self-study Intro to library ELT journals
<b>Tue</b>	Writing: Assessment of levels	Approaches to written correction	Self-study Correction of written work
<b>Wed</b>	Correction of Oral Language Set Task 2	Lesson Observation Task 2	Teaching practice for Task 2
<b>Thu</b>	Writing and correction Set Task 3	Gerunds and infinitives (TTT)	Teaching practice for Task 2
<b>Fri</b>	Articles / Countability	Grammar terminology & lesson staging	Self-study Task 2
Homework: Preparation and Tasks 2 & 3			



# Teaching Knowledge Test (TKT)

The Cambridge TKT is for speakers of any language who teach, or want to teach, primary, secondary or adult students. Whatever your background and teaching experience, the TKT is designed to develop your knowledge of teaching language, resources, lesson planning and methodology. It is divided into three modules, each of which is assessed by an 80-minute exam consisting of 80 multiple-choice questions. The TKT is a formal qualification that is recognised all over the world, as it is awarded by Cambridge English Language Assessment, part of the University of Cambridge.

ITTC offers courses in TKT Modules 1, 2 & 3 to groups by arrangement both here in the UK and overseas. Your school or organisation can contact us for information on dates and fees. You may be able to secure Erasmus + funding via your institution.

## KEY FACTS: TKT

Qualification	TKT
Awarded by	Cambridge English Language Assessment (University of Cambridge)
Course Outcomes	Developed knowledge of teaching language, resources, classroom management, lesson planning and methodology. Enhanced job prospects around the world through a Cambridge qualification
Who it's for	Speakers of any language who teach, or want to teach, English and who want a formal international qualification
Course Code	TKT
Course Length	30 hours + over 2 weeks
Start Dates	By arrangement for groups of 6 or more
Your students	Primary, secondary or adults
Minimum Language Level	B1+ CEFR / 4.5 IELTS / Cambridge English: Preliminary (PET)
Entry Procedure	Application & Questionnaire
Erasmus+ Funding	✓ ITTC PIC: 943855009

## COURSE CONTENT: TKT

The TKT is divided into three modules, which cover the following syllabus areas:

### Module 1:

Language and Background to Language Learning and Teaching

- ✓ Describing language and language skills
- ✓ Background to language teaching
- ✓ Background to language learning

### Module 2:

Lesson Planning and Use of Resources for Language Teaching

- ✓ Planning and preparing a lesson or sequence of lessons
- ✓ Selection and use of resources and materials

### Module 3:

Managing the Teaching and Learning Process

- ✓ Teachers' and learners' language in the classroom
- ✓ Classroom management

There is no Pass/Fail - every candidate receives a graded certificate for each module taken.



# Accommodation - Homestay

## HOMESTAY

We choose our homestays very carefully, both for the facilities they have to offer and their ability to make you feel welcome. As a member of the household you will be eating together and sharing the common living areas. Living in a homestay gives you the opportunity to improve your English at home too.

 Single, double or twin room options  
(shared room is only available for friends, partners etc)

 Breakfast & dinner provided during the week,  
lunch is also included at the weekend

 Maximum number of trainees per house 4\*

 Within 20 minutes' walking distance of the school  
(during the summer months this could increase to 30 minutes  
but would always be on a bus route)

 Saturday to Saturday

 Wifi

\*Under British Council regulations, if there are more than four students, the accommodation is classed as a private home and there may be less direct contact with the hosts.

## EXECUTIVE HOMESTAY

 En-suite bathroom guaranteed

 Laundry & Ironing

 Wifi

 Within 20 minutes' walking distance



I was so happy with my host family, they are like my English family. Conversation with them has enabled me to improve not only my English and social skills but also broadened my horizons!!!

Takuya Tsujimura, Japan



# Student House / Apartments

## STUDENT HOUSE (SELF-CATERING)

BEET owns a number of typical family houses within 20 minutes walking distance of ITTC.

Shared facilities include the living room with television and DVD player, a kitchen/diner, washing machine, shower and bathroom.

