



Training for English Language Teaching

- ✓ TEFL Taster Days
- ✓ **CELTA** (Certificate in Teaching English to Speakers of Other Languages)
- ✓ **Delta** (Diploma in Teaching English to Speakers of Other Languages)
- ✓ Refresher Courses for Overseas Teachers of English
- ✓ ITTC Certificate in TESOL

www.ittc.co.uk

TEFL Taster Days 2018

| Course Code | Course Dates | Course Code | Course Dates | Course Code | Course Dates | Course Fee (including VAT) |
|-------------|-------------------|-------------|--------------------|-------------|------------------|----------------------------|
| TT1 | 10 February (Sat) | TT3 | 2 June (Sat) | TT5 | 20 October (Sat) | £65 / €85 |
| TT2 | 7 April (Sat) | TT4 | 15 September (Sat) | | | |

TASTER Fees of £65 will be credited towards your CELTA course if attended within 12 months of the TASTER day.

Cambridge CELTA Courses 2018

| FULL-TIME COURSES | | | | FULL-TIME COURSE FEES | | | |
|-------------------|---------|-----------------------|----------------------|-----------------------|-------------|-----------------|---------------|
| Course Code | Weeks | Course Start Dates | Course Finish Dates | Course Fee | VAT | CAMBRIDGE FEE** | TOTAL |
| CFT01 | 4 weeks | 15 January (Monday) | 09 February (Friday) | £1110 / €1443 | £222 / €289 | £147 / €191 | £1479 / €1923 |
| CFT02 | 4 weeks | 26 February (Monday) | 23 March (Friday) | | | | |
| CFT03 | 4 weeks | 09 April (Monday) | 04 May (Friday) | | | | |
| CFT04 | 4 weeks | 21 May (Monday) | 15 June (Friday) | | | | |
| CFT05 | 4 weeks | 02 July (Monday) | 27 July (Friday) | | | | |
| CFT06 | 4 weeks | 30 July (Monday) | 24 August (Friday) | | | | |
| CFT07 | 4 weeks | 17 September (Monday) | 12 October (Friday) | | | | |
| CFT08 | 4 weeks | 12 November (Monday) | 07 December (Friday) | | | | |

**Cambridge Fee - Fees from August 2018 to be confirmed

VAT Where applicable (See ***)

| PART-TIME COURSES | | | | PART-TIME COURSE FEES | | | |
|-------------------|-------------|---|-------------------------|-----------------------|-------------|-----------------|---------------|
| Course Code | Weeks | Course Start Dates | Course Finish Dates | Course Fee | VAT | CAMBRIDGE FEE** | TOTAL |
| CPT01 | 14.5 weeks* | 7 February (Wednesday) [Wed evenings + Sat] | 16 May (Wednesday) | £1120 / €1456 | £224 / €291 | £147 / €191 | £1491 / €1938 |
| CPT02 | 14.5 weeks* | 5 September (Wednesday)[Wed evenings + Sat] | 12 December (Wednesday) | | | | |

Cambridge Fee - Fees from August 2018 to be confirmed VAT Where applicable (See *) * 7 February course includes 1-week holiday to coincide with Easter. There will be no sessions on Sat 31 March and Wed 4 April.

* 5 September course includes 1-week holiday from w.c. 22 October (anticipated half-term dates)

ITTC Certificate in TESOL 2018

| Course Code | Weeks | Course Dates | Course Fee | VAT | TOTAL |
|-------------|---------|---|---------------|-------------|---------------|
| CTESOL | 4 weeks | Dates are the same as the Cambridge CELTA Full-time courses | £1110 / €1443 | £222 / €289 | £1332 / €1732 |

VAT Where applicable (See ***)