Students are all responsible for their own rooms but the communal areas are cleaned regularly.

 Single, double or twin room options  
(shared room only available for friends, partners etc)

 20 minutes' walking distance from the school

 Wifi

 Washing machine

 Sunday - Saturday

## SUMMER APARTMENTS (SELF-CATERING)

During the summer months we have the use of excellent en-suite accommodation; these are individual apartments within a student housing complex.

 En-suite bedrooms

 Wifi

 Launderette

 Within 30 minutes' walking distance

 Common room with pool table/plasma screen TV

 24hr Concierge service

# Why Choose Bournemouth?

-  10kms of sandy beaches

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-  Low cost of living (significantly cheaper than London prices)

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-  Safe & easy to get around

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-  Excellent night life: live music venues, theatres, cinemas, restaurants, clubs & bars

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-  Active town: water sports, swimming pools, gyms, racket sports, golf & more

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-  Vibrant university town offering international student facilities

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-  Excellent shopping with a great selection of high street and boutique shops

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-  Free summer festivals & sports championships

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-  Firework displays every Friday night in the summer

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-  International students parties all year

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-  International airport 15 minutes' away

## ACTIVITIES IN THE TOWN CENTRE:

-  Cinemas

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-  Pier to beach zip-wire

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-  Climbing Centre

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-  Lazer Quest

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-  Seasonal Roller Rink/ Ice Rink

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-  Crazy Golf

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-  Amusement Arcades

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-  Oceanarium & Penguin Enclosure

## A SHORT BUS RIDE AWAY:

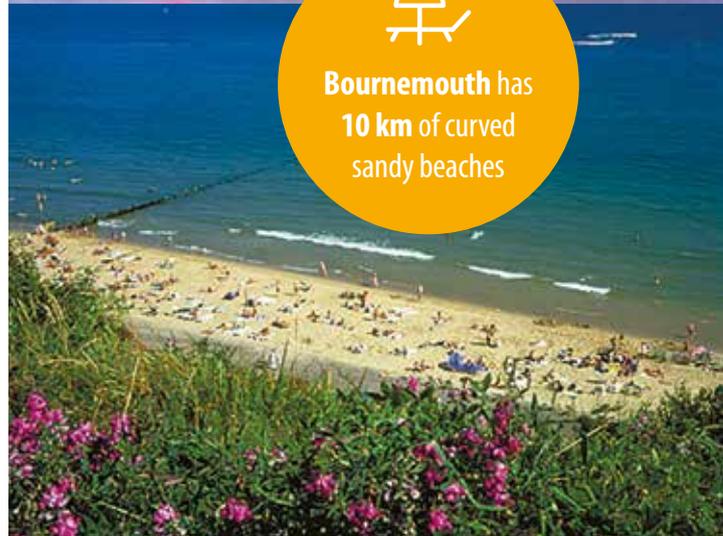
- |  |   |
|--|---|
|  Water Sports Centre                    |  Horse Riding          |
|  Bowling Alleys                         |  Indoor Water Park     |
|  Paintballing                           |  New Forest Bike Rides |
|  Boat trips to beautiful nearby Islands |   |



**Bournemouth** has an estimated population of 191,400



**Bournemouth** has 10 km of curved sandy beaches





Evening activities at  
BEET Language Centre  
are **FREE**

Visits and excursions are at  
additional cost



## Social Programme

### VARIED ACTIVITIES

One of the things students love most about BEET and ITTC is the social programme. You are able to come to the school every night of the week and take part in one of our evening activities. We also arrange teacher-led Saturday excursions to a range of excellent locations including London.

We are also pleased to be able to offer mid-week and Sunday excursions, trips to the theatre and football matches, as well as weekends away in Europe! Although we book this for you at the school, they are organised through another company; students from other schools will also be on these excursions.