Cambridge Delta Courses 2018

| FULL-TIME COURSES: Modules 1 & 2 | | | | Modules 1 & 2 Fees | | |
|----------------------------------|----------|----------------------|--------------------|------------------------------------|--------------|----------------|
| Course Code | Weeks | Course Start Date | Course Finish Date | Course Fee | VAT | TOTAL |
| DFT01 | 8 weeks | 19 February (Monday) | 13 April (Friday) | £2380 / €3094 | £476 / €619 | £2856 / €3713* |
| FULL-TIME COURSES: Module 2 | | | | Modules 2 Fees | | |
| Course Code | Weeks | Course Start Date | Course Finish Date | Course Fee | VAT | TOTAL |
| DFT02 | 6 weeks | 2 July (Monday) | 10 August (Friday) | £1905 / €2477 | £381 / €495 | £2286 / €2972* |
| ONLINE COURSE: Delta Module 3 | | | | ONLINE COURSE: Delta Module 3 Fees | | |
| Course Code | Weeks | Course Dates | Course Fee | VAT | TOTAL | |
| DM3 | 10 weeks | On demand | £385 / €501 | £77 / €100 | £462 / €601* | |

VAT Where applicable (See ***) *Cambridge Fees Not Included

| Delta Administration Fees | | Cambridge/Admin Fees | | |
|---------------------------------------|--|----------------------|-------------|------------|
| | | Module 1 | Module 2 | Module 3 |
| Fees from August 2018 to be confirmed | | £130 / €169 | £160 / €208 | £95 / €124 |

Refresher Courses for Overseas Teachers of English

(Erasmus+ funding available - ITTC PIC Number: 943855009)



Courses RC and RC+ 2018

| Course Code | Course Dates | Course Code | Course Dates | Course RC per week | VAT | TOTAL | Course RC+ 4 option lessons* | RC+ 8 option lessons per week** |
|-------------|--------------|-------------|------------------------------|--------------------|-----------|-------------|------------------------------|---------------------------------|
| RC01 | 2 July | RC04 | 23 July | £345 / €449 | £69 / €90 | £414 / €538 | £446 / €580 | £468 / €608 |
| RC02 | 9 July | RC05 | 30 July | | | | | |
| RC03 | 16 July | RC06 | 6 August (1-2 weeks only) | | | | | |

VAT Where applicable (See ***)

Course RC+ 4 option lessons* (English Language - no VAT)

RC+ 8 option lessons per week** (English Language - no VAT)

Choose one* or two from the following English language options at BEET Language Centre**

Subject to availability:

- ✓ Speaking, Pronunciation and Listening
- ✓ Reading, Writing and Vocabulary
- ✓ English for Job-Hunting
- ✓ IELTS Preparation
- ✓ Media, Music and Film
- ✓ Academic English and Skills
- ✓ Writing Skills
- ✓ English for Business
- ✓ Cambridge English: PET, FCE, CAE and CPE
- ✓ English for Travel and Tourism

Accommodation

(Homestay and Private Home, Executive Homestay, Student House)

| Homestay and Private Home* | Cost per Week | NOTES |
|---|---------------------------------|--|
| Single room (low season) | £135 (Euros €176) | A weekly retention fee of £80 (Euros €104) is payable if you wish to keep the room when away, for example on holiday. This is not payable in July and August, as you will be required to vacate the room completely. |
| Single room (June 30 - August 25) | £160 (Euros €208) | |
| Shared room (low season)** | £117 (Euros €152) per person | |
| Shared room (June 30 - August 25)** | £140 (Euros €182) per person | |
| Christmas and New Year Holiday Supplement (Christmas week only) | £60 (Euros €78) | |
| Executive Homestay | Cost per Week | |
| Single room (all year) | £245 (Euros €319) | The minimum age in a student house is 18 years. |
| Shared room (all year) | £195 (Euros €254) per person | |
| Student House (Self-Catering Residence) | Cost per Week per person | |
| Single room (low season) | £148 (Euros €193) | |
| Single room (July 1 - August 25) | £168 (Euros €219) | |
| Single en-suite (July 1 - August 25) | £195 (Euros €254) | |
| Twin or double (low season)** | £128 (Euros €167) per person | |
| Twin or double (July 1 - August 25)** | £148 (Euros €193) per person | |

* Homestay: 1 to 4 students from BEET/ITTC in the house. Private Home: more than 4 students in the house. ** Shared rooms are only for friends or partners.