Lecture Programme -  
2 lectures per week on a variety of topics



Club night -  
Table Tennis, board games, cards, films



Movie Night -  
A choice of 2 films



Sing-Songs -  
An evening of singing and music



Ukulele club -  
Ukulele tuition



Revue -  
Comedy Theatre performed by the staff



Quiz nights -  
Fun general knowledge quiz



Summer boat parties &  
New Forest pub visits



Christmas show or  
Traditional Pantomime



Saturday excursions -  
Teacher-led trips to London and other places of interest

# Overview of Courses

Course	CELTA	ITTC CTESOL	Delta
<b>Intended participants</b>	People wanting to start a career in English Language teaching or already teaching English without formal international qualifications	People wanting to start a career in English Language teaching or already teaching English without formal international qualifications	Current English language teachers wanting to deepen their knowledge and skills, possibly for a more senior role
<b>Qualification gained</b>	CELTA	ITTC Certificate in TESOL	Delta: Modules 1-3
<b>Awarding body</b>	Cambridge English Language Assessment	ITTC	Cambridge English Language Assessment
<b>Language level</b> <b>CEFR</b> <b>IELTS</b> <b>Cambridge</b>	minimum C1+ 7.0 CAE	minimum B2 5.5 FCE	minimum C2 8.0 CPE
<b>Erasmus+ funding</b>	✓	✓	×
<b>Entry procedure</b>	Interview & tasks	Interview & tasks	Interview & tasks
<b>Teaching experience required</b>	None	None	2 years' (1200 hours) relevant teaching
<b>Previous qualifications required</b>	A level of education to allow access to higher education	None	A level of education to allow access to higher education and usually an ELT qualification, such as CELTA
<b>Teaching age group</b>	Adults (16+)	Adults (16+)	Adults (16+)
<b>Pre-service (PS) In-service (IS)</b>	PS	PS	IS
<b>Course Length (hours)</b>	120	120	600
<b>Teaching practice</b>	✓	✓	✓
<b>Continuous assessment</b>	✓	✓	Module 2
<b>Final examination</b>	×	×	Module 1
<b>External assessment / moderation</b>	✓	×	✓

	<b>Refresher Course: Overseas Teachers</b>	<b>Refresher Course: CLIL</b>	<b>ICELT</b>	<b>TKT</b>	<b>TEFL Foundation</b>
	English language teachers, or those about to start, who want to develop their own English and gain practical ideas for the classroom	Teachers of other subjects in English, or those about to start, who want to develop their own English and gain practical ideas for the CLIL classroom	Current English language teachers wanting to develop their teaching and language skills (groups by arrangement)	Teachers, or those wanting to start, who wish to develop their knowledge of English language teaching (groups by arrangement)	People planning to teach English for a short period overseas, who don't want to commit to a full certificate course
	Refresher Course Certificate	ITTC CLIL (& TKT: CLIL)	ICELT: Module 1 or 2	Cambridge TKT	TEFL Foundation
	ITTC	ITTC (& Cambridge)	Cambridge English Language Assessment	Cambridge English Language Assessment	ITTC
	minimum B2 5.5 FCE	minimum B2 5.5 FCE	minimum B2 5.5 FCE	minimum B1 4.5 PET	minimum C1+ 7.0 CAE
	✓	✓	✓	✓	×
	Application & questionnaire	Application & questionnaire	Interview & tasks	Application & questionnaire	Application
	None	None	100 hours' relevant teaching	None	None
	Normally a teaching qualification	Normally a teaching qualification	Must be teaching currently	None	None
	Primary, secondary or adults	Primary or secondary	Primary, secondary or adults	Primary, secondary or adults	Adults (16+)
	PS/IS	PS/IS	IS	PS/IS	IS
	15 a week (+4) 18 a week (+8) 21 a week	15 a week (+4) 18 a week (+8) 21 a week	150	15 a week (+4) 18 a week (+8) 21 a week	15 (12 contact hours)
	×	×	✓	×	✓
	×	×	✓	×	×
	×	×	×	✓	×
	×	×	✓	✓	×



International Teaching and Training Centre

www.ittc.co.uk



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