*** VAT is not payable where we invoice any company or organisation, including governments, outside the UK. If payment is made by the client direct to the school, or by a UK-based company or organisation, VAT is added to teacher training course fees, but not to English language course fees.

VAT and Accommodation: Where course fees attract VAT, accommodation is charged at cost price and treated as a disbursement for tax purposes. Otherwise published fees, as above, are payable.

REFUNDS: Please read Cancellation Charges below. You are VERY STRONGLY advised to take out insurance to cover your expenses in the event of cancellation. There are no exceptions to the refund conditions.

Terms and Conditions

- 1. Payment:** Total fees are payable at least 30 days before the start of the course. When enrolment is made less than 30 days before the start of the course, total fees are payable immediately on acceptance of a place. Fees can be paid in pounds sterling or euros. If you wish to pay in euros, please indicate this when you enrol so we can invoice you appropriately. Otherwise you will be invoiced in pounds sterling.
- 2. Cancellation Charges:**
More than 30 days before the course starts: 15% of course fees
30 days or fewer before the course starts or once the course has started: **no refund**
Late or non-arrival: **no refund**

Visa Refusals: If your visa is refused, a refund of fees paid will be made once we have had sight of the official refusal letter. In all cases, any irrecoverable expenses (for example: bank charges, ETO fees, etc.) are not refundable.
- 3. INSURANCE: You are VERY STRONGLY advised to take out insurance to cover all your expenses in the event of cancellation, especially if you are ill or because of the death or serious illness of a close relative.**
- 4. Homestay and Private Home Accommodation** include breakfast and evening meal from Monday to Friday, and full board at the weekend. If you wish to share a room with a friend or partner, please inform us at least 6 weeks before the start of your course. Homestay and private home accommodation fees are charged from midday Saturday to midday Saturday. Change of accommodation must be notified to the school at least one week in advance. If one week's notice is not given, compensation equal to one week's accommodation is payable.
- 5. Student House Accommodation** is from 1600 hours on Sunday to 1100 hours on Saturday. Cancellation or curtailment must be notified to the school at least six weeks in advance. If less than six weeks' notice is given, the school will retain rent paid for six weeks from the date of notice.

RULES: Parties and large gatherings are not permitted at student houses.
The maximum number of guests allowed is three, who must leave by midnight. All houses are non-smoking.
- 6. Visas:** It is your responsibility to ensure that you have the correct visa type and appropriate leave to remain in the UK. If we find you do not have appropriate leave to remain, ITTC will terminate your course immediately. In this case, tuition and registration fees are non-refundable.
- 7. Refund of Accommodation:** If you cancel your accommodation, the school will refund your accommodation fees less any irrecoverable expenses (e.g. bank charges) provided you give at least one full week's notice for homestay accommodation or six full weeks' notice for self-catering accommodation. Notice is effective from a Saturday only.
- 8. Refunds** will be returned to the original source. For example, if you have paid through an ETO, fees will be returned to the ETO or, if you have paid by credit card, fees will be refunded to the same credit card.
- 9. Liabilities:** Neither the school nor its representatives are liable for loss of tuition or other services due to public disturbance, industrial action or factors outside their control. Refunds cannot be made under any of these circumstances. Neither BEET Language Centre and ITTC nor its representatives are liable for any loss, damage, illness, or injury to persons or property, however caused, except where such liability is statutory. Any wilful damage to school or accommodation property must be paid for in full. The school reserves the right to refuse an enrolment, or in the event of unsatisfactory attendance, work or conduct, to exclude a student from the course.